

Trustees

*Ray Heddleson
William Heston
John Wilms*

Fiscal Officer

Cathy Wilms

Constable

Daniel Valentine

Road Foreman

Jason Entrikin

Salem Township Trustees

Regular Meeting

February 29, 2012

7:30 pm

AGENDA

1. **Call to Order**
2. **Pledge to the American Flag**
3. **Approval of Last Meeting's Minutes – February 7, 2012**
4. **Approval of Checks/Vouchers/Receipts**
5. **Correspondence**
 - a. FO Wilms
 - Buckeye Water District – recent agenda/meeting minutes
 - CC Engineer – Annual meeting – March 27, 2012 8:30 a.m.
 - b. Trustee Heston
 - c. Trustee Heddleson
 - d. Trustee Wilms
6. **Unfinished Business**
 - a. FO Wilms
 - b. Trustee Heston
 - c. Trustee Heddleson
 - d. Trustee Wilms
 - 2012 Chip-Seal road program
 - Betz, Gamble Road – measurements
 - Vanfossan, Grafton Road – field drain
 - Campbell, Lisbon Road - ditch
7. **New Business**
 - a. FO Wilms
 - Request to change next meeting time and/or date
 - Public Officials Bond – Cathy Wilms, effective 4/1/12
 - Payroll Certification – new Trustee monthly form
 - OTA Township Sourcebooks
 - Resolution to approve – 2011 Summary Mileage Certification 42.27 miles
 - Salem Township employee handbook update – 2012-2013 (bring binders next meeting)
 - b. Trustee Heston
 - c. Trustee Heddleson
 - d. Trustee Wilms
8. **Department Head Reports**
 - a. Police – Constable Valentine (unable to attend due to training)
 - Logsdon case update
 - b. Roads – Foreman Entrikin
 - Requisitions and pre-post trip, equipment, sign and park inspections
 - Approval of road excavation/work application – BlueJay Communications
9. **Guest Comments**
 - Salem Township Heritage Day Park - discussion
10. **Calendar** – next meeting March date/time to be announced
11. **Adjournment**