

Goshen Township 2013 Re-Organizational Meeting

January 5, 2013

Present: Robert McCracken Todd Beeson
 Roger Heineman Tom Knoedler

Mr. McCracken opened the 2013 Re-organizational meeting at 9:00am with the pledge of allegiance.

Minutes of the 2012 Year-end meeting held on December 28th were distributed. McCracken moved, seconded by Beeson to approve these minutes as presented. All voted YES.

Chairman McCracken turned the meeting over to the Fiscal Officer, who opened nominations for 2013 Chairman.

2013-01 Trustee Chairman

Mr. Beeson moved, seconded by Mr. Heineman, to nominate Mr. McCracken as Chairman. Beeson and Heineman voted YES, McCracken abstained. Mr. McCracken was declared Chairman for the Year 2012.

At this point, the Fiscal Officer turned the meeting over to Chairman McCracken.

2013-02 Vice-Chairman

Nominations were opened for Vice-Chairman. Mr. Heineman moved, seconded by Mr. McCracken, to nominate Mr. Beeson for the office of Vice-Chairman of the Board of Trustees for the Year 2013. McCracken and Heineman voted YES. Mr. Beeson abstained. Mr. Beeson was declared Vice-Chairman for the Year 2013.

2013-03 Salaries for Trustees / Fiscal Officer

The Trustees and the Fiscal Officer will be paid according to State Statutes, the amount set by the State Auditor for the budget range of the township's General Fund operating budget.

2013-04 Monthly Meetings

Regular township meetings will be held on the 2nd Monday of each month at 7:00pm at the Township Administration building. Payroll is bi-weekly, done electronically, and approved at regular meetings.

2013-05 Holidays, Vacations, Sick Time, Bereavement, Jury Duty

Holidays, Vacations, Sick Time, Bereavement & Jury pay will be paid as noted in the department policy manuals.

2013-06 Road Department Personnel

Trustees rehired Jim Stryfeller as Road Department Foreman at \$17.00 per hour with benefits and rehired Randy Smith as part-time Road Department employee at \$11.80 per hour with benefits noted in the Road Department policy manual.

2013-07 Road Department Clothing Allowance

Clothing allowance will be paid as follows:

Full-time	\$600 per year.
Part-time	\$450 per year

2013-08 Road Department Seasonal Employees

Seasonal Road Department personnel will be hired at \$9.80 per hour, with no benefits.

2013-09 Road Department Hours

Normal working hours are 7:00am – 3:30pm, 40 hours per week, Monday thru Friday. Trustees to assist with scheduling if they feel the need arises.

2013-10 Mileage

Mileage will be paid at \$.56/mile, payment of necessary expense for parking and lodging to Trustees, Fiscal Officer, and township employees for business outside the township, and meals, including tips, up to a maximum of \$35.00/day.

2013-11 Fire Prevention

John Bricker was rehired as Fire Prevention Officer at \$3,000/year. Wages to be paid from the Fire Dept. Fund.

2013-12 Recycling Coordinator

Paul Manypenny was rehired as Recycling Coordinator at \$11.30/hour. Jessica Zepernick was rehired as part-time assistant at \$9.80/hour. The Seacrist Road site will be attended Wednesday and Saturday from 10:00am to 2:00pm.

2013-13 Police Personnel

Police personnel with the exception of Reserve Officers will receive a \$.50 increase. Reserve Officers will remain at \$8.00/hr.
Police Uniform Allowance will be paid after the first quarter of the year.
Jessica Zepernick will be added as part-time Desk Officer, as needed, for \$9.80/hr.

2013-14 Budgets

Trustees adopted all fund budgets as presented at the December 28th meeting.

Note: The police department will continue fees as laid out by the Ohio Revised Code utilized by the Ohio State Patrol for crash reports at a cost of \$4.00 and \$4.00 for color photographs. Also adopted ORC.Sec 311.17 for bonding and arrest fees. Police Department to bill \$.25 for other copies.

2013-15 Cemeteries

Cemetery prices were set as follows:

Graves - Township resident	\$450.00 per grave
Graves - Non-twp resident	\$800.00 per grave

Grave opening/closing were set as follows:

Burial	Monday thru Friday	\$500.00
Cremation burial	Monday thru Friday	\$325.00
Burial/Cremations	Saturday, Sunday, Holiday	\$175.00 additional

2013-16 Cemetery Foundations

Foundation prices: \$40.00 per sq.ft, with a \$165.00 minimum charge.
Foundations will be six (6") inches larger than marker/stone size, 36" deep.

2013-17 Fiscal Officer's Budget

The Fiscal Officer presented figures for 2013, based on 2012 ending balances and changes needed when moving to the new UAN software:

Beginning balance on 01/01/2013:	\$ 531,688.05
Anticipated Income:	\$1,322,861.00
Anticipated Expense:	<u>\$1,616,003.88</u>
Anticipated 2013 year-end Balance:	\$ 238,545.17

2013-18 Areas of Responsibility

The Township Trustees agreed to continue as a board in supervising the business of the township as follows:

- Mr. Beeson & Mr. Heineman - cemeteries
- Mr. McCracken - Police Liason for the Police Dept.
- Mr. McCracken - monitor equipment needs and repairs for the Police Dept.
- Mr. Heineman - monitor equipment needs and repairs for the Road Dept.
- Mr. Beeson - to be in charge of house numbering in the township.
- Mr. Beeson & Mr. Heineman - to be members of the Township Firemen's Dependency Board.
- Mr. Knoedler & Mr. McCracken - serve on the Township Records Commission.

Trustees shall act as a Board in the need of road building, repairs, and maintenance.

2013-19 Road Maintenance

The township road program for 2013 was adopted as follows:

- improve culverts and upgrade Smith-Goshen Road
- improve North Stratton Road drainage
- Mill Street
- Danbury Drive
- Diagonal Road
- Duck Creek Road – from SR 165 to Pine Lake Rd.

Requests to the County:

- Berming
- Brush needs to be cut back from county roads
- Culvert replacement on county roads as needed.
- Pave Middletown Rd. – from Duck Creek to Stratton Rd.
- Pave Middletown Rd. – from S.R. 534 to Seacrist Rd.
- Pave Diagonal Road from Rt. 165 to Duck Creek Rd.
- Pave Duck Creek Road from Calla to Western Reserve
- Berm Duck Creek Road from Calla to Western Reserve

2013-20 Charge for Copies

There will be no charge for copies up to 25 copies.
Over 25 copies will be charged \$.25 per page, starting with page 1.

2013-21 Building Rental

Gym rental at \$20.00 per hour with a 2 hour minimum and meeting room rental at \$75.00 for 6 hours.

All of the above motions were voted upon at one time.

Mr. McCracken moved, seconded by Mr. Heineman, to approve the above.
All voted YES.

PAYROLL EFT'S AND ADJUSTMENT
GOSHEN TOWNSHIP, MAHONING COUNTY
From 12/11/2012 To 12/30/2012

Payment Number	Date	Vendor/Payee	Amount	Statu
E02832	12/21/2012	Karl John Balasz II	\$877.08	EP C
E02833	12/21/2012	Matthew A. Beck	753.49	EP C
E02834	12/21/2012	Nicholas C. Brent	362.07	EP C
E02835	12/21/2012	John C. Calko	258.49	EP C
E02836	12/21/2012	Craig A. Crider	885.74	EP C
E02837	12/21/2012	David William Eck	791.75	EP C
E02838	12/21/2012	Katie S. Glasser	601.96	EP C
E02839	12/21/2012	Michael F. Golec	1,117.54	EP C
E02840	12/21/2012	Steven Todd McDaniel	1,134.72	EP C
E02841	12/21/2012	Kevin W. Ragan	581.38	EP C
E02842	12/21/2012	Kevin A. Stratton	826.76	EP C
E02843	12/21/2012	Michael K. Wirkner	469.76	EP C
E02844	12/21/2012	Robert J. Wittensoldner	948.31	EP C
E02845	12/21/2012	David J. Yohman	243.99	EP C
E02846	12/21/2012	Randy Lee Smith	629.86	EP C
E02847	12/21/2012	James H. Stryffeler	1,063.04	EP C
E02848	12/21/2012	Paul Manypenny	199.85	EP C
E02849	12/21/2012	Jessica Zepernick	81.91	EP C
E02850	12/30/2012	Todd J. Beeson	727.08	EP C
E02851	12/30/2012	Roger W. Heineman	685.83	EP C
E02852	12/30/2012	Thomas Knoedler	900.00	EP C
E02853	12/30/2012	Robert David McCracken	699.73	EP C
W00119	12/21/2012	FARMERS NATIONAL BANK	1,797.52	WV C
W00120	12/28/2012	FARMERS NATIONAL BANK	817.20	WV C
Total			\$17,455.06	

Warrant Status: C - Cleared, V or X - Voided, E - Encumbered but not posted to Accounting
Warrant Type: AV - Adjustment Voucher, SV - Special Voucher, EP - EFT, WV - Withholding Voucher
* Voided payments and negative vouchers are not included in the total

PAYMENT REGISTER
 GOSHEN TOWNSHIP, MAHONING COUNTY
 Accounting/Payroll
 From 12/11/2012 to 12/31/2012

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
22588	VW	12/12/2012	Damascus True Value	\$164.72	C
22589	VW	12/12/2012	Robert McCracken	25.52	C
22590	VW	12/12/2012	Matthew A. Beck	73.40	C
22591	PY	12/21/2012	AFLAC	35.36	C
22592	VW	12/17/2012	Red Diamond Uniform & Police Supply	130.37	C
22593	VW	12/17/2012	Katie Glasser	101.56	C
22594	VW	12/17/2012	Municipal Signs	248.00	C
22595	VW	12/19/2012	Quaker Corner Flower & Gifts	12,000.00	V
22596	VW	12/19/2012	Damascus Volunteer Fire Department	12,000.00	C
22597	VW	12/19/2012	Salem Area Chamber of Commerce	250.00	O
22598	PY	12/19/2012	TREASURER OF STATE OF OHIO	884.39	O
22599	PY	12/19/2012	SCHOOL DISTRICT INCOME TAX	46.26	C
22600	PY	12/19/2012	City of Alliance	186.08	C
22601	VW	12/24/2012	Claire Weingart	50.00	O
22602	VW	12/26/2012	Mike Golec	37.57	O
22603	PY	12/26/2012	GUARDIAN - Appleton	164.71	O
22604	VW	12/26/2012	SouthWest Fuels, Inc.	3,546.08	O
22605	VW	12/28/2012	Stratton Chevrolet Co.	316.35	C
22606	VW	12/28/2012	Ken Schwingle	253.00	O
22608	VW	12/31/2012	Sebring Tire & Springer's Towing	575.39	O
Subtotal:				19,088.76	
Adjustments:				0.00	
Total Amount Pending for Accounting:				0.00	
Total Amount Pending for Payroll:				0.00	
Total:				\$19,088.76	

Warrant Status: C-Cleared, V or X-Voided, O-Outstanding,
 E-Earmarked to Post to Cash on a Future Date (Pending)

Warrant Type: PY-Payroll, VM-Voucher Manual, SW-Skipped Warrant,
 VW-Voucher Warrant, RR-Reduction of Receipt,
 IV-Investment Warrant, IM-Investment Manual,
 R-Adjust Payments, VR-Void Reduction of Expenditure,
 VL-Voucher Loss

Report reflects selected information.
 Adjustments that occurred on future dates
 are not included in the total.

Payment Listing

1/1/2013 to 1/14/2013

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2013	01/04/2013	01/04/2013	EP	Karl John Balasz II	\$877.08	O
2-2013	01/04/2013	01/04/2013	EP	Matthew A. Beck	\$735.36	O
3-2013	01/04/2013	01/04/2013	EP	Nicholas C. Brent	\$305.01	O
4-2013	01/04/2013	01/04/2013	EP	John C. Calko	\$220.03	O
5-2013	01/04/2013	01/04/2013	EP	Craig A. Crider	\$857.73	O
6-2013	01/04/2013	01/04/2013	EP	David William Eck	\$745.13	O
7-2013	01/04/2013	01/04/2013	EP	Katie S. Glasser	\$601.96	O
8-2013	01/04/2013	01/04/2013	EP	Mitchell J. Gobely	\$147.80	O
9-2013	01/04/2013	01/04/2013	EP	Michael F. Golec	\$1,249.88	O
10-2013	01/04/2013	01/04/2013	EP	Steven Todd McDaniel	\$1,082.52	O
11-2013	01/04/2013	01/04/2013	EP	Anthony M. Pilolli	\$56.30	O
12-2013	01/04/2013	01/04/2013	EP	Kevin W. Ragan	\$654.45	O
13-2013	01/04/2013	01/04/2013	EP	Kevin A. Stratton	\$826.76	O
14-2013	01/04/2013	01/04/2013	EP	Michael K. Wirkner	\$729.30	O
15-2013	01/04/2013	01/04/2013	EP	Robert J. Wittensoldner	\$948.31	O
16-2013	01/04/2013	01/04/2013	EP	David J. Yohman	\$436.33	O
17-2013	01/04/2013	01/04/2013	EP	Randy Lee Smith	\$803.70	O
18-2013	01/04/2013	01/04/2013	EP	James H. Stryffeler	\$1,063.03	O
19-2013	01/04/2013	01/04/2013	EP	Paul Manypenny	\$197.47	O
20-2013	01/04/2013	01/04/2013	EP	Jessica Zepernick	\$81.91	O
22-2013	01/04/2013	01/04/2013	EW	FARMERS NATIONAL BANK	\$1,928.76	O
23-2013	01/07/2013	01/07/2013	CH	Denny's Auto Supply	\$306.30	O
24-2013	01/07/2013	01/07/2013	CH	Michael F. Golec	\$204.67	O
25-2013	01/07/2013	01/07/2013	CH	Tom Knoedler	\$652.15	O
26-2013	01/07/2013	01/07/2013	CH	Anthem Blue Cross Blue Shield	\$7,609.25	O
27-2013	01/07/2013	01/07/2013	CH	Verizon Wireless	\$661.19	O
28-2013	01/07/2013	01/07/2013	CH	Agland Co-Op, Inc.	\$1,113.30	O
29-2013	01/07/2013	01/07/2013	CH	Ohio Edison	\$450.54	O
30-2013	01/07/2013	01/07/2013	CH	Cintas Corporation	\$43.60	O
31-2013	01/09/2013	01/09/2013	CH	Ohio Edison	\$43.55	O
32-2013	01/09/2013	01/09/2013	CH	Ohio Edison	\$724.41	O
33-2013	01/14/2013	01/14/2013	CH	Medicare Premium Collection Center	\$319.70	O
34-2013	01/14/2013	01/14/2013	CH	Ohio Edison	\$102.39	O
35-2013	01/14/2013	01/14/2013	CH	ComDoc, Inc.	\$257.00	O
22607	01/04/2013	01/04/2013	WH	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$16,576.62	O
22609	01/07/2013	01/07/2013	AW	Radi-O-Sound Communications	\$72.00	O
22610	01/07/2013	01/07/2013	AW	Terry's Tire Town	\$590.96	O
22611	01/07/2013	01/07/2013	AW	Emergitech, Inc.	\$2,856.73	O
22612	01/07/2013	01/07/2013	AW	Cargill, Incorporated	\$2,504.79	O
22613	01/07/2013	01/07/2013	AW	Damascus True Value	\$236.08	O
22614	01/07/2013	01/07/2013	AW	Julian Electric Service Inc.	\$158.62	O
22615	01/07/2013	01/07/2013	AW	Municipal Signs	\$200.00	O
22616	01/09/2013	01/09/2013	AW	Ken Schwingle	\$147.00	V
22616	01/09/2013	01/09/2013	AW	Ken Schwingle	-\$147.00	V
22617	01/09/2013	01/09/2013	AW	Ken Schwingle	\$147.00	O
22618	01/09/2013	01/09/2013	AW	Salem Oil / Salem Propane	\$644.40	O

Payment Listing

1/1/2013 to 1/14/2013

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
22619	01/09/2013	01/09/2013	AW	Green Twp. Trustees	\$2,210.00	O
					Total Payments:	\$53,234.07
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$53,234.07

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

December 2012**\$2,819.91****12/11/2012 thru 01/14/2013**

Payee	Paid Date	Chg#	Transaction Amt.	Purpose
Columbia Gas	12/17/2012	371-2012	1,299.47	14003
Columbia Gas	12/17/2012	372-2012	120.99	13991
VISA	12/17/2012	373-2012	177.33	Nov. 2012 statement
MasterCard	12/17/2012	374-2012	186.98	Nov. 2012 statement
Ohio Edison	12/19/2012	375-2012	10.44	Street lights
Anthem Life Ins.	12/24/2012	379-2012	101.14	Jan. 2013 statement
AT&T	12/31/2012	383-2012	310.33	332-1235
AT&T	12/31/2012	384-2012	35.55	332-0547
AT&T	12/31/2012	385-2012	404.50	Internet
Allied Waste	12/31/2012	386-2012	148.18	Trash - Dec. 2012
Farmer's National Bank	12/31/2012	387-2012	25.00	Dec. 2012 ACH fee