

Board of Education
Mark Hutson
Kelly Witmer
Anthony Roncone
Michael Clark
Scott Caron

Columbiana

Exempted Village Schools Board of Education

Donald Mook
Superintendent
Kathy Davies
Treasurer

Organizational Meeting High School Media Center Tuesday, January 12, 2016 – 6:00 p.m.

1. Meeting called to order by President Pro-Tem.
2. Pledge to the Flag
3. Swearing In of re-elected Board Members: Mark Hutson and Anthony Roncone.
4. Roll Call
5. Adopt Agenda

Motion: _____ Second by: _____ Vote: _____

6. Election of Officers for 2016

Nomination(s)

President _____

Roll call vote for President

Nomination(s)

Vice-President _____

Roll call vote for Vice-President

7. Consider requiring that all resolutions of the Board be numbered consecutively as they occur during the year.

Motion: _____ Second by: _____ Vote: _____

8. Consider the following resolution:
BE IT RESOLVED that the Treasurer of the Columbiana Exempted Village Board of Education shall invest all available funds of the said Board at the most productive rate of interest as permitted by law.

Motion: _____ Second by: _____ Vote: _____

9. Consider resolution on authorizing borrowing:
WHEREAS, when there is an insufficient amount of money in the treasury to meet current monthly operating expenses of the school district; and

WHEREAS, it is necessary to obtain funds from some source in order to meet said deficiency then incurred;

BE IT RESOLVED that the Treasurer of the Columbiana Exempted Village School District, Columbiana County, Ohio, be authorized to borrow the necessary amount up to \$100,000 from the bank that offers the most advantageous rate of interest per annum, said loan to be solely made against anticipated receipts of Property Taxes and Income Tax exclusive of the Tangible Personal Property Tax Receipts (Spending Reserve) and said loan not to carry over the end of the current fiscal year nor be made under any borrowing authority that may exist pursuant to the provisions of Section 133.301 of the Ohio Revised Code.

Motion: _____ Second by: _____ Vote: _____

10. Consider resolution authorizing the request of an advance of tax monies:
BE IT RESOLVED that the Treasurer of the Columbiana Exempted Village Board of Education is hereby authorized to secure advances of tax monies from the County Auditor when funds are available and payable to the school district.

Motion: _____ Second by: _____ Vote: _____

11. Consider resolution authorizing payment of bills:
BE IT RESOLVED that the Treasurer is hereby authorized to pay all bills when due, within the limits of appropriations.

Motion: _____ Second by: _____ Vote: _____

12. Consider resolution authorizing modification of appropriations:
BE IT RESOLVED that the Treasurer is hereby authorized to make necessary appropriation modifications to keep all the budgetary accounts in balance as the need arises.

Motion: _____ Second by: _____ Vote: _____

13. Consider resolution designating depositories:
BE IT RESOLVED that all banks that have an office in Ohio and that maintain FDIC insurance are designated as acceptable depositories for the Columbiana Exempted Village School District for the purpose of purchasing certificates of deposit.

Motion: _____ Second by: _____ Vote: _____

14. Consider setting dates, times and places of meetings for each Regular Meeting of the Board for 2016:

<u>Month</u>	<u>Day</u>	<u>Date</u>	<u>Place</u>	<u>Time</u>
January	Tuesday	1/12/16	CHS Media Center	6:00 p.m.
February	Tuesday	2/9/16	CHS Media Center	6:00 p.m.
March	Tuesday	3/8/16	CHS Media Center	6:00 p.m.
April	Tuesday	4/12/16	CHS Media Center	6:00 p.m.
May	Tuesday	5/10/16	CHS Media Center	6:00 p.m.
June	Tuesday	6/14/16	CHS Media Center	6:00 p.m.
July	Tuesday	7/12/16	CHS Media Center	6:00 p.m.
August	Tuesday	8/9/16	CHS Media Center	6:00 p.m.
September	Tuesday	9/6/16	CHS Media Center	6:00 p.m.
October	Tuesday	10/11/16	CHS Media Center	6:00 p.m.

November Tuesday 11/1/16 CHS Media Center 6:00 p.m.
December Tuesday 12/13/16 CHS Media Center 6:00 p.m.

Motion: _____ Second by: _____ Vote: _____

15. Consider resolution establishing a Service Fund as provided in Ohio Revised Code 3315.1:

BE IT RESOLVED that the Service Fund of the Board of Education of Columbiana Exempted Village School District be established at \$4,000.00.

Motion: _____ Second by: _____ Vote: _____

16. Consider establishment of rates of reimbursement for expenses incurred by a district employee (unless established otherwise in a negotiated agreement) while traveling on prior-approved school business as follows:

Mileage:	IRS rate per mile/personal automobile use
Other Modes of Travel:	Actual Cost
Meals:	\$30.00 per day maximum
Lodging:	\$110.00 per day maximum

Reimbursement for meals and lodging shall be based on submission of original receipts for expense, less taxes and tips.

Motion: _____ Second by: _____ Vote: _____

17. Consider resolution establishing the following Petty Cash fund:
Imprest (revolving type) Petty Cash Fund in the amount of \$100.00 cash with disbursements not to exceed \$50.00.

The Treasurer shall be the custodian of the fund.

Motion: _____ Second by: _____ Vote: _____

18. Consider appointing Kathy Davies, Treasurer, as designee for public records training for each board member and hereby directing her, as such, to attend public record training sessions on behalf of the board as required by law.

Motion: _____ Second by: _____ Vote: _____

19. Consider resolution authorizing Superintendent to hire staff between Board meetings:

BE IT RESOLVED to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall commence on January 2016 and remain in effect through January 2017.

Motion: _____ Second by: _____ Vote: _____

20. Consider resolution authorizing Superintendent to accept resignations between Board meetings:

BE IT RESOLVED to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall commence on January 2016 and remain in effect through January 2017.

Motion: _____ Second by: _____ Vote: _____

21. Consider resolution authorizing purchasing agent:
BE IT RESOLVED that the Superintendent of Columbiana Exempted Village School District is hereby authorized to act as purchasing agent for the Board of Education.

Motion: _____ Second by: _____ Vote: _____

22. Consider resolution authorizing the Superintendent to make exceptions to Policy 5113 relative to providing transportation accommodations, corresponding with Board-approved transportation routes, to students living outside the school district boundaries.

Motion: _____ Second by: _____ Vote: _____

23. Consider continuing the membership of the District in the Inter-Tri-County League (ITCL) through the close of the 2016-2017 school year and empowering the Superintendent, High School Principal, and Athletic Director to make necessary arrangements for the establishment of athletic schedules.

Motion: _____ Second by: _____ Vote: _____

24. Consider appointment of delegate and alternate to OSBA Annual Conference as provided by Bylaw 0153.

Delegate _____

Alternate _____

Motion:_____Second by:_____Vote:_____

25. Consider approving the fee schedule for 2016 facility use per the Building Use Form provided with this agenda and exceptions to be made to fee schedule as authorized by the Superintendent.

Motion:_____Second by:_____Vote:_____

26. Adjournment

Motion:_____Second by:_____Vote:_____