

**AGENDA**

**CANFIELD CITY COUNCIL**

December 16, 2015– 5:30 P.M.

**FRANCIS J. McLAUGHLIN MUNICIPAL BUILDING**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call: Quorum is Present - Meeting is in Session.
4. Approval of Minutes.
5. Reading of Communications.
6. Reports of Committees, Boards, City Manager, Finance Director, Chief of Police, Zoning Inspector and Public Works Foreman.
7. Public questions from residents (or representative) related to the above referenced reports. Questions may be limited to three (3) minutes.
8. Recognition of Persons Desiring to Appear Before Council.

9. **OLD BUSINESS**

Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.

- A. An Ordinance Adopting Chapter 184 of the Codified Ordinances of the City of Canfield and to Declare Such Ordinance and Emergency.

Public Comments

10. **NEW BUSINESS**

Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.

- A. An Ordinance Amending Ordinance 2015-30, Annual Appropriation Ordinance to Make Appropriations For Current Expenses and Other Expenditures of the City of Canfield, State of Ohio, During The Fiscal Year Ending December 31, 2015.

Public Comments

- B. An Ordinance Providing Transfers to Various Funds.

Public Comments

- C. Temporary Appropriation Ordinance

Public Comments

- D. An Ordinance Adopting Salary and Benefits for All Full and Part Time Non-Bargaining Unit Employees

Public Comments

- E. An Ordinance Directing the Installation of Streetlights in the Kings Lake Subdivision.

**OVER →**

Public Comments

- F. A Motion Ratifying A Contract Between The City of Canfield And the Ohio Patrolmen's Benevolent Association (Police Officer, Unit A; Dispatchers, Unit B; and Sergeants, Unit C) for Years 2016 & 2017.

Public Comments

- G. A Motion Advancing Funds From The General Fund to the OVI Task Force Grant Fund FY2016.

Public Comments

- H. A Motion Making Appointments to Boards, Commissions & Committees

Public Comments

11. Council Comments.

12. Adjournment.

# RECORD OF ORDINANCES

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, \_\_\_\_\_

Introduced By: \_\_\_\_\_

First Reading: \_\_\_\_\_

AN ORDINANCE ADOPTING CHAPTER  
184 OF THE CODIFIED ORDINANCES OF THE  
CITY OF CANFIELD AND TO DECLARE SUCH  
ORDINANCE AN EMERGENCY.

WHEREAS, the Council of the City of Canfield desires to adopt Chapter 184 of the Codified Ordinances of the City of Canfield entitled "Income Tax", and

WHEREAS, Chapter 184 complies with recent changes relative to the laws of the State of Ohio relating to municipal income taxes;

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD

Section 1: That Chapter 184 of the Codified Ordinances of the City of Canfield, entitled, "Income Tax" shall be adopted as attached hereto.

Section 2: That this Ordinance is hereby declared an emergency for the public peace, health, safety, and welfare of the citizens of the City of Canfield. Said emergency exists by reason of the fact that the Ordinance must be in place by January 1, 2016 and as such this Ordinance will take effect immediately upon its passage and approval.

Section 3: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2015

\_\_\_\_\_  
PRESIDENT OF COUNCIL

Attest:

\_\_\_\_\_  
CLERK OF COUNCIL

### Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven(7) continuous days, to-wit: \_\_\_\_\_

\_\_\_\_\_  
CLERK OF COUNCIL

APPROVED AS TO FORM:

  
\_\_\_\_\_  
MUNICIPAL ATTORNEY

# RECORD OF ORDINANCES

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, \_\_\_\_\_

Introduced By: \_\_\_\_\_

First Reading: \_\_\_\_\_

### ORDINANCE

AN ORDINANCE AMENDING ORDINANCE 2015-30,  
ANNUAL APPROPRIATION ORDINANCE TO MAKE  
APPROPRIATIONS FOR CURRENT EXPENSES AND  
OTHER EXPENDITURES OF THE CITY OF CANFIELD,  
STATE OF OHIO, DURING THE FISCAL YEAR ENDING  
DECEMBER 31, 2015.

WHEREAS, it is necessary to make adjustments, changes and additional appropriations as to the financial needs of the City of Canfield; and

WHEREAS, the Council of the City of Canfield desires to make these adjustments, changes and additional appropriations to meet said financial needs.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, MAHONING COUNTY, OHIO:

Section 1: The following adjustments, changes and additional appropriations are hereby made as follows:

	Annual Appropriation Ord 2015-30	12/16/2015 Adjustment (3)	Annual Appropriation
<b>General Fund</b>			
<b>Mayor and Council</b>			
Personal Services	56,950.00		56,950.00
Travel	220.00		220.00
Contractual Services	7,710.00		7,710.00
Supplies and Materials	2,580.00	(630.00)	1,950.00
Capital Outlay	1,190.00		1,190.00
Other Uses	0.00		0.00
<b>Total Mayor and Council</b>	<b>68,650.00</b>	<b>(630.00)</b>	<b>68,020.00</b>
<b>City Manager</b>			
Personal Services	180,065.00		180,065.00
Travel	400.00		400.00
Contractual Services	7,950.00		7,950.00
Supplies and Materials	3,200.00		3,200.00
Capital Outlay	4,020.00		4,020.00
Other Uses	0.00		0.00
<b>Total City Manager</b>	<b>195,635.00</b>	<b>0.00</b>	<b>195,635.00</b>
<b>Mayor's Court</b>			
Personal Services	30,510.00		30,510.00
Travel	1,500.00	100.00	1,600.00
Contractual Services	12,750.00	(100.00)	12,650.00
Supplies and Materials	1,075.00	630.00	1,705.00
Capital Outlay	1,420.00		1,420.00

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

Other Uses	0.00		0.00
<b>Total Mayor's Court</b>	<b>47,255.00</b>	<b>630.00</b>	<b>47,885.00</b>
<b>Finance Department</b>			
Personal Services	178,525.00		178,525.00
Travel	500.00		500.00
Contractual Services	21,100.00		21,100.00
Supplies and Materials	3,950.00		3,950.00
Capital Outlay	2,840.00		2,840.00
Other Uses	0.00		0.00
<b>Total Finance Department</b>	<b>206,915.00</b>	<b>0.00</b>	<b>206,915.00</b>
<b>Income Tax Department</b>			
Personal Services	85,265.00		85,265.00
Travel	1,600.00		1,600.00
Contractual Services	16,250.00		16,250.00
Supplies and Materials	6,900.00		6,900.00
Capital Outlay	1,420.00		1,420.00
Other Uses	70,000.00	10,000.00	80,000.00
<b>Total Income Tax Department</b>	<b>181,435.00</b>	<b>10,000.00</b>	<b>191,435.00</b>
<b>Municipal Building</b>			
Contractual Services	41,235.00		41,235.00
Supplies and Materials	5,850.00		5,850.00
Capital Outlay	0.00	10,000.00	10,000.00
<b>Total Municipal Building</b>	<b>47,085.00</b>	<b>10,000.00</b>	<b>57,085.00</b>
<b>Cell Tower Parcel N Broad St</b>			
Contractual Services	410.00		410.00
<b>Total Cell Tower Parcel N Broad St</b>	<b>410.00</b>	<b>0.00</b>	<b>410.00</b>
<b>Civil Service Commission</b>			
Personal Services	1,435.00		1,435.00
Travel	50.00		50.00
Contractual Services	1,400.00		1,400.00
Supplies and Materials	2,050.00		2,050.00
Capital Outlay	0.00		0.00
<b>Total Civil Service Commission</b>	<b>4,935.00</b>	<b>0.00</b>	<b>4,935.00</b>
<b>Charter Review Commission</b>			
Travel	0.00		0.00
Contractual Services	0.00		0.00
Supplies and Materials	0.00		0.00
<b>Total Charter Review Commission</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>County Auditor and Treasurer Fees</b>			
Contractual Services	4,010.00		4,010.00
<b>Total County Auditor and Treasurer Fees</b>	<b>4,010.00</b>	<b>0.00</b>	<b>4,010.00</b>
<b>State Examiners Fees</b>			
Contractual Services	27,100.00		27,100.00
<b>Total State Examiners Fees</b>	<b>27,100.00</b>	<b>0.00</b>	<b>27,100.00</b>

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

**Municipal Attorney**

Personal Services	55,325.00		55,325.00
Travel	100.00		100.00
Contractual Services	10,925.00	5,000.00	15,925.00
Supplies and Materials	0.00		0.00
<b>Total Municipal Attorney</b>	<b>66,350.00</b>	<b>5,000.00</b>	<b>71,350.00</b>

**General Services**

Travel	0.00		0.00
Contractual Services	123,300.00		123,300.00
Supplies and Materials	5,500.00		5,500.00
Capital Outlay	2,845.00		2,845.00
<b>Total General Services</b>	<b>131,645.00</b>	<b>0.00</b>	<b>131,645.00</b>

**Cardinal Joint Fire District  
Reimbursement**

Travel	0.00		0.00
Contractual Services	13,500.00		13,500.00
Supplies and Materials	26,000.00		26,000.00
Capital Outlay	7,580.00		7,580.00
Other Uses	0.00		0.00
<b>Total Cardinal Joint Fire District Reimbursement</b>	<b>47,080.00</b>	<b>0.00</b>	<b>47,080.00</b>

**IT Department**

Personal Services	148,135.00		148,135.00
Travel	100.00		100.00
Contractual Services	16,150.00		16,150.00
Supplies and Materials	2,300.00		2,300.00
Capital Outlay	1,890.00		1,890.00
Other Uses	0.00		0.00
<b>Total IT Department</b>	<b>168,575.00</b>	<b>0.00</b>	<b>168,575.00</b>

**Street Lights**

Contractual Services	42,750.00		42,750.00
<b>Total Street Lights</b>	<b>42,750.00</b>	<b>0.00</b>	<b>42,750.00</b>

**Police Department**

Personal Services	2,265,750.00		2,265,750.00
Travel	7,500.00		7,500.00
Contractual Services	177,100.00		177,100.00
Supplies and Materials	190,650.00	(18,000.00)	172,650.00
Capital Outlay	61,975.00	28,000.00	89,975.00
Debt Service-Principal	32,000.00		32,000.00
Debt Service-Interest	8,200.00		8,200.00
Other Uses	0.00		0.00
<b>Total Police Department</b>	<b>2,743,175.00</b>	<b>10,000.00</b>	<b>2,753,175.00</b>

**Payment to County Health Program**

Contractual Services	65,200.00		65,200.00
<b>Total Payment to County Health Program</b>	<b>65,200.00</b>	<b>0.00</b>	<b>65,200.00</b>

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

<b>Planning and Zoning</b>			
Personal Services	72,425.00		72,425.00
Travel	3,300.00		3,300.00
Contractual Services	9,330.00		9,330.00
Supplies and Materials	1,100.00		1,100.00
Capital Outlay	1,420.00		1,420.00
Other Uses	1,000.00		1,000.00
<b>Total Planning and Zoning</b>	<b>88,575.00</b>	<b>0.00</b>	<b>88,575.00</b>
<b>Other Uses/Transfers</b>			
Other Uses	500.00		500.00
Advances	0.00		0.00
Transfers	85,193.79		85,193.79
<b>Total Other Uses/Transfers</b>	<b>85,693.79</b>	<b>0.00</b>	<b>85,693.79</b>
<b>Grand Total General Fund</b>	<b>4,222,473.79</b>	<b>35,000.00</b>	<b>4,257,473.79</b>
<b>Self Insurance Fund</b>			
Personal Services	0.00		0.00
Travel	0.00		0.00
Contractual Services	18,000.00		18,000.00
Supplies and Materials	5,000.00		5,000.00
Capital Outlay	0.00		0.00
Other Uses	0.00		0.00
Transfers	0.00		0.00
<b>Total Self Insurance Fund</b>	<b>23,000.00</b>	<b>0.00</b>	<b>23,000.00</b>
<b>Unclaimed Monies Fund</b>			
Other Uses	293.79		293.79
Transfers	0.00		0.00
<b>Total Unclaimed Monies Fund</b>	<b>293.79</b>	<b>0.00</b>	<b>293.79</b>
<b>Grand Total General Fund with Self Insurance Fund</b>	<b>4,245,767.58</b>	<b>35,000.00</b>	<b>4,280,767.58</b>
<b>Special Revenue Funds</b>			
<b>Parks Fund</b>			
<b>Village Green</b>			
Personal Services	2,330.00		2,330.00
Travel	0.00		0.00
Contractual Services	4,575.00		4,575.00
Supplies and Materials	9,300.00		9,300.00
Capital Outlay	0.00		0.00
Transfers	0.00		0.00
<b>Total Village Green</b>	<b>16,205.00</b>	<b>0.00</b>	<b>16,205.00</b>
<b>Village Green (Parks Board)</b>			
Travel	100.00		100.00
Contractual Services	5,300.00		5,300.00
Supplies and Materials	4,300.00		4,300.00

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_

*Passed* \_\_\_\_\_, \_\_\_\_\_

Capital Outlay	0.00		0.00
<b>Total Village Green (Parks Board)</b>	<b>9,700.00</b>	<b>0.00</b>	<b>9,700.00</b>
<b>Greasel Park</b>			
Personal Services	4,070.00		4,070.00
Travel	0.00		0.00
Contractual Services	5,200.00		5,200.00
Supplies and Materials	3,500.00		3,500.00
Capital Outlay	0.00		0.00
Other Uses	200.00		200.00
<b>Total Greasel Park</b>	<b>12,970.00</b>	<b>0.00</b>	<b>12,970.00</b>
<b>Greasel Park (Parks Board)</b>			
Personal Services	0.00		0.00
Travel	100.00		100.00
Contractual Services	1,600.00		1,600.00
Supplies and Materials	6,550.00		6,550.00
Capital Outlay	15,000.00		15,000.00
<b>Total Greasel Park (Parks Board)</b>	<b>23,250.00</b>	<b>0.00</b>	<b>23,250.00</b>
<b>Greasel Park (Playground Equipment)</b>			
Contractual Services	0.00		0.00
Supplies and Materials	715.00		715.00
Capital Outlay	0.00		0.00
<b>Total Greasel Park (Playground Equipment)</b>	<b>715.00</b>	<b>0.00</b>	<b>715.00</b>
<b>Fair Park</b>			
Personal Services	6,555.00		6,555.00
Travel	0.00		0.00
Contractual Services	22,760.00		22,760.00
Supplies and Materials	11,150.00		11,150.00
Capital Outlay	13,000.00		13,000.00
Other Uses	1,500.00		1,500.00
<b>Total Fair Park</b>	<b>54,965.00</b>	<b>0.00</b>	<b>54,965.00</b>
<b>Fair Park (Parks Board)</b>			
Personal Services	0.00		0.00
Travel	50.00		50.00
Contractual Services	1,550.00		1,550.00
Supplies and Materials	7,300.00		7,300.00
Capital Outlay	0.00		0.00
<b>Total Fair Park (Parks Board)</b>	<b>8,900.00</b>	<b>0.00</b>	<b>8,900.00</b>
<b>Transfers</b>			
Transfers	0.00		0.00
<b>Total Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Grand Total Parks Fund</b>	<b>126,705.00</b>	<b>0.00</b>	<b>126,705.00</b>
<b>Parks and Village Green Trust Fund</b>			



# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

<b>Village Green</b>			
Capital Outlay	0.00		0.00
Other Uses	0.00		0.00
<b>Total Village Green</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>Greasel Park</b>			
Capital Outlay	0.00		0.00
Other Uses	0.00		0.00
<b>Total Greasel Park</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>Fairpark</b>			
Capital Outlay	0.00		0.00
Other Uses	0.00		0.00
<b>Total Fairpark</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>Grand Total Parks and Village Green Trust Fund</b>			
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>Fair Park Trust Fund</b>			
Transfers	0.00		0.00
<b>Total Fair Park Trust Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>Recreation Fund</b>			
 <b>Concerts on the Green</b>			
Travel	0.00		0.00
Contractual Services	3,970.00		3,970.00
Supplies and Materials	600.00		600.00
<b>Total Concerts on the Green</b>	<b>4,570.00</b>	<b>0.00</b>	<b>4,570.00</b>
 <b>First Night</b>			
Contractual Services	10,050.00		10,050.00
<b>Total First Night</b>	<b>10,050.00</b>	<b>0.00</b>	<b>10,050.00</b>
 <b>Memorial Day</b>			
Contractual Services	950.00		950.00
<b>Total Memorial Day</b>	<b>950.00</b>	<b>0.00</b>	<b>950.00</b>
 <b>Fourth of July Activities</b>			
Contractual Services	9,950.00		9,950.00
Supplies and Materials	100.00		100.00
<b>Total Fourth of July Activities</b>	<b>10,050.00</b>	<b>0.00</b>	<b>10,050.00</b>
 <b>Summer Program (Parks Board)</b>			
Personal Services	0.00		0.00
Contractual Services	0.00		0.00
Supplies and Materials	0.00		0.00
<b>Total Summer Program (Parks Board)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>Grand Total Recreation Fund</b>	 <b>25,620.00</b>	 <b>0.00</b>	 <b>25,620.00</b>
 <b>Cemeteries Fund</b>			

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

**Cemeteries Operating**

Personal Services	24,365.00	1,500.00	25,865.00
Travel	0.00		0.00
Contractual Services	1,860.00		1,860.00
Supplies and Materials	5,300.00		5,300.00
Capital Outlay	0.00		0.00
Other Uses	0.00		0.00
Transfers	0.00		0.00

**Total Cemeteries Operating** 31,525.00      1,500.00      33,025.00

**Cemeteries (Parks Board)**

Travel	0.00		0.00
Contractual Services	5,025.00		5,025.00
Supplies and Materials	600.00		600.00
Capital Outlay	0.00		0.00

**Total Cemeteries (Parks Board)** 5,625.00      0.00      5,625.00

**Grand Total Cemeteries Fund** 37,150.00      1,500.00      38,650.00

**Street C M & R Fund**

**Street C M & R Operating**

Personal Services	305,650.00		305,650.00
Travel	100.00		100.00
Contractual Services	111,450.00		111,450.00
Supplies and Materials	144,900.00	43,000.00	187,900.00
Capital Outlay	582,199.52		582,199.52

**Total Street C M & R Operating** 1,144,299.52      43,000.00      1,187,299.52

**Street C M & R (Parks Board)**

Travel	0.00		0.00
Contractual Services	37,100.00		37,100.00
Supplies and Materials	7,200.00		7,200.00
Capital Outlay	0.00		0.00

**Total Street C M & R (Parks Board)** 44,300.00      0.00      44,300.00

**Other Uses/Transfers**

Advances	0.00		0.00
Transfers	0.00		0.00

**Total Other Uses/Transfers** 0.00      0.00      0.00

**Grand Total Street C M & R Fund** 1,188,599.52      43,000.00      1,231,599.52

**State Highway Fund**

Travel	0.00		0.00
Contractual Services	14,275.00		14,275.00
Supplies and Materials	44,050.00	2,000.00	46,050.00
Capital Outlay	0.00		0.00

**Total State Highway Fund** 58,325.00      2,000.00      60,325.00

**Street Lighting Special Assessment Fund**

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_

*Passed* \_\_\_\_\_, \_\_\_\_\_

**Street Lighting Miscellaneous**

Contractual Services	0.00		0.00
Transfers	0.00		0.00

<b>Total Street Lighting Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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**Street Lights-Topaz Cir**

Contractual Services	2,820.00		2,820.00
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<b>Total Street Lights-Topaz Cir</b>	<b>2,820.00</b>	<b>0.00</b>	<b>2,820.00</b>
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**Street Lights-Woodridge**

Contractual Services	2,220.00		2,220.00
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<b>Total Street Lights-Woodridge</b>	<b>2,220.00</b>	<b>0.00</b>	<b>2,220.00</b>
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**Street Lights-Timber Run**

Contractual Services	2,740.00		2,740.00
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<b>Total Street Lights-Timber Run</b>	<b>2,740.00</b>	<b>0.00</b>	<b>2,740.00</b>
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**Street Lights-Russo Ave**

Contractual Services	3,820.00		3,820.00
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<b>Total Street Lights-Russo Ave</b>	<b>3,820.00</b>	<b>0.00</b>	<b>3,820.00</b>
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**Street Lights-Jade Cir**

Contractual Services	2,220.00		2,220.00
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<b>Total Street Lights-Jade Cir</b>	<b>2,220.00</b>	<b>0.00</b>	<b>2,220.00</b>
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**Street Lights-Willow Way**

Contractual Services	780.00		780.00
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<b>Total Street Lights-Willow Way</b>	<b>780.00</b>	<b>0.00</b>	<b>780.00</b>
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**Street Lights-Morningview Cir**

Contractual Services	1,420.00		1,420.00
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<b>Total Street Lights-Morningview Cir</b>	<b>1,420.00</b>	<b>0.00</b>	<b>1,420.00</b>
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**Street Lights-Laurel Hills**

Contractual Services	1,020.00		1,020.00
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<b>Total Street Lights-Laurel Hills</b>	<b>1,020.00</b>	<b>0.00</b>	<b>1,020.00</b>
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**Street Lights-Mongomery**

Contractual Services	4,125.00		4,125.00
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<b>Total Street Lights-Montgomery</b>	<b>4,125.00</b>	<b>0.00</b>	<b>4,125.00</b>
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**Street Lights-Preserve Blvd**

Contractual Services	2,220.00		2,220.00
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<b>Total Street Lights-Preserve Blvd</b>	<b>2,220.00</b>	<b>0.00</b>	<b>2,220.00</b>
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**Street Lights-Willow Bend**

Contractual Services	425.00		425.00
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<b>Total Street Lights-Willow Bend</b>	<b>425.00</b>	<b>0.00</b>	<b>425.00</b>
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**Street Lights-Stonebridge 4**

Contractual Services	1,720.00		1,720.00
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<b>Total Street Lights-Stonebridge 4</b>	<b>1,720.00</b>	<b>0.00</b>	<b>1,720.00</b>
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# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

<b>Street Lights-Hickory Hollow</b>			
Contractual Services	1,020.00		1,020.00
<b>Total Street Lights-Hickory Hollow</b>	<b>1,020.00</b>	<b>0.00</b>	<b>1,020.00</b>
<b>Street Lights-Stonebridge 5</b>			
Contractual Services	1,420.00		1,420.00
<b>Total Street Lights-Stonebridge 5</b>	<b>1,420.00</b>	<b>0.00</b>	<b>1,420.00</b>
<b>Street Lights-Laurel Hills 2</b>			
Contractual Services	1,220.00		1,220.00
<b>Total Street Lights-Laurel Hills 2</b>	<b>1,220.00</b>	<b>0.00</b>	<b>1,220.00</b>
<b>Street Lights-Willow Bend Ph 2</b>			
Contractual Services	720.00		720.00
<b>Total Street Lights-Willow Bend Ph 2</b>	<b>720.00</b>	<b>0.00</b>	<b>720.00</b>
<b>Street Lights-Preserve-Plat 8-Mallard Crossing</b>			
Contractual Services	1,530.00		1,530.00
<b>Total Street Lights-Preserve-Plat 8-Mallard Crossing</b>	<b>1,530.00</b>	<b>0.00</b>	<b>1,530.00</b>
<b>Street Lights-Preserve-Plat 9-Woodland Run/Oakview Crossing</b>			
Contractual Services	1,420.00		1,420.00
<b>Total Street Lights-Preserve-Plat 9-Woodland Run/Oakview Crossing</b>	<b>1,420.00</b>	<b>0.00</b>	<b>1,420.00</b>
<b>Street Lights-Stonebridge Plat 7-Alabaster/Charleston</b>			
Contractual Services	1,420.00		1,420.00
<b>Total Street Lights-Stonebridge Plat 7-Alabaster/Charleston</b>	<b>1,420.00</b>	<b>0.00</b>	<b>1,420.00</b>
<b>Street Lights-Stonebridge Plat 6-Lake Wobegon/Timber Run</b>			
Contractual Services	1,420.00		1,420.00
<b>Total Street Lights-Stonebridge Plat 6-Lake Wobegon/Timber Run</b>	<b>1,420.00</b>	<b>0.00</b>	<b>1,420.00</b>
<b>Grand Total Street Lighting Special Assessment Fund</b>	<b>35,700.00</b>	<b>0.00</b>	<b>35,700.00</b>
<b>Red Gate Operating Fund</b>			
Personal Services	0.00		0.00
Travel	0.00		0.00
Contractual Services	29,650.00		29,650.00
Supplies and Materials	3,100.00		3,100.00
Capital Outlay	0.00		0.00
Principal Payments	0.00		0.00
Interest and Fiscal Charges	0.00		0.00
Other Uses	0.00		0.00
Transfers	0.00		0.00
<b>Total Red Gate Operating Fund</b>	<b>32,750.00</b>	<b>0.00</b>	<b>32,750.00</b>



**RECORD OF ORDINANCES**

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

<b>OVI Task Force Grant Fund FY 15</b>			
Personal Services	47,121.65		47,121.65
Travel	767.76		767.76
Contractual Services	23,313.68		23,313.68
Supplies and Materials	1,913.04		1,913.04
Capital Outlay	0.00		0.00
<b>Total OVI Task Force Grant Fund FY 15</b>	<b>73,116.13</b>	<b>0.00</b>	<b>73,116.13</b>
<b>OVI Task Force Grant Fund FY 16</b>			
Personal Services	54,860.07		54,860.07
Travel	0.00		0.00
Contractual Services	165,821.29		165,821.29
Supplies and Materials	4,224.00		4,224.00
Capital Outlay	0.00		0.00
<b>Total OVI Task Force Grant Fund FY 16</b>	<b>224,905.36</b>	<b>0.00</b>	<b>224,905.36</b>
<b>Grand Total Special Revenue Funds</b>	<b>1,831,445.30</b>	<b>85,500.00</b>	<b>1,916,945.30</b>
<b>Debt Service Funds</b>			
<b>Storm Sewer Debt Retirement Fund</b>			
Debt Service-Principal	261.19		261.19
Debt Service-Interest	0.00		0.00
<b>Total Storm Water Debt Retirement Fund</b>	<b>261.19</b>	<b>0.00</b>	<b>261.19</b>
<b>Red Gate Debt Retirement Fund</b>			
Debt Service-Principal	634,588.25		634,588.25
Debt Service-Interest	19,800.00		19,800.00
<b>Total Red Gate Debt Retirement Fund</b>	<b>654,388.25</b>	<b>0.00</b>	<b>654,388.25</b>
<b>Total Debt Service Funds</b>	<b>654,649.44</b>	<b>0.00</b>	<b>654,649.44</b>
<b>Capital Projects Funds</b>			
<b>General Capital Improvement Fund</b>			
Capital Outlay	503,411.75		503,411.75
Transfers	0.00		0.00
<b>Total General Capital Improvement Fund</b>	<b>503,411.75</b>	<b>0.00</b>	<b>503,411.75</b>
<b>E. Main St. Sidewalk Grant Fund</b>			
Supplies and Materials	0.00		0.00
Capital Outlay	300,800.00		300,800.00
Transfers	0.00		0.00
<b>Total N Broad St Safety Upgrade Phase 2 Fund</b>	<b>300,800.00</b>	<b>0.00</b>	<b>300,800.00</b>
<b>N Broad St Safety Upgrade Phase 2 Fund</b>			
Supplies and Materials	0.00		0.00
Capital Outlay	0.00		0.00
Transfers	0.00		0.00
<b>Total N Broad St Safety Upgrade Phase 2 Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# RECORD OF ORDINANCES

<i>Ordinance No.</i> _____	<i>Passed</i> _____, _____		
<b>N Broad St Safety Upgrade Phase 3 Fund</b>			
Supplies and Materials	0.00		0.00
Capital Outlay	4,000.00		4,000.00
Transfers	0.00		0.00
<b>Total N Broad St Safety Upgrade Phase 3 Fund</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>
<b>Total Capital Projects Funds</b>	<b>808,211.75</b>	<b>0.00</b>	<b>808,211.75</b>
<b>Permanent Funds</b>			
<b>Cemetery Perpetual Care Fund</b>			
Contractual Services	0.00		0.00
Transfers	0.00		0.00
<b>Total Cemetery Perpetual Care Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Permanent Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Water Enterprise Funds</b>			
<b>Water Operating Fund</b>			
Personal Services	247,300.00		247,300.00
Travel	250.00		250.00
Contractual Services	1,192,210.00		1,192,210.00
Supplies and Materials	43,600.00		43,600.00
Capital Outlay	21,110.00	29,000.00	50,110.00
Other Uses	60,000.00		60,000.00
Transfers	0.00		0.00
<b>Total Water Operating Fund</b>	<b>1,564,470.00</b>	<b>29,000.00</b>	<b>1,593,470.00</b>
<b>Waterline Improvements Fund</b>			
Contractual Services	0.00		0.00
Capital Outlay	0.00		0.00
Other Uses	0.00		0.00
Transfers	0.00		0.00
<b>Total Waterline Improvements Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>24" Water Supply Transmission Line Fund</b>			
Capital Outlay	700,000.00		700,000.00
Transfers	175,585.00	3,724.67	179,309.67
<b>Total 24" Water Supply Transmission Line Fund</b>	<b>875,585.00</b>	<b>3,724.67</b>	<b>879,309.67</b>
<b>Total Water Enterprise Funds</b>	<b>2,440,055.00</b>	<b>32,724.67</b>	<b>2,472,779.67</b>
<b>Sanitary Sewer Enterprise Funds</b>			
<b>Sanitary Sewer Operating Fund</b>			
Personal Services	263,075.00		263,075.00
Travel	250.00		250.00
Contractual Services	1,041,640.00		1,041,640.00

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

Supplies and Materials	15,850.00		15,850.00
Capital Outlay	99,910.00		99,910.00
Other Uses	63,500.00		63,500.00
Transfers	0.00		0.00
<b>Total Sanitary Sewer Operating Fund</b>	<b>1,484,225.00</b>	<b>0.00</b>	<b>1,484,225.00</b>
 <b>Sanitary Sewer System Debt Retirement Fund</b>			
Debt Service-Principal	41,165.98		41,165.98
Debt Service-Interest	0.00		0.00
Other Uses	50.00		50.00
<b>Total Sanitary Sewer System Debt Retirement Fund</b>	<b>41,215.98</b>	<b>0.00</b>	<b>41,215.98</b>
 <b>Sanitary Sewer System Improvements Fund</b>			
Contractual Services	0.00		0.00
Capital Outlay	0.00		0.00
Other Uses	0.00		0.00
Transfers	0.00		0.00
<b>Total Sanitary Sewer System Improvements Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>Total Sanitary Sewer Enterprise Funds</b>	 <b>1,525,440.98</b>	 <b>0.00</b>	 <b>1,525,440.98</b>
 <b>Storm Water Enterprise Funds</b>			
 <b>Storm Water Operating Fund</b>			
Personal Services	36,055.00		36,055.00
Travel	100.00		100.00
Contractual Services	22,275.00		22,275.00
Supplies and Materials	13,700.00		13,700.00
Capital Outlay	80,160.00	(14,841.50)	65,318.50
Principal Payments	14,057.19	3,600.00	17,657.19
Other Uses	10,250.00		10,250.00
Transfers	0.00		0.00
<b>Total Storm Water Operating Fund</b>	<b>176,597.19</b>	<b>(11,241.50)</b>	<b>165,355.69</b>
 <b>Fairview Dr Storm Water Management Fund</b>			
Supplies and Materials	0.00		0.00
Capital Outlay	0.00	14,841.50	14,841.50
Transfers	0.00		0.00
<b>Total Fairview Dr Storm Water Management Fund</b>	<b>0.00</b>	<b>14,841.50</b>	<b>14,841.50</b>
 <b>Total Storm Water Enterprise Funds</b>	 <b>176,597.19</b>	 <b>3,600.00</b>	 <b>180,197.19</b>
 <b>Private Purpose Trust Funds</b>			
 <b>Cemetery Endowment Fund</b>			
Contractual Services	0.00		0.00
Transfers	0.00		0.00



RECORD OF ORDINANCES

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, \_\_\_\_\_

<b>Total Cemetery Endowments Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Private Purpose Trust Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Grand Totals All Funds</b>	<b>11,682,167.24</b>	<b>156,824.67</b>	<b>11,838,991.91</b>

Section 2: And the Finance Director is hereby authorized to draw warrants for payments from any of the foregoing appropriations to make expenditures for items of expense constituting a legal obligation against the City.

Section 3: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2015.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit: \_\_\_\_\_

\_\_\_\_\_  
CLERK OF COUNCIL

APPROVED AS TO FORM:

\_\_\_\_\_  
MUNICIPAL ATTORNEY

# RECORD OF ORDINANCES

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, \_\_\_\_\_

Introduced By: \_\_\_\_\_

First Reading: \_\_\_\_\_

### ORDINANCE

AN ORDINANCE PROVIDING TRANSFERS TO VARIOUS FUNDS.

WHEREAS, it is necessary to transfer funds to various funds.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, MAHONING COUNTY, OHIO:

Section 1: The Finance Director is hereby authorized to transfer the following funds:

<b>From:</b>	<b>To:</b>	
24" Water Supply Transmission Fund	Water Operating Fund	3,724.67
<b>Total</b>		<b>3,724.67</b>

Section 2: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2015.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
CLERK OF COUNCIL

### Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit: \_\_\_\_\_

\_\_\_\_\_  
CLERK OF COUNCIL

APPROVED AS TO FORM:

\_\_\_\_\_  
MUNICIPAL ATTORNEY

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, \_\_\_\_\_

Introduced By: \_\_\_\_\_

First Reading: \_\_\_\_\_

ORDINANCE

TEMPORARY APPROPRIATION ORDINANCE

WHEREAS, the Council of the City of Canfield desires an Ordinance to make temporary appropriations for current expenses and other expenditures of the City of Canfield, State of Ohio, during January, February and March of 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, MAHONING COUNTY, OHIO:

Section 1: To provide for the current expenses and other expenditures of the said City of Canfield during January, February and March of 2016; the following sums be and they are hereby set aside and appropriated as follows until a final appropriation ordinance for 2016 is adopted, viz:

**Temporary  
Appropriation**

**General Fund**

**Mayor and Council**

Personal Services	58,725.00
Travel	200.00
Contractual Services	7,350.00
Supplies and Materials	925.00
Capital Outlay	0.00
Other Uses	0.00

**Total Mayor and Council 67,200.00**

**City Manager**

Personal Services	186,315.00
Travel	400.00
Contractual Services	8,450.00
Supplies and Materials	2,500.00
Capital Outlay	0.00
Other Uses	0.00

**Total City Manager 197,665.00**

**Mayor's Court**

Personal Services	31,110.00
Travel	1,500.00
Contractual Services	11,100.00
Supplies and Materials	800.00
Capital Outlay	0.00
Other Uses	0.00

**Total Mayor's Court 44,510.00**

**Finance Department**

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

Personal Services	179,925.00
Travel	500.00
Contractual Services	21,600.00
Supplies and Materials	2,800.00
Capital Outlay	0.00
Other Uses	0.00
<b>Total Finance Department</b>	<b>204,825.00</b>
<b>Income Tax Department</b>	
Personal Services	88,855.00
Travel	1,500.00
Contractual Services	17,675.00
Supplies and Materials	5,750.00
Capital Outlay	0.00
Other Uses	70,000.00
<b>Total Income Tax Department</b>	<b>183,780.00</b>
<b>Municipal Building</b>	
Contractual Services	42,610.00
Supplies and Materials	5,600.00
Capital Outlay	0.00
<b>Total Municipal Building</b>	<b>48,210.00</b>
<b>Cell Tower Parcel N Broad St</b>	
Contractual Services	410.00
<b>Total Cell Tower Parcel N Broad St</b>	<b>410.00</b>
<b>Civil Service Commission</b>	
Personal Services	1,435.00
Travel	50.00
Contractual Services	1,325.00
Supplies and Materials	2,050.00
Capital Outlay	0.00
<b>Total Civil Service Commission</b>	<b>4,860.00</b>
<b>Charter Review Commission</b>	
Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
<b>Total Charter Review Commission</b>	<b>0.00</b>
<b>County Auditor and Treasurer Fees</b>	
Contractual Services	4,010.00
<b>Total County Auditor and Treasurer Fees</b>	<b>4,010.00</b>
<b>State Examiners Fees</b>	
Contractual Services	27,100.00
<b>Total State Examiners Fees</b>	<b>27,100.00</b>
<b>Municipal Attorney</b>	
Personal Services	55,325.00
Travel	100.00

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_

*Passed* \_\_\_\_\_, \_\_\_\_\_

Contractual Services	10,925.00
Supplies and Materials	0.00
<b>Total Municipal Attorney</b>	<b>66,350.00</b>

**General Services**

Travel	0.00
Contractual Services	130,300.00
Supplies and Materials	2,850.00
Capital Outlay	0.00
<b>Total General Services</b>	<b>133,150.00</b>

**Cardinal Joint Fire District Reimbursement**

Travel	0.00
Contractual Services	12,800.00
Supplies and Materials	21,000.00
Capital Outlay	0.00
Other Uses	0.00
<b>Total Cardinal Joint Fire District Reimbursement</b>	<b>33,800.00</b>

**IT Department**

Personal Services	150,735.00
Travel	100.00
Contractual Services	16,250.00
Supplies and Materials	2,200.00
Capital Outlay	0.00
Other Uses	0.00
<b>Total IT Department</b>	<b>169,285.00</b>

**Street Lights**

Contractual Services	42,750.00
<b>Total Street Lights</b>	<b>42,750.00</b>

**Police Department**

Personal Services	2,352,950.00
Travel	6,000.00
Contractual Services	176,900.00
Supplies and Materials	130,350.00
Capital Outlay	0.00
Debt Service	71,500.00
Other Uses	0.00
<b>Total Police Department</b>	<b>2,737,700.00</b>

**Payment to County Health Program**

Contractual Services	60,200.00
<b>Total Payment to County Health Program</b>	<b>60,200.00</b>

**Planning and Zoning**

Personal Services	88,715.00
Travel	2,500.00
Contractual Services	9,530.00
Supplies and Materials	800.00
Capital Outlay	0.00

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

Other Uses	500.00
<b>Total Planning and Zoning</b>	<b>102,045.00</b>
<b>Other Uses/Transfers</b>	
Other Uses	500.00
Advances	0.00
Transfers	40,000.00
<b>Total Other Uses/Transfers</b>	<b>40,500.00</b>
<b>Grand Total General Fund</b>	<b>4,168,350.00</b>
<b>Self Insurance Fund</b>	
Personal Services	0.00
Travel	0.00
Contractual Services	3,000.00
Supplies and Materials	3,000.00
Capital Outlay	0.00
Other Uses	0.00
Transfers	0.00
<b>Total Self Insurance Fund</b>	<b>6,000.00</b>
<b>Unclaimed Monies Fund</b>	
Other Uses	0.00
Transfers	0.00
<b>Total Unclaimed Monies Fund</b>	<b>0.00</b>
<b>Grand Total General Fund with Self Insurance Fund</b>	<b>4,174,350.00</b>
<b>Special Revenue Funds</b>	
<b>Parks Fund</b>	
<b>Village Green</b>	
Personal Services	2,290.00
Travel	0.00
Contractual Services	4,275.00
Supplies and Materials	6,100.00
Capital Outlay	0.00
Transfers	0.00
<b>Total Village Green</b>	<b>12,665.00</b>
<b>Village Green (Parks Board)</b>	
Travel	50.00
Contractual Services	1,300.00
Supplies and Materials	2,150.00
Capital Outlay	0.00
<b>Total Village Green (Parks Board)</b>	<b>3,500.00</b>
<b>Greasel Park</b>	
Personal Services	4,020.00
Travel	0.00
Contractual Services	5,600.00
Supplies and Materials	2,500.00

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

Capital Outlay	0.00
Other Uses	200.00
<b>Total Greasel Park</b>	<b>12,320.00</b>
 <b>Greasel Park (Parks Board)</b>	
Travel	50.00
Contractual Services	1,100.00
Supplies and Materials	1,050.00
Capital Outlay	0.00
<b>Total Greasel Park (Parks Board)</b>	<b>2,200.00</b>
 <b>Greasel Park (Playground Equipment)</b>	
Contractual Services	0.00
Supplies and Materials	715.00
Capital Outlay	0.00
<b>Total Greasel Park (Playground Equipment)</b>	<b>715.00</b>
 <b>Fair Park</b>	
Personal Services	1,550.00
Travel	0.00
Contractual Services	24,260.00
Supplies and Materials	7,850.00
Capital Outlay	0.00
Other Uses	1,500.00
<b>Total Fair Park</b>	<b>35,160.00</b>
 <b>Fair Park (Parks Board)</b>	
Travel	50.00
Contractual Services	300.00
Supplies and Materials	1,300.00
Capital Outlay	0.00
<b>Total Fair Park (Parks Board)</b>	<b>1,650.00</b>
 <b>Transfers</b>	
Transfers	0.00
<b>Total Transfers</b>	<b>0.00</b>
 <b>Grand Total Parks Fund</b>	 <b>68,210.00</b>
 <b>Parks and Village Green Trust Fund</b>	
 <b>Village Green</b>	
Capital Outlay	0.00
Other Uses	0.00
<b>Total Village Green</b>	<b>0.00</b>
 <b>Greasel Park</b>	
Capital Outlay	0.00
Other Uses	0.00
<b>Total Greasel Park</b>	<b>0.00</b>
 <b>Fairpark</b>	

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

Capital Outlay	0.00
Other Uses	0.00
<b>Total Fairpark</b>	<b>0.00</b>
 <b>Grand Total Parks and Village Green Trust Fund</b>	 <b>0.00</b>
 <b>Fair Park Trust Fund</b>	
Transfers	0.00
<b>Total Fair Park Trust Fund</b>	<b>0.00</b>
 <b>Recreation Fund</b>	
<b>Concerts on the Green</b>	
Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
<b>Total Concerts on the Green</b>	<b>0.00</b>
 <b>First Night</b>	
Contractual Services	0.00
<b>Total First Night</b>	<b>0.00</b>
 <b>Memorial Day</b>	
Contractual Services	0.00
<b>Total Memorial Day</b>	<b>0.00</b>
 <b>Fourth of July Activities</b>	
Contractual Services	0.00
Supplies and Materials	0.00
<b>Total Fourth of July Activities</b>	<b>0.00</b>
 <b>Summer Program (Parks Board)</b>	
Personal Services	0.00
Contractual Services	0.00
Supplies and Materials	0.00
<b>Total Summer Program (Parks Board)</b>	<b>0.00</b>
 <b>Grand Total Recreation Fund</b>	 <b>0.00</b>
 <b>Cemeteries Fund</b>	
 <b>Cemeteries Operating</b>	
Personal Services	26,640.00
Travel	0.00
Contractual Services	1,710.00
Supplies and Materials	5,700.00
Capital Outlay	0.00
Other Uses	0.00
Transfers	0.00
<b>Total Cemeteries Operating</b>	<b>34,050.00</b>
 <b>Cemeteries (Parks Board)</b>	



# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_

*Passed* \_\_\_\_\_, \_\_\_\_\_

Travel	50.00
Contractual Services	25.00
Supplies and Materials	100.00
Capital Outlay	0.00
<b>Total Cemeteries (Parks Board)</b>	<b>175.00</b>
<b>Grand Total Cemeteries Fund</b>	<b>34,225.00</b>
<b>Street C M &amp; R Fund</b>	
<b>Street C M &amp; R Operating</b>	
Personal Services	307,050.00
Travel	100.00
Contractual Services	59,375.00
Supplies and Materials	142,950.00
Capital Outlay	225,000.00
<b>Total Street C M &amp; R Operating</b>	<b>734,475.00</b>
<b>Street C M &amp; R (Parks Board)</b>	
Travel	0.00
Contractual Services	600.00
Supplies and Materials	250.00
Capital Outlay	0.00
<b>Total Street C M &amp; R (Parks Board)</b>	<b>850.00</b>
<b>Other Uses/Transfers</b>	
Advances	0.00
Transfers	0.00
<b>Total Other Uses/Transfers</b>	<b>0.00</b>
<b>Grand Total Street C M &amp; R Fund</b>	<b>735,325.00</b>
<b>State Highway Fund</b>	
Travel	0.00
Contractual Services	14,400.00
Supplies and Materials	39,250.00
Capital Outlay	0.00
<b>Total State Highway Fund</b>	<b>53,650.00</b>
<b>Street Lighting Special Assessment Fund</b>	
<b>Street Lighting Miscellaneous</b>	
Contractual Services	0.00
Transfers	0.00
<b>Total Street Lighting Miscellaneous</b>	<b>0.00</b>
<b>Street Lights-Topaz Cir</b>	
Contractual Services	2,820.00
<b>Total Street Lights-Topaz Cir</b>	<b>2,820.00</b>
<b>Street Lights-Woodridge</b>	
Contractual Services	2,220.00

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_

*Passed* \_\_\_\_\_, \_\_\_\_\_

<b>Total Street Lights-Woodridge</b>	<b>2,220.00</b>
<b>Street Lights-Timber Run</b>	
Contractual Services	2,740.00
<b>Total Street Lights-Timber Run</b>	<b>2,740.00</b>
<b>Street Lights-Russo Ave</b>	
Contractual Services	3,820.00
<b>Total Street Lights-Russo Ave</b>	<b>3,820.00</b>
<b>Street Lights-Jade Cir</b>	
Contractual Services	2,220.00
<b>Total Street Lights-Jade Cir</b>	<b>2,220.00</b>
<b>Street Lights-Willow Way</b>	
Contractual Services	780.00
<b>Total Street Lights-Willow Way</b>	<b>780.00</b>
<b>Street Lights-Morningview Cir</b>	
Contractual Services	1,420.00
<b>Total Street Lights-Morningview Cir</b>	<b>1,420.00</b>
<b>Street Lights-Laurel Hills</b>	
Contractual Services	1,020.00
<b>Total Street Lights-Laurel Hills</b>	<b>1,020.00</b>
<b>Street Lights-Mongomery</b>	
Contractual Services	4,125.00
<b>Total Street Lights-Montgomery</b>	<b>4,125.00</b>
<b>Street Lights-Preserve Blvd</b>	
Contractual Services	2,220.00
<b>Total Street Lights-Preserve Blvd</b>	<b>2,220.00</b>
<b>Street Lights-Willow Bend</b>	
Contractual Services	425.00
<b>Total Street Lights-Willow Bend</b>	<b>425.00</b>
<b>Street Lights-Stonebridge 4</b>	
Contractual Services	1,720.00
<b>Total Street Lights-Stonebridge 4</b>	<b>1,720.00</b>
<b>Street Lights-Hickory Hollow</b>	
Contractual Services	1,020.00
<b>Total Street Lights-Hickory Hollow</b>	<b>1,020.00</b>
<b>Street Lights-Stonebridge 5</b>	
Contractual Services	1,420.00
<b>Total Street Lights-Stonebridge 5</b>	<b>1,420.00</b>
<b>Street Lights-Laurel Hills 2</b>	
Contractual Services	1,220.00

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

<b>Total Street Lights-Laurel Hills 2</b>	<b>1,220.00</b>
<b>Street Lights-Willow Bend Ph 2</b>	
Contractual Services	720.00
<b>Total Street Lights-Willow Bend Ph 2</b>	<b>720.00</b>
<b>Street Lights-Preserve-Plat 8-Mallard Crossing</b>	
Contractual Services	1,530.00
<b>Total Street Lights-Preserve-Plat 8-Mallard Crossing</b>	<b>1,530.00</b>
<b>Street Lights-Preserve-Plat 9-Woodland Run/Oakview Crossing</b>	
Contractual Services	1,420.00
<b>Total Street Lights-Preserve-Plat 9-Woodland Run/Oakview Crossing</b>	<b>1,420.00</b>
<b>Street Lights-Stonebridge Plat 7-Alabaster/Charleston</b>	
Contractual Services	1,420.00
<b>Total Street Lights-Stonebridge Plat 7-Alabaster/Charleston</b>	<b>1,420.00</b>
<b>Street Lights-Stonebridge Plat 6-Lake Wobegon/Timber Run</b>	
Contractual Services	1,420.00
<b>Total Street Lights-Stonebridge Plat 6-Lake Wobegon/Timber Run</b>	<b>1,420.00</b>
<b>Grand Total Street Lighting Special Assessment Fund</b>	<b>35,700.00</b>
<b>Red Gate Operating Fund</b>	
Personal Services	0.00
Travel	0.00
Contractual Services	28,350.00
Supplies and Materials	2,550.00
Capital Outlay	0.00
Debt Service	0.00
Other Uses	0.00
Transfers	0.00
<b>Total Red Gate Operating Fund</b>	<b>30,900.00</b>
<b>Law Enforcement Trust Fund</b>	
Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
Capital Outlay	0.00
Other Uses	0.00
<b>Total Law Enforcement Trust Fund</b>	<b>0.00</b>
<b>Mandatory Drug Fine Fund</b>	
Travel	0.00
Contractual Services	0.00
Supplies and Materials	27.90
Capital Outlay	0.00
Other Uses	0.00
<b>Total Mandatory Drug Fine Fund</b>	<b>27.90</b>
<b>Education Enforcement Trust Fund</b>	

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Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
Capital Outlay	0.00
Other Uses	0.00
<b>Total Education Enforcement Trust Fund</b>	<b>0.00</b>
<b>DEA Federal Forfeiture Fund</b>	
Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
Capital Outlay	0.00
Transfers	0.00
<b>Total DEA Federal Forfeiture Fund</b>	<b>0.00</b>
<b>OVI Task Force Grant Fund FY2016</b>	
Personal Services	54,860.07
Travel	0.00
Contractual Services	165,821.29
Supplies and Materials	4,224.00
Capital Outlay	0.00
<b>Total OVI Task Force Grant Fund FY2016</b>	<b>224,905.36</b>
<b>Grand Total Special Revenue Funds</b>	<b>1,182,943.26</b>
<b>Debt Service Funds</b>	
<b>Storm Sewer Debt Retirement Fund</b>	
Debt Service-Principal	0.00
Debt Service-Interest	0.00
<b>Total Storm Water Debt Retirement Fund</b>	<b>0.00</b>
<b>Red Gate Debt Retirement Fund</b>	
Debt Service-Principal	65,000.00
Debt Service-Interest	18,500.00
<b>Total Red Gate Debt Retirement Fund</b>	<b>83,500.00</b>
<b>Total Debt Service Funds</b>	<b>83,500.00</b>
<b>Capital Projects Funds</b>	
<b>General Capital Improvement Fund</b>	
Capital Outlay	0.00
Transfers	0.00
<b>Total General Capital Improvement Fund</b>	<b>0.00</b>
<b>E. Main St. Sidewalk Grant Fund</b>	
Supplies and Materials	0.00
Capital Outlay	0.00
Transfers	0.00
<b>Total N Broad St Safety Upgrade Phase 2 Fund</b>	<b>0.00</b>
<b>N Broad St Safety Upgrade Phase 2 Fund</b>	

# RECORD OF ORDINANCES

*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

Supplies and Materials	0.00
Capital Outlay	0.00
Transfers	0.00
<b>Total N Broad St Safety Upgrade Phase 2 Fund</b>	<b>0.00</b>
<b>N Broad St Safety Upgrade Phase 3 Fund</b>	
Supplies and Materials	0.00
Capital Outlay	0.00
Transfers	0.00
<b>Total N Broad St Safety Upgrade Phase 3 Fund</b>	<b>0.00</b>
<b>Total Capital Projects Funds</b>	<b>0.00</b>
<b>Permanent Funds</b>	
<b>Cemetery Perpetual Care Fund</b>	
Contractual Services	0.00
Transfers	0.00
<b>Total Cemetery Perpetual Care Fund</b>	<b>0.00</b>
<b>Total Permanent Funds</b>	<b>0.00</b>
<b>Water Enterprise Funds</b>	
<b>Water Operating Fund</b>	
Personal Services	248,750.00
Travel	250.00
Contractual Services	1,240,260.00
Supplies and Materials	39,500.00
Capital Outlay	0.00
Other Uses	57,000.00
Transfers	0.00
<b>Total Water Operating Fund</b>	<b>1,585,760.00</b>
<b>Waterline Improvements Fund</b>	
Contractual Services	0.00
Capital Outlay	0.00
Other Uses	0.00
Transfers	0.00
<b>Total Waterline Improvements Fund</b>	<b>0.00</b>
<b>24" Water Supply Transmission Line Fund</b>	
Capital Outlay	0.00
Transfers	0.00
<b>Total 24" Water Supply Transmission Line Fund</b>	<b>0.00</b>
<b>Total Water Enterprise Funds</b>	<b>1,585,760.00</b>
<b>Sanitary Sewer Enterprise Funds</b>	
<b>Sanitary Sewer Operating Fund</b>	
Personal Services	252,300.00

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*Ordinance No.* \_\_\_\_\_ *Passed* \_\_\_\_\_, \_\_\_\_\_

Travel	250.00
Contractual Services	1,073,550.00
Supplies and Materials	15,900.00
Capital Outlay	0.00
Other Uses	64,500.00
Transfers	0.00
<b>Total Sanitary Sewer Operating Fund</b>	<b>1,406,500.00</b>
<b>Sanitary Sewer System Debt Retirement Fund</b>	
Debt Service	41,165.98
Other Uses	0.00
<b>Total Sanitary Sewer System Debt Retirement Fund</b>	<b>41,165.98</b>
<b>Sanitary Sewer System Improvements Fund</b>	
Contractual Services	0.00
Capital Outlay	0.00
Other Uses	0.00
Transfers	0.00
<b>Total Sanitary Sewer System Improvements Fund</b>	<b>0.00</b>
<b>Total Sanitary Sewer Enterprise Funds</b>	<b>1,447,665.98</b>
<b>Storm Water Enterprise Funds</b>	
<b>Storm Water Operating Fund</b>	
Personal Services	35,595.00
Travel	100.00
Contractual Services	12,975.00
Supplies and Materials	13,575.00
Capital Outlay	0.00
Debt Service	21,518.38
Other Uses	10,250.00
Transfers	0.00
<b>Total Storm Water Operating Fund</b>	<b>94,013.38</b>
<b>Fairview Dr Storm Water Management Fund</b>	
Supplies and Materials	0.00
Capital Outlay	0.00
Transfers	0.00
<b>Total Fairview Dr Storm Water Management Fund</b>	<b>0.00</b>
<b>Total Storm Water Enterprise Funds</b>	<b>94,013.38</b>
<b>Private Purpose Trust Funds</b>	
<b>Cemetery Endowment Fund</b>	
Contractual Services	0.00
Transfers	0.00
<b>Total Cemetery Endowments Fund</b>	<b>0.00</b>
<b>Total Private Purpose Trust Funds</b>	<b>0.00</b>

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, \_\_\_\_\_

**Grand Totals All Funds**

**8,568,232.62**

Section 2: And the Finance Director is hereby authorized to draw warrants for payments from any of the foregoing appropriations to make expenditures for items of expense constituting a legal obligation against the City.

Section 3: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2015.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit:

\_\_\_\_\_  
\_\_\_\_\_.

\_\_\_\_\_  
CLERK OF COUNCIL

APPROVED AS TO FORM:

\_\_\_\_\_  
MUNICIPAL ATTORNEY

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, \_\_\_\_\_

Introduced by: \_\_\_\_\_  
First Reading: \_\_\_\_\_

ORDINANCE

AN ORDINANCE ADOPTING SALARY AND  
BENEFITS FOR ALL FULL AND PART TIME NON-  
BARGAINING UNIT EMPLOYEES

WHEREAS, the City of Canfield has established salary and benefits for Full and Part time employees; and

WHEREAS, the Council of the City of Canfield desires to modify the salary and benefits for Full and Part time City employees,

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, OHIO:

**Section 1:** The following compensation shall be in effect for employees from January 1, 2016 through December 31, 2017 or until such time as a successor Ordinance is approved:

**A. Full Time Employees**

**(1) Administrative Employees**

Position	Annual Salary	
	2016	2017
City Manager	78,119	79,095
Police Chief	78,119	79,095
Director of Finance	78,119	79,095
Zoning Inspector	50,000	50,000
Information Technology Manager	64,478	65,284

**(2) Non-Administrative Employees**

Position	Hourly Rate of Pay	
	2016	2017
Deputy Finance Director	24.54	24.85
Clerk of Council	23.64	23.94
Account Clerk	21.70	21.97
Police Department Clerk	21.20	21.47
Income Tax Administrator	24.03	24.33
Public Works Laborer	25.12	25.43
Public Works Equipment Operator	26.53	26.86
Public Works Foreman	30.99	31.38
Utility Laborer	17.84	18.06
Receptionist/Secretary	12.92	13.08
Information Technology Technician	23.64	23.94

The Annual salary rate of newly hired administrative employees and the hourly rate of all newly hired non-administrative employees shall be determined by the City Manager at the time of their appointment, but in no case shall exceed the rate listed above in Section 1, A,(1), & A,(2).



Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, \_\_\_\_\_

**B. Part Time Hourly Employees**

The rate of pay for Part Time Hourly employees shall be determined by the City Manager and may range from the State minimum wage to a maximum of \$16.50 per hour

Part time Officers scheduled to work on the OVI Task Force, shall be compensated at the Overtime rate based on their current hourly rate.

All Client paid details scheduled through the Canfield Police Department shall be paid at a rate of \$25 per hour, excluding the Canfield Fair.

**Section 2:** Effective January 1, 2016, all the positions, identified in Section 1, A, (1) may elect for the required attendance of all scheduled council meetings (a) the rate of one and one-half (1-1/2) times the Employee's regular hourly rate of pay, or (b) by electing "compensatory time off" which is computed at a rate of one and one-half times the overtime hours worked. These same positions may accumulate up to a maximum of 100 hours of Compensatory Time for each hour worked in excess of forty (40) hours per week. The positions designated in Section 1, A, (1) shall not be paid for Compensatory Time unless authorized by City Council. Accumulated Compensatory Time may be used as compensatory time off when approved by the City Manager. An accurate record of compensatory time earned and time taken shall be maintained by the Deputy Finance Director. The City shall be under no obligation to pay said employees for unused accumulated Compensatory Time upon termination or expiration of employment.

Employees, employed in positions identified in Section 1,A, (2 )that have overtime hours worked, shall have the option of being paid for the overtime hours worked at (a) the rate of one and one-half (1-1/2) times the Employee's regular hourly rate of pay, or (b) by electing "compensatory time off" which is computed at a rate of one and one-half times the overtime hours worked. This election must be approved by the City Manager or designee and "compensatory time off" hours can be accumulated but only up to a maximum of 100 hours.

**Section 3:** The probationary period of all original and promotional appointments of employees, including provisional appointments, shall be six (6) months. No originally or provisionally appointed probationary employee will be eligible for sick leave, vacation or personal leave during the initial ninety (90) days of employment.

**Section 4:** The City Manager, with City Council approval, may grant additional compensation, based on individual performance, to employees identified in Section 1, A, (1) and Section 1, A, (2).

The Police Chief shall receive holiday compensation, fitness bonus, uniform maintenance and purchase of uniform on the same basis as is provided to members of the Police Department Collective bargaining Unit pursuant to the current Collective bargaining Agreement, effective from the date of appointment as Police Chief. The Police Chief shall also earn overtime at the rate of one and one-half (1-1/2) times the Employee's regular hourly rate of pay on activities that are reimbursed by outside sources.

**Section 5:** All full time non-administrative employees shall work forty (40) hours per week. The work hours of each Administrative employee shall be scheduled by the City Manager and insofar as possible, shall be five (5) consecutive days of 8 hours each or four (4) consecutive days of 10 hours each or other scheduled hours as set forth from time to time by

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, \_\_\_\_\_

the City Manager. The pay of any scheduled full time employee that works less than forty (40) hours per week, excluding absences identified in Sections 7, 8, 9, 10, 11, 12, 13, 14, 15 and Compensatory Time off, will be reduced by the number of hours not worked times(x) that employees' hourly rate of pay or, for Administrative employees, his/hers annual salary divided by 2080 hours.

**Section 6:** A, Part Time Hourly employees are not eligible to receive any of the benefits identified in Sections 7, 9, 10, 11, 12, 13, 14, 15, 16, and 18 .

B, Seasonal Part Time Hourly employees are not eligible to receive any of the benefits identified in Sections 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, and 18.

**Section 7:** Employees shall be entitled to take vacation after completion of initial ninety (90) days of employment. Time off for vacations must be approved by the City Manager or his/her designee. Employees shall accumulate vacation days at the following rates, if the employee is in full pay status for at least (20) days during such month:

Years of Service – After	Accumulative Rate
1 month through 3 years	5/6 of a day per month
4 years through 5 years	1 day per month
6 years though 10 years	1-1/4 days per month
11 years through 15 years	1-1/2 days per month
16 years through 20 years	1-3/4 days per month
21 years through 25 years	2 days per month
26 years and more	2-1/2 days per month

Each employee shall take at least five (5) days of vacation per year and may accumulate the unused portion of entitled vacation days up to a maximum of 25 vacation days. Vacation days cannot be taken in anticipation of entitlement. Employees are encouraged to provide the City Manager or his/her designee, a schedule of his/her planned vacation time for each calendar year by February 1. This schedule and any changes to scheduled vacation are subject to the approval of the City Manager or his/her designee.

An employee desiring to resign from employment should give a minimum of two weeks notice of resignation to the City Manager or his/her designee. The employee, after the submission of his/her notice of resignation, will then be eligible to receive payment for his/her accumulated vacation pay for up to a maximum of 25 working days.

An employee that qualifies for "Family Leave" to care for a spouse, son, daughter or parent with a "serious health condition" may request in writing a one-year advance on vacation time. Said request may be approved by the Manager after reviewing medical certifications. Said advance shall be granted only once per "serious health condition". Said vacation advance shall not entitle the employee to payment upon employee's termination of service, whether voluntary or involuntary. (For the purposes of this Ordinance, the terms "family leave" and "serious health condition" shall be defined as provided in the Family and Medical Leave Act of 1993.)

**Section 8:** Employees may use sick leave upon approval of the City Manager or his/her designee and may use sick leave segments of one (1) 8 hour day, unless prior approval is granted.

A. Sick leave shall be defined as an absence with pay necessitated by: (1) illness or injury to the employee or his/her "immediate family" as defined in

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Passed \_\_\_\_\_, \_\_\_\_\_

subsection C below; (2) exposure by the employee to a contagious disease communicable to other employees; or (3) serious illness, injury, childbirth by the employee or the employee's spouse; or (4) medical, dental and optical examinations or treatment which prevents the employee from performing his/her assigned duties.

- B. All full time employees shall earn sick leave at the rate of five (5) hours per pay or ten (10) hours per month or one and one-quarter (1-1/4) days per month and may accumulate such sick leave to a maximum of 2000 hours or two hundred fifty (250) work days; provided, however, that an employee shall not earn sick leave for any month unless he is in full pay status for at least twenty (20) work days during such monthly period.
- C. The definition of "immediate family" is; "Only the employee's spouse, children or parents".
- D. Upon the death of an Employee who has at least five (5) years of continuous full-time service, or upon the retirement of a full-time employee who has at least ten (10) years of continuous service with the City of Canfield, such employee shall be entitled to receive a cash payment equal to their hourly rate of pay at the time of retirement multiplied by one fourth (1/4) the total number of accumulated but unused sick hours earned by the employee, as certified by the Deputy Finance Director, providing that such resulting number of hours to be paid shall not exceed five hundred (500) hours.
- E. The accumulated sick leave hours of an employee who transfers from one department to another will not be impacted because of his/her transfer.
- F. The City Manager may require an employee to furnish a satisfactory medical excuse, in writing, for absences of three (3) days or greater, that indicates that the absence was the result of one or more of the incidents described in Section 8, A..
- G. An employee that qualifies for "Family Leave" to care for a spouse, son, daughter or parent with a "serious health condition" may request in writing a one-year advance on sick leave. Said request may be approved by the Manager after reviewing medical certifications. Said advance shall be granted only once per "serious health condition". Said sick leave advance shall not entitle the employee to payment upon employee's termination of service, whether voluntary or involuntary. (For the purposes of this Ordinance, the terms "family leave" and "serious health condition" shall be defined as provided in the Family and Medical Leave Act of 1993.)

**Section 9:** A Sick Day Bonus of one (1) day's pay will be paid on the last pay date in May of each year to those Full-time Employees who have taken no sick days for the previous period beginning November 16th and ending May 15th. A Sick Day Bonus of one (1) day's pay will be paid on the last pay date in November of each year to those full-time Employees who have taken no sick days for the previous period beginning May 16th and ending November 15th. Payment will be made by separate check. Employees must have at least 6 continuous months of service to be eligible to receive this benefit.

**Section 10:** Each full time City employee shall be granted two (2) Personal Days per calendar year with the following stipulations:

- A. Each employee identified in Section 1, A, (1), and 1, A, (2), must have their Personal Day approved in advance by the City Manager or his/her designee.

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, \_\_\_\_\_

B. Personal Days must be taken (or lost) by May 30<sup>th</sup> of the succeeding year.

**Section 11:** A full time employee shall be granted time off with pay for the purposes of attending the funeral of a member of the employee's family as defined as employee's mother, father, spouse, child, brother, sister, father-in-law, mother-in-law, grandparents and grandchildren. The employee may request a maximum of four (4) work days for each death in his family.

**Section 12:** An employee of the City of Canfield who may be injured in the course of duty in the employment of the City shall, upon filing with the Industrial Commission Workers' Compensation Division, a claim for such injury, receive from the City of Canfield injury leave with pay at their regular salary or hourly rate based on forty (40) hours per week.

Any compensation received in lieu of wages under Workers' Compensation Act or other insurance, the premiums of which were paid by the City, shall be reimbursed to the City or deducted from the employee's pay.

The maximum limit for injury leave with pay shall be ninety (90) days.

In case of an injury to an employee, the City manager or his designee shall cause a report of injury to be made to an appropriate physician within two (2) days. This physician shall be asked to submit a report to the City Manager, within ten (10) days after receiving the City Manager's report, stating what the employees' disability is, if any, and what action has been or will be taken to correct the cause of any disability and the estimated time the employee will be absent from work, if any. The injured employee shall not return to duty until a written certified statement from his physician authorizing the return to work is received by the City Manager.

**Section 13:** The terms and conditions under which a full time City Employee can request a leave of absence without pay will be governed by Section 8.05 of the Civil Service Commission of the Municipality of Canfield, Ohio's Rules and Regulations adopted November 14, 1973 and subsequently amended. For the first three (3) months, any employee granted a leave of absence without pay by the City Manager with the approval of City Council, shall continue to receive all benefits they are entitled to by their employment contract or this Ordinance. In the event that the Civil Service Commission grants a leave of absence to an employee for more than three (3) months, the Council of the City of Canfield will determine on a case-by-case basis if said employee will continue to receive their benefits after the third month of the leave of absence.

**Section 14:** An Employee who has been employed by the City of Canfield for at least twelve (12) months and has worked 1250 hours during the previous twelve-month period is an "eligible Employee" for family leave.

Family leave is twelve (12) weeks (60 working days), is unpaid and shall be granted to an "eligible employee":

- A. Because of the birth of a son or daughter of the Employee and in order to care for such son or daughter.
- B. Because of the placement of a son or daughter with the Employee for adoption or foster care.

RECORD OF ORDINANCES

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Passed \_\_\_\_\_, \_\_\_\_\_

C. Because of a serious health condition of the Employee that makes the Employee unable to perform the functions of the job.

D. Because of the need to care for the employee's spouse, son, daughter or parent with a "serious health condition".

An eligible Employee shall be granted, when requested, a total of twelve (12) weeks of family leave within the first twelve (12) months after a baby's birth or placement or for the need to care for the employee's spouse, son, daughter or parent with a "serious health condition".

Said leave may be taken by either parent.

During family leave, the eligible Employee shall first use all accumulated vacation, compensatory time and sick leave. However, the Employee may request to reserve some portion of vacation, compensatory time and sick leave, not exceeding 5 days. Then the Employee shall take the balance of family leave as unpaid leave.

Leave for the birth or placement of a child must be taken in one block of time, unless approved by the Employer.

Leave for the "serious health condition" of the employee's spouse, son, daughter or parent may be intermittent.

An Employee is required to request leave in writing thirty (30) days prior to commencement, if possible.

The Employer may request medical certification regarding the "serious health condition" and the probable duration of care.

If both parents are employed by the same Employer, the total amount of leave provided shall not exceed twelve (12) weeks (60 working days).

During the unpaid leave, all health care and life insurance benefits will be paid by the Employer.

If an Employee elects not to return to work after the expiration of the family leave, the Employer may recover from the Employee the cost of medical premiums paid during the unpaid portion of the leave.

**Section 15:** Holidays: The following twelve (12) Holidays shall be observed by all full time employees covered by this Ordinance: 1. New Year's Day, 2. Martin Luther King Day, 3. President's Day, 4. Good Friday, 5. Memorial Day, 6. Independence Day, 7. Labor Day, 8. Veteran's Day, 9. Thanksgiving Day, 10. Day after Thanksgiving Day, 11. Day before Christmas, 12. Christmas Day. When the holiday falls on a Saturday, Friday will be observed as the holiday day. If the holiday falls on a Sunday, Monday will be observed as the holiday day. Only the individuals who are required to work to maintain the minimum service that is necessary shall be scheduled to work the holiday. This schedule shall be determined by the City Manager or his/her designee. Employees identified in Section 1, A, (2) shall be compensated at a rate of time and one half for actual work on a holiday.

**Section 16:** Insurance: The City of Canfield shall provide and pay a portion of the costs of a group hospitalization, surgical insurance, and major medical plan for all full time employees during their employment with the City except as otherwise excluded in this

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Passed \_\_\_\_\_, \_\_\_\_\_

Ordinance. The employees shall contribute the following amounts toward payment of the premiums as follows:

2016 and 2017

12% per pay of the annual premium divided by 24

The City may elect to provide optional Vision and Dental plans and coverage.

All employees desiring the aforementioned insurance shall make proper application with the Deputy Finance Director of the City of Canfield. The City will also pay the full premium for all full time employees for a convertible term life insurance policy in the face value of Thirty-five Thousand Dollars (\$35,000).

**Section 17:** Professional Liability: The City of Canfield will provide professional liability coverage for employees whose job may require such coverage as determined by the City Manager.

**Section 18:** Jury Duty: Any full time employee who is called for jury duty, at either a Federal, County or Municipal Court, shall be paid his/her regular salary or his/her regular hourly rate for this lost time.

**Section 19:** Compensation for all work performed by City employees is scheduled to be paid semi-monthly on the 15th and 30th of each month, with the exception of February where the second pay shall be made on the last day of the month. If the 15<sup>th</sup> or 30<sup>th</sup> falls on a Saturday, Sunday or holiday, the employee will be paid on the last scheduled workday preceding the 15<sup>th</sup> or 30<sup>th</sup> or holiday.

**Section 20:** Mileage reimbursements for use of personal vehicle on City business shall be at the current published rate established by IRS. All expenses conforming to the City Travel Policy will be reimbursed, in a reasonable period of time, when requested and authorized by Purchase Order.

**Section 21: Sick/Vacation Leave Cash Buyout Plan.** When an employee chooses to retire, he/she will be afforded the opportunity to avail themselves of a pre-retirement Sick/Vacation Leave Buyout Plan as follows;

- A. In addition to the severance pay allowable by this Ordinance, employees who have a minimum of 23 years service credit with OPERS may request an early payout of their accumulated sick leave and/or vacation leave hours.
- B. This **Sick/Vacation Leave Cash Buyout Plan** shall allow for the early payout of accumulated sick and/or vacation leave and shall be limited to a maximum of two hundred forty (240) hours of sick leave each year prior to retirement or a maximum of two hundred (200) hours of vacation leave each year prior to retirement, or any combination of both up to a maximum combined total of two hundred and forty (240) hours each year prior to retirement. These early payouts will be paid to a retiring employee during a maximum of three (3) years prior to the employees' retirement date. The payment value of these sick/vacation leave hours shall be calculated using the hourly rate in

# RECORD OF ORDINANCES

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existence at the time the employee gives notice of retirement. Each payment shall be subject to normal payroll deductions. Enrolling in the **sick/vacation leave cash buyout plan** will not interfere with the employees' eligibility to earn a sick leave bonus.

- C. In order to participate in the **Sick/Vacation Leave Cash Buyout Plan** the employee must give written notice to the employer of his/her intention to retire in 3 years or less from the date of the written notice. Within 90 days, following the date of the employee notice, a letter of understanding, that identifies the date of retirement and the payout option listed below, that fits with the retirement date, must be signed by both the employee and the employer.

If the retirement date is:

**Option 1:**

Three years from the date of the signed letter of agreement, then the accumulated sick and vacation entitlement shall be paid out in equal installments, on scheduled pay dates, over three (3) years and paid at the current value of the entitled hours in existence at the date of the agreement.

**Option 2:**

Two years from the date of the signed letter of agreement, then the accumulated sick and vacation entitlement shall be paid out in equal installments, on scheduled pay dates, over two (2) years and paid at the current value of the entitled hours in existence at the date of the agreement.

**Option 3:**

One year from the date of the signed letter of agreement, then the accumulated sick and vacation entitlement shall be paid out in equal installments in one year, on scheduled pay dates and paid at the current value of the entitled hours in existence at the date of the agreement.

All payments of **Sick/Vacation Leave Cash Buyout Plan** benefits will be made on regularly scheduled payroll payment dates.

- D. When the letter of understanding agreement has been signed, - the total buyout hours identified in that agreement will be deducted from the accumulated sick and/or vacation leave hours in effect immediately before the signing of the agreement and only the remaining balance of accumulated sick and/or vacation leave hours shall be available for normal use by the retiring employee during his/hers remaining years of employment before retirement.
- E. If the employee, subsequent to the signing of the letter of understanding agreement, experiences a documented long term or

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Passed \_\_\_\_\_, \_\_\_\_\_

extenuating catastrophic illness, then, but only after a complete review of the circumstances by the Employer together with the approval of the Canfield City Council;

- the letter of understanding agreement between the employee and the employer shall be suspended and

- the hours of sick and/or vacation leave, identified in the letter of understanding agreement, shall be added back to the employees current accumulated sick and/or vacation hours and the hours paid to the employee, under the **Sick/Vacation Leave Cash Buyout Plan**, shall be deducted from that same current balance of accumulated sick and/or vacation hours.

F. A retiring employee may only apply for the benefits under the **Sick/Vacation Leave Cash Buyout Plan** once during his/her employment with the City of Canfield unless his/her participation in the plan was suspended as indicated in Sec. 21 E.

**Section 22:** This Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2015.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit: \_\_\_\_\_

\_\_\_\_\_  
CLERK OF COUNCIL

APPROVED AS TO FORM:

\_\_\_\_\_  
MUNICIPAL ATTORNEY



# RECORD OF ORDINANCES

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, \_\_\_\_\_

Introduced By: \_\_\_\_\_

First Reading: \_\_\_\_\_

### ORDINANCE

#### AN ORDINANCE DIRECTING THE INSTALLATION OF STREETLIGHTS IN THE KINGS LAKE SUBDIVISION.

WHEREAS, Chapter 907 of the Codified Ordinances of the City of Canfield contains provisions for the installation of streetlights in the City; and

WHEREAS, the property owners of the Kings Lake Subdivision have petitioned the City for street lighting in accordance with the provisions of Section 907.02; and

WHEREAS, the provisions of Chapter 907, specifically 907.04, provides for the assessment of property owners within a neighborhood seeking streetlights.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, OHIO:

Section 1: That the Director of Public Works is hereby authorized and directed to provide that streetlights be installed, maintained and operated according to the provisions of Chapter 907 of the Codified Ordinances of the City of Canfield in the Kings Lane Subdivision.

Section 2: That the following property owners will be assessed an estimated annual fee of \$385.68 on their property tax bills according to Mahoning County Auditor procedures for the first five years. Once the Capital cost is paid in full, the property owners will be assessed an estimated annual fee of \$43.50 on their property tax bills according to Mahoning County Auditor procedures. Said Assessment shall be based on the front footage of affected property and dividing the total installation expenses, maintenance and operational expenses by the number of benefited property owners.

#### CANFIELD CITY LOT NUMBERS

1212	1213	1214	1215	1216	1217	1218	2015	2016	2017
2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
2028	2029	2030	2031	2032	2033	2034	2035	2036	2037
2038	2039	2040	2041	2042	2043	2044	2045	2046	2048
2049	2050	2051	2052	2053	2054	2055	2133	2134	2135
2136	2137	2138	2140	2141	2142	2143	2176	2177	2178
2179	2180	2181	2182	2183	2184	2185	2187	2188	2189
2190	2192	2193	2194	2195	2196	2197	2198	2199	2200
2201	2202	2203	2204	2205	2206	2214	2215	2216	2217
2218	2219	2220	2221	2139	2191				

Section 3: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2015.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

Introduced By: \_\_\_\_\_

Motion No. \_\_\_\_\_

MOTION

A MOTION RATIFYING A CONTRACT BETWEEN THE CITY OF CANFIELD AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION (POLICE OFFICERS, UNIT A; DISPATCHERS, UNIT B; AND SERGEANTS, UNIT C) FOR YEARS 2016 & 2017.

WHEREAS, representatives of the City of Canfield have negotiated a two year (2year) agreement with The Ohio Patrolmen's Benevolent Association (Police officers, Unit A; Dispatchers, Unit B; and Sergeants, Unit C) pursuant to Ohio Revised Code Section 4117; and

WHEREAS, Council desires to ratify said action of the City of Canfield.

NOW, THEREFORE, IT IS HEREBY MOVED BY THE COUNCIL OF THE CITY OF CANFIELD, OHIO:

Section 1: The Council of the City of Canfield hereby ratifies the execution of an agreement by and between the City of Canfield and The Ohio Patrolmen's Benevolent Association (Patrol Officers, Unit A: Dispatchers, Unit B; and Sergeants, Unit C), a copy of which Agreement is attached hereto and made a part hereof.

Section 2: That this Motion and all deliberations relating to the passage of this Motion were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2015.

\_\_\_\_\_  
CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Motion was posed in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit: \_\_\_\_\_

\_\_\_\_\_.

\_\_\_\_\_  
CLERK OF COUNCIL

APPROVED AS TO FORM:

\_\_\_\_\_  
MUNICIPAL ATTORNEY

Introduced By: \_\_\_\_\_

Motion No. \_\_\_\_\_

MOTION

A MOTION ADVANCING FUNDS FROM THE GENERAL FUND TO THE OVI TASK FORCE GRANT FUND FY2016.

WHEREAS, the City of Canfield has initiated a grant reimbursement program; and

WHEREAS, the City will receive money from the Office of Criminal Justice Services (OCJS); and

WHEREAS, expenditure of money will be made from the OVI Task Force Grant Fund FY2016; and

WHEREAS, said fund needs money prior to the receipt of Office of Criminal Justice Services (OCJS) grant money.

NOW, THEREFORE, BE IT KNOWN BY THE COUNCIL OF THE CITY OF CANFIELD, MAHONING COUNTY, OHIO:

Section 1: Forty Five Thousand and 00/100 Dollars (\$45,000.00) is hereby advanced from the General Fund to the OVI Task Force Grant Fund FY2016.

Section 2: Said Forty Five Thousand and 00/100 Dollars (\$45,000.00) shall be repaid to the General Fund when the funds become available from the Office of Criminal Justice Services (OCJS) grant reimbursement.

Section 3: That this Motion and all deliberations relating to the passage of t his Motion were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 2015.

\_\_\_\_\_  
CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Motion was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit: \_\_\_\_\_  
\_\_\_\_\_.

Introduced By: \_\_\_\_\_

Motion No. \_\_\_\_\_

**A MOTION MAKING APPOINTMENTS TO  
BOARDS, COMMISSIONS & COMMITTEES**

WHEREAS, the terms of several individuals serving on Boards, Commissions and Committees expire December 31, 2015; and

WHEREAS, City Council is empowered by the Charter to appoint members to said Boards, Commissions and Committees; and

WHEREAS, Council desires to make these appointments.

NOW, THEREFORE IT IS HEREBY MOVED BY THE COUNCIL OF THE CITY OF CANFIELD, OHIO:

Section 1: The following individuals are hereby appointed to fill the positions on the designated Board, Commission or Committee for the term as indicated:

Name	Committee	Term Expires
Louis Zarlenga	Planning & Zoning Commission	12-31-18
Phillip E. Roudebush	Planning & Zoning Commission	12-31-18
Joseph LoCicero	Design Review Committee	12-31-18
Anthony Nacarato	Design Review Committee	12-31-18
Dante Zambrini	Civil Service Commission	12-31-18
John Morvay	Cardinal Joint Fire District	12-31-16 (one year term)
Michael Clayton	Cardinal Joint Fire District	12-31-16 (one year term)
Bernard J. Kosar, Sr.	Jedd Board	12-31-18

Section 2: That this Motion and all deliberations relating to the passage of this Motion were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 2015.

\_\_\_\_\_  
CLERK OF COUNCIL