

Leetonia Exempted Village School District
Re-Organizational Meeting
Board of Education Agenda
Wednesday, January 12, 2012
Regular Board Meeting
K-12 Campus, Room 20
6:45 PM

President Pro Tempore – John Rydar

1. **CALL** to Order, **PLEDGE** of Allegiance

OATH of Office to newly elected board members, Mr. Kurt Jennings and Mr. Doug Jones.

(The Oath of Office to be administered by Treasurer Jennifer Coldsnow)

“Do you Kurt Jennings and Doug Jones, solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as members of the Board of Education of the Leetonia Exempted Village School District, in Columbiana County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office, and until your successor is elected and qualified?”

(Response: “I will”)

2. **ROLL** Call

3. **ELECTION** of Officers (O.R.C 3313.14)

A. President

Nomination(s) of _____ by _____
_____ by _____

Motion to close nominations by _____
Second _____

B. Vice-President

Nomination(s) of _____ by _____
_____ by _____

Second _____

(The Oath of Office to be administered by Treasurer Jennifer Coldsnow)

I, _____, Do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as President or Vice-President in and for the Leetonia Exempted Village School District, Columbiana County, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

4. **SET** Time, Date, Place of Regular Board Meeting(s)
(O.R.C. 3315.15)

*Reference Only: **COMPENSATION** of Board Member (O.R.C. 3312.12) will be at \$80.00 per meeting with no cap for maximum number of meeting paid.

5. **SERVICE FUN** (O.R.C 3315.15)

WHEREAS O.R.C 3315.15 provides for the setting aside from the general fund, a sum not to exceed seventy-five cents for each child enrolled or seven thousand five hundred (\$7500) dollars, whichever is great, such sum of money to be known as the "Service Fund" which shall be used only in paying expenses that the Board actually incurred in the performance of their duties, or of their official representation, or in paying the expenses of members-elect of such board of education actually incurred in training and orientation to the performance of their duties from the date of election to the date of administration of oath of office.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Leetonia Exempted Village School District does hereby establish a "Service Fund" and thereby appropriate for that purpose the sum of Four Thousand (\$4000) to be incorporated into the appropriations of the school district for the calendar year of 2012.

6. **AUTHORIZE** each Board Member to elect, at his own expense, to participate in the employee benefit programs (insurance) as are extended to district employees.
7. **COMMITTEE** Assignments for 2012
OSBA Legislative Liaison _____
Student Achievement Liaison _____
CCCTC Representative (2nd of 2-Year Term) – Doug Jones
Acknowledge School Records Commission –
Composition established by statute (Treasurer, Superintendent, and Board President)
8. **STANDING** Resolution for **Treasurer**: The Board authorizes the Treasurer to follow these resolutions regarding the Leetonia Exempted Village School District:
 1. To secure advances from the Auditor when funds are available and payable to the school district.
 2. To invest funds whenever funds are available.
 3. To pay all bills within the limits of the appropriations as bills are received and when the merchandise/service has been received in good condition and in a timely manner.
 4. To borrow such funds as may be necessary to meet the expenses of the district, within the confines of Ohio Law.
 5. To sign payroll checks and other Board warrants.
 6. To attend such professional meetings that may be relevant to the job responsibilities and required in order to retain the certifications or that contribute to professional development or are deemed beneficial to the fiscal operations of the District.
9. **STANDING** Resolution of the **Superintendent**: The Board authorizes the Superintendent to follow these resolutions regarding the Leetonia Exempted Village School District:
 1. To serve as purchasing agent for the school district.
 2. To employ such temporary personnel as may be needed for emergency situations. Such employment shall be presented for approval by the Board at its next regular meeting.
 3. To approve school district participation in State or Federal programs in which it is now participating and in other governmental programs, community programs, or privately sponsored programs as may be necessary or useful to the pupils, staff, or other legitimate concerns of the Board.
 4. To approve the attendance of teachers, administrators, or other school employees and his own attendance, at professional meetings and conferences.

5. To request, speak for, and vote on behalf of the Board in consortia in which it participates.
6. To perform other ministerial duties on behalf of the School District as are necessary for the operation of the District acting in the capacity of chief administrative officer.
10. **STANDING Resolutions for Superintendent and Treasurer:**
 1. Authorize the Superintendent and/or Treasurer to purchase the services or architects, attorneys, engineers, or other professional consultants from the School Board Association, the Buckeye Association of School Administrators, or other private professional consultants as may be necessary or useful to advise the board in matters of finance, personnel, contract development, insurance, computers, purchasing or any other legitimate matters affecting the Board of Education concerns.
 2. Authorize the Superintendent and/or Treasurer to request and use the services of either or both of these management services, "the Office of School Management Assistance of the State Department of Education", the "Management Advisory Service of the Office of State Auditors", and/or other management services, if and when they feel it is useful to do so.
11. OTHER Re-Organizational Discussion and Information
12. ADJOURN Re-Organizational Meeting

ADDENDUM TO THE AGENDA
Thursday, January 12, 2012

8. **NEW BUSINESS**

2. Approve Mrs. Louk as a volunteer for the remainder of the 2011-2012 school year.
3. Approve Mrs. Suzzette Holisky as a volunteer for the remainder of the 2011-2012 school year.