

Manager's Report - 4/24/17

1. Part-time Dispatcher Tracy Wheeler was appointed as the new full time dispatcher for SPD. Her appointment was effective April 16. She was selected from the qualified candidates on the civil service eligibility list after the completion of candidate interviews conducted by AC Faudree and Dispatch Supervisor Dixon.
2. The Ohio RCAP GIS Team is scheduling GIS training for their Cooperative members, of which we are a member. They have 3 trainings that fulfill 4 of the required Ohio EPA contact hours for water and wastewater operators. Their GIS Cooperative training session has been scheduled in Sebring for Wednesday May 31.
3. There is an ISO review of the Sebring Building Department on April 25 starting at 5:30 pm at Village Hall. The review takes approximately two hours if you wish to attend. Lionel and I will be in attendance.
4. The meeting between RCAP WSOS representatives, local officials and business owners on April 18 at 2:00 pm went very well. WSOS provided a quality presentation showing interesting local trends. The merchants in attendance expressed interest and enthusiasm for the project, which is to develop a local community economic development initiative to work on generating new business development and investment in our community. A second meeting will be scheduled in the near future in the evening to keep this initiative moving forward. Hard copies of the presentation were forwarded to Council members last week.
5. Attended an Appalachian Regional Council meeting in Youngstown this week, which is a pre-requisite requirement for funding applications for this year's grant cycle. I am reviewing the material to see what we can afford to apply for. ARC has a 50% match, however other grants can be used to meet that requirement rather than exclusively local funding. I will advise if ARC is an option for us depending on project scope, cost and other supplemental funding sources.
6. John Schoeni advised that at the April 19th MCHD Board of Health meeting, the following properties were declared "Unfit for habitation":
 - 346 E. Vermont

- 125 E. Pennsylvania Avenue
- 147 S. 15th Street
- 547 W. New York Avenue

We will receive a copy of the Board Orders within the next week. Also I have a Land Bank meeting in Youngstown next week to find out how much money is available and what Sebring needs to do to put as many of the condemned houses as possible on their demolitions list for this year, as well as find out roughly when they are going to take place.

7. Lee Hatton's update you on WWTP operations.

- We have been mowing and weed trimming around the plant weekly.
- I had 27 4th graders from Damascus Elementary school here on the 12th to tour the plant. They were part of the Environmental Club at the school.
- We had a power outage at the plant on the 14th from a failed transformer. This transformer was located inside plant grounds and Ohio Edison had to replace it. We were on generator power for about 6 1/2 hrs total.
- Pelton Environmental was at the plant on the 17th to do the UV System start up and maintenance and we have 2-electrical ballast out of 20 that are bad. I will be putting in a PO request to purchase 2 new ballast and some bulbs and sleeves. The system is 14 years old now and these are just normal parts that fail over time. Each ballast is around \$1,900.00 and we have 2 of them to replace now but the machine has 20 total. Other parts such as bulbs and bulb sleeves will cost around \$1,600.00. We spent about \$3,000 to \$3,500 per year on replacement parts. As you know we have to have it running from May 1st thru October 31st each year per OEPA to disinfect wastewater. So we hope for the best in that 6 month window as far as having minimal repairs.
- CTI is scheduled to come on the 21st to look at clarifier concrete and asses the rest of both clarifiers and work on giving us a estimated cost for repairs then we will go from there.
- We are still waiting for farm fields to dry up some more so we can haul out biosolids and land apply them. We are running out of room to store it so I'm hoping weather gets better soon.
- Staff has been busy doing daily operating duties and lab and plant and ground maintenance.

8. My office has received a letter from Attorney Ken Cardinal, as a follow-up on the commercial building wall collapse on 16th Street, stating that Mr. Scheutte does not own the building. Mahoning Auditor property records show that JSI Properties is the owner of record of this property and that it was our information that Mr. Scheutte was associated with JSI Properties. I have forward this information to Solicitor Tolson for her review. We are now trying to track

down contact information for JSI Properties itself to find the principle agent. We are also forwarding the information to Mahoning County Health Department to see if they can assist us with this public safety hazard.

9. Chief Anderson has SFD using the new Google server program. It is proving to be extremely helpful and effective already. He has been able to switch our "EMS Charting" and "Fire Reporting" Software to a software provided for free by UH and able to save \$2,748.00/year by doing so.

10. Jim Marshall, Marshall Land Company of Canton, Ohio, advised my office this week that he has been retained by the owners to begin preparations demolish the Turner-May building downtown this Spring.

11. I will be attending a Land Bank meeting tomorrow in Youngstown to check on the status of pending Sebring demolition projects and potential funding opportunities for the future.

12. Pam Dixon spoke with Brad at Staley's on the status of the radio controlled siren activation system. The parts have been ordered and have started coming in. They will be bench testing and programming the switches and will contact us when they are ready to install them. I will advise you when the installation has been completed and the new system is on-line.

13. I spoke with Cris Pitak at the State Auditor's East District Office in Canton and asked about procedures for a village donating and accepting surplus items. She said that the Village donating and accepting surplus items is fine as long as Council approves it. Council will have to approve the acceptance of donations from the hospital when they are made, which is what the Solicitor and I advised Council last meeting. The auditor's Office has confirmed this.