

Board of Education  
Mark Hutson  
Kelly Witmer  
Anthony Roncone  
Michael Clark  
Scott Caron

# Columbiana

## Exempted Village Schools Board of Education

Donald Mook  
Superintendent  
Lori Posey  
Treasurer

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Organizational Meeting      High School Media Center      Tuesday, January 13, 2015 – 6:00 p.m.

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1. Meeting called to order by President Pro-Tem.
2. Records Commission Meeting – Board President, Superintendent and Treasurer.
3. Pledge to the Flag
4. Roll Call
5. Adopt Agenda

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

6. Election of Officers for 2015

Nomination(s)

President \_\_\_\_\_

Roll call vote for President

Nomination(s)

Vice-President \_\_\_\_\_

Roll call vote for Vice-President

7. Consider requiring that all resolutions of the Board be numbered consecutively as they occur during the year.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

8. Consider the following resolution:  
BE IT RESOLVED that the Treasurer of the Columbiana Exempted Village Board of Education shall invest all available funds of the said Board at the most productive rate of interest as permitted by law.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

9. Consider resolution on authorizing borrowing:  
WHEREAS, when there is an insufficient amount of money in the treasury to meet current monthly operating expenses of the school district; and

WHEREAS, it is necessary to obtain funds from some source in order to meet said deficiency then incurred;

BE IT RESOLVED that the Treasurer of the Columbiana Exempted Village School District, Columbiana County, Ohio, be authorized to borrow the necessary amount up to \$100,000 from the bank that offers the most advantageous rate of interest per annum, said loan to be solely made against anticipated receipts of Property Taxes and Income Tax exclusive of the Tangible Personal Property Tax Receipts (Spending Reserve) and said loan not to carry over the end of the current fiscal year nor be made under any borrowing authority that may exist pursuant to the provisions of Section 133.301 of the Ohio Revised Code.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

10. Consider resolution authorizing the request of an advance of tax monies:  
BE IT RESOLVED that the Treasurer of the Columbiana Exempted Village Board of Education is hereby authorized to secure advances of tax monies from the County Auditor when funds are available and payable to the school district.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

11. Consider resolution authorizing payment of bills:  
BE IT RESOLVED that the Treasurer is hereby authorized to pay all bills when due, within the limits of appropriations.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

12. Consider resolution authorizing modification of appropriations:  
BE IT RESOLVED that the Treasurer is hereby authorized to make necessary appropriation modifications to keep all the budgetary accounts in balance as the need arises.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

13. Consider resolution designating depositories:  
BE IT RESOLVED that all banks that have an office in Ohio and that maintain FDIC insurance are designated as acceptable depositories for the Columbiana Exempted Village School District for the purpose of purchasing certificates of deposit.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

14. Consider setting dates, times and places of meetings for each Regular Meeting of the Board for 2015:

<u>Month</u>	<u>Day</u>	<u>Date</u>	<u>Place</u>	<u>Time</u>
January	Tuesday	1/13/15	CHS Media Center	6:00 p.m.
February	Tuesday	2/10/15	CHS Media Center	6:00 p.m.
March	Tuesday	3/17/15	CHS Media Center	6:00 p.m.
April	Tuesday	4/14/15	CHS Media Center	6:00 p.m.
May	Tuesday	5/12/15	CHS Media Center	6:00 p.m.
June	Tuesday	6/9/15	CHS Media Center	6:00 p.m.
July	Tuesday	7/14/15	CHS Media Center	6:00 p.m.
August	Tuesday	8/11/15	CHS Media Center	6:00 p.m.
September	Tuesday	9/8/15	CHS Media Center	6:00 p.m.

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October Tuesday 10/13/15 CHS Media Center 6:00 p.m.

November	Tuesday	11/2/15	CHS Media Center	6:00 p.m.
December	Tuesday	12/8/15	CHS Media Center	6:00 p.m.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

15. Consider resolution establishing a Service Fund as provided in Ohio Revised Code 3315.1:

BE IT RESOLVED that the Service Fund of the Board of Education of Columbiana Exempted Village School District be established at \$4,000.00.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

16. Consider establishment of rates of reimbursement for expenses incurred by a district employee (unless established otherwise in a negotiated agreement) while traveling on prior-approved school business as follows:

Mileage:	IRS rate per mile/personal automobile use
Other Modes of Travel:	Actual Cost
Meals:	\$30.00 per day maximum
Lodging:	\$110.00 per day maximum

Reimbursement for meals and lodging shall be based on submission of original receipts for expense, less taxes and tips.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

17. Consider resolution establishing the following Petty Cash fund:  
 Imprest (revolving type) Petty Cash Fund in the amount of \$50.00 cash with disbursements not to exceed \$50.00.

The Treasurer shall be the custodian of the fund.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

18. Consider appointing Lori Posey, Treasurer, as designee for public records training for each board member and hereby directing her, as such, to attend public record training sessions on behalf of the board as required by law.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

19. Consider resolution authorizing Superintendent to hire staff between Board meetings:

BE IT RESOLVED to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any

other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall commence on January 2015 and remain in effect through January 2016.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

- 20. Consider resolution authorizing Superintendent to accept resignations between Board meetings:

BE IT RESOLVED to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall commence on January 2015 and remain in effect through January 2016.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

- 21. Consider resolution authorizing purchasing agent: BE IT RESOLVED that the Superintendent of Columbiana Exempted Village School District is hereby authorized to act as purchasing agent for the Board of Education.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

- 22. Consider resolution authorizing the Superintendent to make exceptions to Policy 5113 relative to providing transportation accommodations, corresponding with Board-approved transportation routes, to students living outside the school district boundaries.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

- 23. Consider continuing the membership of the District in the Inter-Tri-County League (ITCL) through the close of the 2014-2015 school year and empowering the Superintendent, High School Principal, and Athletic Director to make necessary arrangements for the establishment of athletic schedules.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

- 24. Consider appointment of delegate and alternate to OSBA Annual Conference as provided by Bylaw 0153.

Delegate \_\_\_\_\_

Alternate \_\_\_\_\_

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

25. Consider approving the fee schedule for 2015 facility use per the Building Use Form provided with this agenda.

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

26. Adjournment

Motion: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_