

# AGENDA

Monday, December 17, 2012

Regular Meeting

High School Library – 7:00 p.m.

The Entire Meeting is Open to the Public

*Superintendent, Tom Bratten  
Treasurer, Jim Wilson*

## Call to Order – Mr. Brad Myers

	<u>Present</u>	<u>Absent</u>
Mr. Nick Bush	_____	_____
Mr. Brad Myers	_____	_____
Mr. Andrew Null	_____	_____
Mr. Steve Bailey	_____	_____
Mr. Howard Rohleder	_____	_____

*This is a meeting of the Board of Education **in public** for the purpose of conducting the School District's business and is a meeting open to the public but is not an open public meeting. There is a time for public participation during the meeting as indicated in the agenda. Please fill out a yellow card if you wish to speak. A limit of three minutes per person to speak shall be allowed. The public may address the Board only during the Public Request portion of the board agenda.*

## PLEDGE OF ALLEGIANCE

## **Salem City Schools Board of Education Goals**

*(Approved February 24, 2011)*

1. Maintain and build on our Excellent rating into the future, achieving the State's highest level of distinction by 2015.
2. Continue to work on fostering a fair and welcoming classroom environment conducive to student learning and a feeling of belonging, as measured through improvements in annual customer satisfaction surveys.
3. Introduce and implement initiatives that make Salem students more competitive for 21<sup>st</sup> century careers by 2020, through the introduction of more challenging classes, advanced technology, and comprehensive career planning.
4. Create effective communication tools in order to provide information to and receive feedback from students, parents, and community members in a timely manner, making it easy for them to understand the news, activities, and performance of the District by 2013.
5. Prepare for and plan District-wide facilities renovations within the next 5 years in order to modernize our existing school buildings for 21<sup>st</sup> century learning while responsibly managing taxpayer funds.

**Reading, Correcting and Approving of Minutes**

(See pages 13 - 77 )

Motion By \_\_\_\_\_

Second By \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

**Reading, Correcting and Approving Agenda**

Motion By \_\_\_\_\_

Second By \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

## **Superintendent's Report**

### **Recognitions**

#### **Informational Items**

- Thank you to all that contributed to another successful Retirement Brunch conducted on December 12, 2012. Thank you to Mrs. Samu and all of the 1<sup>st</sup> Grade teachers and students for performing Christmas songs.

#### ***Buckeye:***

- The Buckeye Building Leadership Team met on December 4<sup>th</sup> and 7<sup>th</sup> to talk about the Ohio Improvement Process, our building AIMSweb data and possible action steps for us to take as we work to improve student achievement. We identified that there are great things that have been and are happening in the building with regard to improving student achievement. While we are still working to refine our action steps, we did talk about aligning our curriculum with the Common Core standards, our phonics and math curriculum, teacher based team meetings (TBTs) and developing quarterly assessments in reading and math.
- The Salvation Army Kettle Day took place on December 10<sup>th</sup>. Buckeye Elementary donated over 425 pounds of pennies, which were dumped into the huge Salvation Army Kettle that was brought to Buckeye. Mr. Jason Price, a representative from the Salvation Army (and a Buckeye parent) weighed the pennies from each class. (Miss Farina's class had the most pennies, which weighed in at 40 pounds.)
- The Salem High School Encore Choir, directed by Mr. Samu came to Buckeye to perform on December 6<sup>th</sup>. What a great performance! Our students and team really enjoyed the show and we should all feel proud that we have such an outstanding choir that represents our school district.
- The First Grade Christmas Program took place on December 12<sup>th</sup>. All of our first graders did a fantastic job during the performance. Of course, the standing room only crowd loved the program and there were many positive comments and words of appreciation from families after. The first grade team and Mrs. Samu should be complemented for their efforts! Special thanks to Mrs. Sandy Huston for accompanying the students on the piano.

#### ***Reilly:***

- Congratulations to our December Students of the Month: Hailey Meeks, Jonathan Null, Molly Hopple, Taryn Hosick, Emma Hochadel, Emma Hall, Madalynn Workman, Chase Brown, Tyler Cox, Alexis Solmen, Paige Bailey, Ethan Shaw, Kyla Jamison, Emily Holt, Lily Secrest, & Chelcy Sheen. We held our Student of the Month "Pizza with the Principal Celebration" on December 13<sup>th</sup>.
- On December 11-12<sup>th</sup>, our 3<sup>rd</sup> graders enjoyed a visit from "Campfire Classrooms" on the topic of Rocks & Minerals. Our students participated in various hands-on activities dealing with plate tectonics, rock identification, and mineral experimentation.
- Our Reilly students collected pennies for the needy and deposited them in the Salvation Army Big Kettle on December 12<sup>th</sup>.
- We have several classrooms that are traveling to Essex Nursing Home to perform and visit with the residence. Thank you to Mrs. Carr, Mrs. Ridgeway, Mrs. McTrusty, Ms. Burnett, and their students for making time this holiday season to brighten the lives of others!

- Thank you to the Salem Rotary for giving our third grade students their very own hardback dictionary. We truly appreciate their generosity!
- The West Branch Choir will be performing for our students on, Thursday, December 20th. Our PTO will be providing punch and cookies for our kids on that day as well.

### ***Southeast:***

- Congratulations to the following Quaker Kids: Grade 5 - Taylor Troy, Francisco Francisco, Austin Whitacre, Hailey Nearhoof, Kaitlynn Haas, Mak Kidd. Grade 6- Makayla Stoffer, Bryce Owen, Josh Lehwald, Haley Roseski, Jessica Slocum, Mikhala Monday, Holly Heestand. Our Quaker Kid Luncheon was held on December 14<sup>th</sup>.
- Thank you to Mrs. Piatt, Mrs. McFarland and Mr. Cabassa for a Wonderful Winter Arts Program. On both January 3<sup>rd</sup> and January 6<sup>th</sup> Southeast School was at standing room only and friends and family enjoyed the music and art that our students shared with them. Thank you also to Kris While for videotaping the productions.
- Student Council sponsored two community projects recently. First, a "Dollar Drive" to raise money for the victims of Hurricane Sandy, our goal is \$300.00. Second, a Food Drive to provide items to support the Salem Food Pantry, our goal is 1,000 items.

### ***Jr. High:***

- I would like to recognize both Hannah McFarland and Julianne Piatt for putting on a wonderful holiday concert this past Tuesday. The Stage Band started the night off with a great performance and set the tone for the rest of the bands. In the end, every band from 7th grade through the High School Concert Band represented Salem extremely well and helped get everyone into the holiday spirit. Great Job!
- I would like to thank Dr. Shivers and Mr. Straley for providing a great experience for the Staff and myself through the ongoing discussions at "Book Club". Mr. Straley provided another tasty meal while Dr. Shivers led the staff in another fantastic discussion that forced us to think about how we teach our students and how they learn best.
- I would like to thank Elizabeth Miller for organizing the annual "Turkey Trot." Mrs. Miller put together a plan that forced students to consider healthy lifestyles while also being empathetic to families in our community. Students collected can goods for local pantries while getting fit and having fun. The event was kicked off with the eighth grade volleyball team handing a convincing loss to the faculty in a best of three match. Thank you Mrs. Miller.
- I would like to recognize the following students for being nominated as Good Citizens for the month of November. Ana Ocampo, Angela Onate, Severn Fatherly, Olivia Bachmeir, Ethin Sheppard, Olivia Dotson, Kaleb Messersmith, Nathan Guest, Staci Bishop, Sarah Hoffman, and Corey Burrows. Great job guys!

### ***Sr. High School:***

- The Salem High School/Junior High School Professional Development Book Club met on 29 November and 5 December 2012 to discuss the book, *How Children Succeed* by Paul Tough. Tough's thesis is that students can succeed despite academic shortcomings if they have grit. He maintains further that grit is teachable. Participants included Cathy Sanor, Nancy Crum, Nicole Rothbauer, Kera

Lemasters, Jamie Kemats, Jeff Gill, Rob Motz, Ron Johnson, Will Klucinec, Bill Miller, Brian Dobosh, Sean Kirkland, and Joe Shivers.

- Audiences enjoyed the SHS fall play, the comedic-farce *Arsenic and Old Lace*, on 30 November and 1 December. Fall play advisor, Attila Samu, and his cast performed a well-written play very entertainingly.
- The second annual Doggone Ugly Christmas Sweater Dance was held on Friday night after the Marlinton basketball game.
- A thank you to Mark Webb for soliciting advertisers to support the broadcast of the SHS men's basketball games by WSOM for 2012-13. Tim Bush and Brad Myers started the broadcast program last year, and Mark has continued it this year. If you cannot be at a game – home or away – tune into AM radio 600 for the play by play.
- ASVAB, OGT, and the most recent ACT results all came in last week, and the guidance counselors met with students to go over their scores and to advise them as to their options.
- Since this will be the last board meeting before the next men's game versus West Branch, it is my happy duty to report that the SHS sophomore class and their advisor Terri Roberts are organizing the world premiere of Taste of Wings – Salem. From 4:30 to 7:00 p.m. on 18 January 2013, in the high school cafeteria a variety of vendors will purvey their chicken wings. Tickets are \$10 each, and only 200 will be sold.
- Will Klucinec is serving as ombudsman for all SHS teachers who have asked for help in getting their Blizzard Bag lessons on our webpage. In addition to teaching CBI and social studies, mentoring new teachers, and presenting at staff meetings, Will is our in-house computer guy.

High School Presentation – Thank you to Dr. Joe Shivers and Mr. Will Klucinec

Blizzard Bags

**Legislative Update** – Andrew Null

**Hearing of Public Requests**

**Treasurer's Reports**

Financial Report – Jim Wilson

(See pages 78 - 116 )

Motion By \_\_\_\_\_

Second By \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

Finance Committee Report on Bills - Board Finance Committee

Motion By \_\_\_\_\_

Second By \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

Building & Grounds Committee Report – Steve Bailey

- Reilly Wall update

**NEW BUSINESS, CONSENT AGENDA ITEMS**

13-074 Classified Substitutes for 2012/13

The Superintendent recommends the Board of Education approve the following classified cafeteria, custodial and/or aide substitutes for the 2012/13 school year pending the BCI/FBI results:

- a. Mary Ann Manning

13-075 Classified School Bus Driver

The Superintendent recommends the Board of Education approve the addition of Renee Ebert, substitute school bus driver.

13-076 Certificated Substitute Teachers for 2012/13

The Superintendent recommends the Board of Education approve the following substitute teacher for the 2012/13 school year pending the BCI/FBI results and certificate renewal:

- a. Michael Brown
- b. Molly Copacia, retro to December 10, 2012
- c. Briana Lorenzini
- d. Gary Sell, retro to December 10, 2012

13-077 Volunteers

The Superintendent recommends the Board of Education approve the following volunteers for the 2012-2013 school year:

- a. Brian D'Angelo      Volunteer Ski Club Advisor
- b. Cheryl Green      Volunteer Ski Club Advisor
- c. Eric Green      Volunteer Ski Club Advisor
- d. Gerald Zimmerman      Volunteer Ski Club Advisor

13-078 Fundraisers for Student Activities

The Superintendent hereby submits and requests the Board of Education to recognize and approve the following student activities to conduct



**CONSENT AGENDA, continued**

fundraisers throughout the fiscal year 2012/2013 in accordance with Administrative Guidelines. The Treasurer will review and approve the expenditure that is related to achieving one or more of the stated purposes for which the student activity has been organized:

**Senior High School**

Wrestling Club

13-079 **Accepting Bids for the Purchase of Passenger School Bus**

The Superintendent recommends the Board of Education approve the bid for the purchase of one new 78 passenger school bus from Myers Equipment at a price of \$77,295.00.

13-080 **Approval of Revisions / Additions / Deletions of Board Policies**

The Superintendent recommends the Board of Education approve the following revisions / additions / deletions in the following Board Policies / Guidelines:

- |           |   |
|-----------|---|
| 1411      | Revised Policy – Whistleblower Protection   |
| 1422      | New Policy – Nondiscrimination and EEO  |
| 2260      | Revised Policy – Nondiscrimination and Access to EEO  |
| 2340      | Revised Policy – Field and Other District-Sponsored Trips   |
| 2623      | Revised Policy – Student Assessment and Academic Intervention Services                                  |
| 2623.02   | New Policy – Third Grade Reading Guarantee  |
| 3122      | Revised Policy – Nondiscrimination and EEO  |
| 3131      | Revised Policy – Reduction in Staff   |
| 3142      | Revised Policy – Non-Renewal of a Teacher Contract  |
| 3211      | Revised Policy – Whistleblower Protection   |
| 4122      | Revised Policy – Nondiscrimination and EEO  |
| 4211      | Revised Policy – Whistleblower Protection   |
| 5112      | Revised Policy – Entrance Requirements  |
| 5136      | Replacement Policy – Personal Communication Devices   |
| 5410      | Revised Policy – Promotion, Academic Acceleration, Placement, and Retention                             |
| 5460      | Revised Policy - Graduation Requirements  |
| 5517.01   | Revised Policy - Bullying and Other Forms of Aggressive Behavior  |
| 6107      | New Policy – authorization to Accept and Distribute Electronic Records and To Use Electronic Signatures |
| 7300      | Revised Policy – Disposition of Real Property / Personal Property                                       |
| 7530.01V2 | Replacement Policy – Board-Owned Personal Communication Devices   |
| 7530.02   | New Policy – Staff Use of Personal Communication Devices  |

**CONSENT AGENDA, continued**

7542	Replacement Policy – Access to District Technology Resources from Personal Communication Devices
8210	Revised Policy – School Calendar
8462	Revised Policy – Student Abuse and Neglect
8800	Revised Policy – Religious / Patriotic Ceremonies and Observances
8900	Revised Policy – Anti-Fraud
1411	Revised Guideline – Whistleblower Protection
1422	New Guideline – Nondiscrimination and EEO
1422B	New Guideline – Complaint Procedures for Nondiscrimination and EEO Access
2260	Revised Guideline – Nondiscrimination and Access to EEO
2260B	Revised Guideline – Complaint Procedures for Nondiscrimination and EEO Access
3122	Revised Guideline - Nondiscrimination and EEO
3122B	Revised Guideline – Complaint Procedures and Nondiscrimination and EEO Access
3211	Revised Guideline – Whistleblower Protection
4122	Revised Guideline – Nondiscrimination and EEO
4122B	Revised Guideline – Complaint Procedures for Nondiscrimination and EEO Access
4211	Revised Guideline – Whistleblower Protection
5111	Revised Guideline – Admission to the District
5112	Revised Guideline – Admission to Kindergarten
5136	Replacement Guideline – Personal Communication Devices
5136V1	Delete Guideline – Wireless Communication Devices
5136V2	Delete Guideline – Wireless Communication Devices
5460C	New Guideline – Ohio Core Opt-Out Requirements
8500A	Revised Guideline – Nutritional Guidelines

**13-081 Certificated FMLA Leave**

The Superintendent recommends the Board of Education approve FMLA leave for Megan Ellis, Jr. High Special Education Teacher, from approximately December 20, 2012 through March 5, 2013.

**13-082 Classified Resignation**

The Superintendent recommends the Board of Education approve the resignation of Joyce Whitmore, cafeteria worker at Southeast Elementary, effective January 11, 2013.

**CONSENT AGENDA, continued**13-083 Leave of Absence

The Superintendent recommends the Board of Education approve an indefinite leave of absence for Rebecca Gallagher, retroactive to November 29, 2012 for personal reasons.

13-084 Approval of Salem Public Library Trustee

The Superintendent recommends the Board of Education approve the re-appointment of Madeline Shivers to serve a full seven year term, without compensation, as a Trustee of the Library Board to begin January 1, 2013 through December 31, 2019.

13-085 Classified New Hire

The Superintendent recommends the Board of Education approve the hiring of Barbara Marple for a 2.5 hour cafeteria position at Southeast Elementary, effective January 14, 2013.

**Approval of Consent Agenda for December, 2012**

Motion By \_\_\_\_\_

Second By \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

**Executive Session**

The Superintendent recommends the Board of Education adjourn into executive session for preparing for, conducting or reviewing negotiations or bargaining session with employees.

**Motion to go into Executive Session**

Motion By \_\_\_\_\_

Second By \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

**Motion to Adjourn Executive Session**

Motion By \_\_\_\_\_

Second By \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

**Adjourn Meeting**

Motion By \_\_\_\_\_

Second By \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_