

Board of Education:
Mark Hutson
Kelly Witmer

Anthony Roncone
Dr. Jay Hertel

Columbiana

Exempted Village Schools Board of Education

Donald Mook
Superintendent
Lori Posey
Treasurer

Budget Hearing High School Media Center Tuesday, January 10, 2012 – 6:30 p.m.

1. Call public Budget Hearing to order – Treasurer.
2. Request those present to identify themselves for the record.
3. Hear public input on the Budget for the period July 1, 2012 to June 30, 2013.
4. Close Budget Hearing.

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Organizational Meeting High School Media Center Tuesday, January 10, 2012 – 6:30 p.m.

1. Meeting called to order by President Pro-Tem.
2. Records Commission Meeting – Board President, Superintendent and Treasurer.
3. Pledge to the Flag
4. Swearing-in of newly elected Board Members
 - A. Mark Hutson
 - B. Tony Roncone
5. Consider appointment of Randy Guy to fill the unexpired 2-year term on the Board of Education.

Motion: _____ Second by: _____ Vote: _____

6. Swearing-in of newly appointed Board Member.
7. Roll Call
8. Adopt Agenda

Motion: _____ Second by: _____ Vote: _____

9. Election of Officers for 2012

Nomination(s)

President _____

Roll call vote for President

Nomination(s)

Vice-President _____

Roll call vote for Vice-President

10. Consider requiring that all resolutions of the Board be numbered consecutively as they occur during the year.

Motion: _____ Second by: _____ Vote: _____

11. Consider the following resolution:
BE IT RESOLVED that the Treasurer of the Columbiana Exempted Village Board of Education shall invest all available funds of the said Board at the most productive rate of interest as permitted by law.

Motion: _____ Second by: _____ Vote: _____

12. Consider resolution on authorizing borrowing:
WHEREAS, when there is an insufficient amount of money in the treasury to meet current monthly operating expenses of the school district; and

WHEREAS, it is necessary to obtain funds from some source in order to meet said deficiency then incurred;

BE IT RESOLVED that the Treasurer of the Columbiana Exempted Village School District, Columbiana County, Ohio, be authorized to borrow the necessary amount up to \$100,000 from the bank that offers the most advantageous rate of interest per annum, said loan to be solely made against anticipated receipts of Property Taxes and Income Tax exclusive of the Tangible Personal Property Tax Receipts (Spending Reserve) and said loan not to carry over the end of the current fiscal year nor be made under any borrowing authority that may exist pursuant to the provisions of Section 133.301 of the Ohio Revised Code.

Motion: _____ Second by: _____ Vote: _____

13. Consider resolution authorizing the request of an advance of tax monies:
BE IT RESOLVED that the Treasurer of the Columbiana Exempted Village Board of Education is hereby authorized to secure advances of tax monies from the County Auditor when funds are available and payable to the school district.

Motion: _____ Second by: _____ Vote: _____

14. Consider resolution authorizing payment of bills:
BE IT RESOLVED that the Treasurer is hereby authorized to pay all bills when due, within the limits of appropriations.

Motion: _____ Second by: _____ Vote: _____

15. Consider resolution authorizing modification of appropriations:
BE IT RESOLVED that the Treasurer is hereby authorized to make necessary appropriation modifications to keep all the budgetary accounts in balance as the need arises.

Motion: _____ Second by: _____ Vote: _____

16. Consider resolution designating depositories:
BE IT RESOLVED that all banks that have an office in Ohio and that maintain FDIC insurance are designated as acceptable depositories for the Columbiana Exempted Village School District for the purpose of purchasing certificates of deposit.

Motion: _____ Second by: _____ Vote: _____

17. Consider setting dates, times and places of meetings for each Regular Meeting of the Board for 2012:

<u>Month</u>	<u>Day</u>	<u>Date</u>	<u>Place</u>	<u>Time</u>
January	Tuesday	1/10/12	CHS Media Center	6:30 p.m.
February	Tuesday	2/14/12	CHS Media Center	6:30 p.m.
March	Tuesday	3/13/12	CHS Media Center	6:30 p.m.
April	Tuesday	4/10/12	CHS Media Center	6:30 p.m.
May	Tuesday	5/8/12	CHS Media Center	6:30 p.m.
June	Tuesday	6/12/12	CHS Media Center	6:30 p.m.
July	Tuesday	7/10/12	CHS Media Center	6:30 p.m.
August	Tuesday	8/14/12	CHS Media Center	6:30 p.m.
September	Tuesday	9/11/12	CHS Media Center	6:30 p.m.
October	Tuesday	10/9/12	CHS Media Center	6:30 p.m.
November	Tuesday	11/6/12	CHS Media Center	6:30 p.m.
December	Tuesday	12/11/12	CHS Media Center	6:30 p.m.

Motion: _____ Second by: _____ Vote: _____

18. Consider resolution establishing a Service Fund as provided in Ohio Revised Code 3315.1:

BE IT RESOLVED that the Service Fund of the Board of Education of Columbiana Exempted Village School District be established at \$4,000.00.

Motion: _____ Second by: _____ Vote: _____

19. Consider establishment of rates of reimbursement for expenses incurred by a district employee (unless established otherwise in a negotiated agreement) while traveling on prior-approved school business as follows:

Mileage:	\$IRS rate per mile/personal automobile use
Other Modes of Travel:	Actual Cost
Meals:	\$30.00 per day maximum
Lodging:	\$110.00 per day maximum

Reimbursement for meals and lodging shall be based on submission of original receipts for expense, less taxes and tips.

Motion: _____ Second by: _____ Vote: _____

20. Consider resolution establishing the following Petty Cash funds:
- 1) Imprest (revolving type) Petty Cash Fund in the amount of \$500.00 checking account with individual disbursements not to exceed \$100.00.
 - 2) Imprest (revolving type) Petty Cash Fund in the amount of \$50.00 cash with disbursements not to exceed \$50.00

The Treasurer shall be the custodian of both funds.

Motion:_____Second by:_____Vote:_____

21. Consider appointing Lori Posey, Treasurer, as designee for public records training for each board member and hereby directing her, as such, to attend public record training sessions on behalf of the board as required by law.

Motion:_____Second by:_____Vote:_____

22. Consider resolution authorizing employment of temporary personnel:
BE IT RESOLVED that the Superintendent of the Columbiana Exempted Village School District may employ temporary personnel to work in the District as needed at the current Board-approved salary rate. Such temporary employment shall continue to the date of the next regular meeting of the Board where further employment of the candidate is considered if the criminal records check required by ORC 3319.39 has been satisfactorily completed. If the criminal records check is not satisfactorily completed, continued employment will be on a conditional basis until satisfactory criminal records check results are on file with the Board.

Motion:_____Second by:_____Vote:_____

23. Consider authorizing Superintendent to hire staff between Board meetings:

BE IT RESOLVED to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall commence on January 2012 and remain in effect through January 2013.

Motion:_____Second by:_____Vote:_____

24. Consider resolution authorizing Superintendent to accept resignations:
BE IT RESOLVED to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall commence on January 2012 and remain in effect through January 2013.

Motion: _____ Second by: _____ Vote: _____

25. Consider resolution authorizing purchasing agent:
BE IT RESOLVED that the Superintendent of Columbiana Exempted Village School District is hereby authorized to act as purchasing agent for the Board of Education.

Motion: _____ Second by: _____ Vote: _____

26. Consider continuing the membership of the District in the Inter-Tri-County League (ITCL) through the close of the 2012-2013 school year and empowering the Superintendent, High School Principal, and Athletic Director to make necessary arrangements for the establishment of athletic schedules.

Motion: _____ Second by: _____ Vote: _____

27. Consider appointment of delegate and alternate to OSBA Annual Conference as provided by Bylaw 0153.

Delegate _____

Alternate _____

Motion: _____ Second by: _____ Vote: _____

28. Adjournment

Motion: _____ Second by: _____ Vote: _____

Board of Education:
Mark Hutson
Kelly Witmer

Anthony Roncone
Dr. Jay Hertel

Columbiana

Exempted Village Schools Board of Education

Donald Mook
Superintendent
Lori Posey
Treasurer

Regular Meeting High School Media Center Tuesday, January 10, 2012 – 6:30 p.m.

1. Pledge to the flag

2. Roll Call

3. Adopt Agenda

Motion: _____ Second by: _____ Vote: _____

4. Superintendent's Report
A. School Board Member Recognition
B. State of the Schools

5. Nutrition, Inc. report

6. Principals' Reports

7. Public Input

8. Consider an Executive Session for the employment, dismissal, or compensation of an employee or the investigation of charges or complaints against an employee, possible litigation and matters required to be kept confidential by federal law, rules or state statutes.

Motion: _____ Second by: _____ Vote: _____

9. Consider approving the December 2011 financial reports.

Motion: _____ Second by: _____ Vote: _____

10. Consider accepting the retirement resignation of Bruce Wolfe, high school math teacher, effective 6/1/2012.

Motion: _____ Second by: _____ Vote: _____

11. Consider accepting the retirement resignation of Mary Alice Hawkins, high school intervention specialist, effective 6/1/2012.

Motion: _____ Second by: _____ Vote: _____

12. Consider approving employment of the following personnel as Director, Supervisor or Coach of a Pupil Activity Program for the 2011-2012 school year, as recommended by the Superintendent, compensation in accordance with Board-approved schedules, pending verification of credentials.

J.V. Softball Coach
Kristina Rendle

5th-6th Grade Boys Skills Development (Basketball) - .5x contract
Larry Gilbert

Motion:_____ Second by:_____ Vote:_____

13. Consider approving the following personnel as Volunteer for a Pupil Activity Program for the 2011-2012 school year, as recommended by the Superintendent.

Track Coach - volunteer
Bob Kimpel

Motion:_____ Second by:_____ Vote:_____

14. Consider approving employment of the following personnel for the 2011-2012 school year, as recommended by the Superintendent, with compensation in with Board-approved schedules and retroactive to the first day worked, pending verification of all credentials.

Substitute Support Staff
Neely Jack
Stephen Elosh

Motion:_____ Second by:_____ Vote:_____

15. Consider approving a request for change in salary for the following teachers, pending verification of transcripts.

Tricia Missos
From 150 Semester Hours to M.A.

Greg Kibler
From 150 Semester Hours to M.A.

Allison Moran
From B.A. to 150 Semester Hours

Motion:_____ Second by:_____ Vote:_____

16. Consider approving an increase in the 2011-2012 hourly substitute support staff compensation rate to \$7.70 per hour in accordance with 2012 State of Ohio law increasing the minimum wage to that amount.

Motion: _____ Second by: _____ Vote: _____

17. Consider approving the following change orders for the Joshua Dixon Elementary gymnasium construction project. (Change orders provided with this agenda.)

Graft Electric +\$736.00 (mag locks)
Graft Electric -\$1,635.17 (low voltage plenum cabling)
Kreidler Construction +2,339.06
C. Tucker Cope & Associates -\$5,601.25

Motion: _____ Second by: _____ Vote: _____

18. Consider approving appointment of the below-listed principals pro-tem for the 2011-12 school year.

Joshua Dixon Elementary School
Karen Visingardi

South Side Middle School
Trisha Missos
Greg Kibler
Dianne Kosco

Columbiana High School
Jayson Yeagley
Trisha Missos
Lisa Malcomson
Ron Stallsmith

Motion: _____ Second by: _____ Vote: _____

19. President's Report
20. OSBA Legislative Liaison Report
21. OSBA Student Achievement Liaison Report
22. Columbiana County Career Center Board Member Report
23. Date of next Board meeting: (Refer to Item #17 on the 1/10/12 Organizational Meeting agenda).

- 24. Consider an Executive Session for the employment, dismissal, or compensation of an employee or the investigation of charges or complaints against an employee, possible litigation and matters required to be kept confidential by federal law, rules or state statutes.

Motion: _____ Second by: _____ Vote: _____

- 25. Adjournment

Motion: _____ Second by: _____ Vote: _____