

AGENDA

CANFIELD CITY COUNCIL

April 19, 2017– 5:30 P.M.

FRANCIS J. McLAUGHLIN MUNICIPAL BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call: Quorum is Present - Meeting is in Session.
4. Approval of Minutes.
5. Reading of Communications.
6. Reports of Committees, Boards, City Manager, Finance Director, Chief of Police, Zoning Inspector and Public Works Foreman.
7. Public questions from residents (or representative) related to the above referenced reports. Questions may be limited to three (3) minutes.
8. Recognition of Persons Desiring to Appear Before Council.
Individuals shall be allotted five (5) minutes to address council.
9. **OLD BUSINESS**

Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.

10. **NEW BUSINESS**

Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.

- A. An **Ordinance** Requesting Participation in Purchase Contracts of the State for Sodium Chloride (Road Salt)

Public comments

- B. A **Resolution** to Establish A Search Committee to Assist Council in Hiring A City Manager.

Public comments

- C. A **Resolution** Opposing the State of Ohio Seeking to take control of Municipal Tax Collection

Public comments

11. Council Comments.
12. Adjournment.

RECORD OF ORDINANCES

Ordinance No. _____

Passed _____, _____

Introduced By: _____

First Reading: _____

ORDINANCE

AN ORDINANCE REQUESTING PARTICIPATION IN PURCHASE CONTRACTS OF THE STATE FOR SODIUM CHLORIDE. (Road Salt)

WHEREAS, Section 5513.01(B) of the Ohio Revised Code provides the opportunity for Municipal Corporations to participate in contracts of the Ohio Department of Transportation (ODOT) for the purchase of machinery, material, supplies, or other articles; and

WHEREAS, Canfield City Council desires to participate in said purchasing program.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, OHIO:

Section 1: The City of Canfield requests authorization from ODOT to participate in the purchase contract for sodium chloride for 2017-2018.

Section 2: Upon authorization to participate in said purchasing program, the City of Canfield authorizes the City Manager to represent the City and execute all documents related to said Contract.

Section 3: The City of Canfield also agrees to the terms and conditions of the Contract authorized by the City Manager.

Section 4: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D., 2017.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit: _____

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

RECORD OF RESOLUTIONS

Resolution No. _____

Passed _____, _____

Introduced by: _____

First Reading: _____

RESOLUTION

RESOLUTION TO ESTABLISH A SEARCH COMMITTEE TO ASSIST COUNCIL IN HIRING A CITY MANAGER

WHEREAS, the City Manager has advised City council that he intends to retire at the end of 2017; and

WHEREAS, Council desires to involve the citizens of the City of Canfield in its search for a new City Manager, **NOW THEREFORE BE IT**

RESOLVED, that Council hereby shall take the actions and establish a search committee to assist it in hiring a new City Manager as follows:

Section 1. Promptly, upon notice of the need to hire a City Manager, Council shall (i) establish the minimum qualifications of the new City Manager and a compensation range for the City Manager position, and (ii) establish a search committee of five (5) individuals as follows:

(i) Council shall appoint two (2) individuals, one of whom shall serve as the Chairperson of the Committee. These (2) appointees shall be the President of Council and another Council member. (Term limit issues should be considered.)

(ii) These two (2) individuals shall appoint three (3) individuals to serve on the Committee. Such individuals must have been residents of the City for at least three (3) years, and may not have been elected/appointed members of City Council, or employees of the City. The need for these (3) members shall be published in the City Website and Town Crier for a minimum of thirty (30) days.

(iii) As soon as practical but no later than thirty (30) days thereafter, the Committee shall solicit candidates by advertisement in (i) a newspaper of general circulation in Mahoning County, (ii) through the International City/County Management Association ("ICMA"), and (iii) online through job/employment websites and the City's Website.

The Search Committee shall remain in place until a City Manager has been duly appointed by Council, at which time the Committee shall be disbanded. Vacancies in the Search Committee shall be filled by the appointing authority using the criteria established in 1(a), 1(b) above.

Within fifteen (15) days of the establishment of the Committee, the Committee shall meet and establish a meeting schedule.

The Search Committee shall then promptly establish procedures and a timeframe for selecting individuals for interviews, conducting interviews, and shall thereafter recommend no more than two (2) individuals to Council within one hundred twenty (120) days of its appointment. Any recommendation must be by a majority vote of this committee. Council may grant the Search Committee thirty (30) day extensions to make its recommendation upon request by the Committee. The Committee Chairperson shall report its progress to Council in open session every thirty (30) days.

RECORD OF RESOLUTIONS

Resolution No. _____ Passed _____, _____

The Search Committee Chairperson shall make its recommendation to Council at the next regularly scheduled Council Meeting or at a Special Meeting called for that purpose.

Upon recommendation by the Search Committee, Council shall (i) either appoint one of the individuals recommended by the Search Committee by a vote of at least four (4) members of Council pursuant to §5.01 of the Charter, or (ii) provide the Search Committee with reasons why it will not appoint the recommended individuals. If Council does not appoint one of the individuals recommended by the Search Committee, the Search Committee shall again proceed in accordance with steps 2 - 4 above. An appointed individual shall serve subject to the Canfield City Charter provisions contained in §5.02 and shall serve in accordance with Charter Sections §5.03 – 5.07.

The Search Committee shall be subject to all laws applicable to public bodies in the State of Ohio, including but not limited to, the Public Records Law; ORC §146.43 and the Open

Section 2. That this Resolution and all deliberations relating to the passage of this Resolution were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS _____ day of _____, 2017.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Resolution was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to wit: _____

CLERK OF COUNCIL

APPROVED TO FORM:

MUNICIPAL ATTORNEY

RECORD OF RESOLUTIONS

Resolution No. _____

Passed _____, _____

Introduced by: _____

First Reading: _____

A RESOLUTION OPPOSING THE STATE OF OHIO SEEKING TO TAKE CONTROL OF MUNICIPAL TAX COLLECTION

WHEREAS recently released information Governor Kasich has included a proposal to have all municipal business tax filings and payments made centrally through the state's Ohio Business Gateway (OBG) system; and

WHEREAS the local income tax in the largest source of revenue for the City of Canfield, as well as many other municipalities and any disruption or interference with the current collection process will be harmful to financial operations;

WHEREAS the prospect of State control of municipal income tax collection presents numerous administrative difficulties including, but not limited to: how the State will administer local tax ordinances; how retention of and access to tax records will be handled; the timing and frequency of distribution of collected revenues to municipalities; the reporting of tax collections to municipalities; and impact of planned budget and staffing cuts on the Ohio Department of Taxation's ability to undertake and properly perform such significant new responsibilities; and

WHEREAS through the local administration of municipal income tax collections, the City is able to provide exemplary customer service including, but not limited to walk-up assistance preparing individual income tax returns; and

WHEREAS the City of Canfield makes daily bank deposits of tax revenue, and the timing and distribution of State collected revenues to municipalities could adversely impact the City's cash flow.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANFIELD, MAHONING COUNTY, OHIO:

Section 1: That this council does hereby declare its strong opposition to any effort by the State of Ohio to take over the collection of municipal income taxes in Ohio, and urges the Governor, the Treasurer and the General Assembly to recognize the negative impact a centralized income tax collection would have on our community.

Section 2: That the Clerk of Council is hereby authorized and directed to send a copy of this Resolution to Governor John Kasich, Treasurer Josh Mandel, Tax Commissioner Joseph Testa, Representative John Bocceri and State Senator Joe Schiavoni.

Section 3: That this Resolution and all deliberations relating to the passage of this Resolution were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PRESIDENT OF COUNCIL

