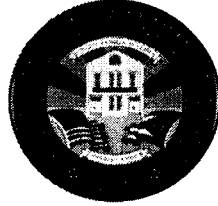


# CANFIELD TOWNSHIP

MAHONING COUNTY, OHIO

TRUSTEES  
Marie I. Cartwright  
Brian Governor  
Stephen Maszczak  
FISCAL OFFICER  
Carmen I. Heasley



MEETINGS  
Second & Fourth Tuesdays  
Township Hall  
21 S. Broad Street  
Canfield, OH 44406  
330-533-4239

## AGENDA REGULAR MEETING BOARD OF TRUSTEES April 8, 2014

1. **Call to Order:** Ask everyone to either turn off their cell phone or place it on vibrate.
2. **Pledge of Allegiance** – could everyone please stand for the Pledge of Allegiance.
3. **Public Presentation** - Remind anyone wanting to address the Trustees this evening to please raise your hand, stand and give us your name and address. You are allotted three minutes to speak.  
Also, once the Public Presentation portion of the meeting is closed the Board **will not** entertain questions or comments from members of the audience, unless one of the Trustees asks an individual to comment.
4. **Roll Call** - Could the Fiscal Officer please call the roll.
5. **Minutes:** Corrections or additions to the minutes from the parkland workshop of March 12, 2014, the policies and procedures workshop of March 26, 2014 and the parkland workshop of April 3, 2014.
6. **Zoning Report** – Any questions or comments - hearing none. Move to accept as presented.
7. **Administrator/Road Superintendent Report**— any questions or comments - hearing none. Move to accept as presented.
8. **Fiscal Officers Report**
  - a. Financial
  - b. Correspondence/Other

## **UNFINISHED BUSINESS**

### **RESOLUTION 2014-4-8- Township's Community Park Maintenance Contract**

\_\_\_\_\_ moved to accept the best low bid for the Township Community Park's lawn mowing maintenance from Dattilo and Son Landscaping for the area included in the bid package noted as Area #1 located on the South side of Herbert Road at a cost of \$175.00 per cut and Area #2 as described in the bid package located on the North side of Herbert Road to the best low bid by Easton Lawn Service at a cost of \$500.00 per cut for 2014.

The Motion was seconded by\_\_\_\_\_.

Discussion: The Township received two identical mowing bids for Area #2 by Easton Lawn Service and Western Reserve Landscaping. Our counsel advised that in this rare situation both parties are to be invited to witness a coin toss to determine who is awarded the bid. Upon invitation, Easton Lawn Service appeared for the coin toss, however, Western Reserve Landscaping did not. We have received verbal confirmation from Western Reserve that they are withdrawing their bid, therefore Easton Lawn Service is awarded the Area #2 mowing contract. Roll Call:

### **RESOLUTION 2014-4-8- Mailbox Damage Policy**

\_\_\_\_\_ moved to approve the standardization of costs associated with mailbox repair and or replacement, and change the policy of Canfield Township to: (1) The Public Works Department will make an attempt to repair the existing mailbox, with the cost of the repairs not to exceed \$25.00. If the existing mailbox cannot be repaired, (2) The Township will replace it with a standard 4x4 post and standard mailbox with a cost not to exceed \$25.00. In the event the home owner wishes to replace the existing mailbox with something different: (3) Once installed the resident can submit a copy of the invoice and the Township will issue a check for \$25.00.

The Motion was seconded by\_\_\_\_\_.

Discussion: Roll Call:

### **RESOLUTION 2014-4-8- ABC District Insurance**

\_\_\_\_\_ moved to pay Canfield Township's one-third share of the insurance premium renewal for the ABC Water District in the amount of \$594.66.

The Motion was seconded by\_\_\_\_\_.

Discussion: Roll Call:

## **NEW BUSINESS**

### **Blanket Certificates & Purchase Orders**

\_\_\_\_\_ moved to approve BC 38-2014 – BC 39-2013 & PO 13-2014 - PO 16-2014 for a total of \$19,505.06 to encumber funds of the Township. The Motion was seconded by \_\_\_\_\_.

Discussion: Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

**Warrants & Electronic Payments**

\_\_\_\_\_ moved to approve Warrants #9476 thru #9518, electronic payments 67-2014 thru 86-2014 as general & payroll obligations of the Township in the amount of \$103,317.74. The Motion was seconded by \_\_\_\_\_. Discussion: Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

**RESOLUTION 2014-4-8-  
Projector and Screen**

\_\_\_\_\_ Moved to approve the purchase of a projector and screen from Office Max at a total cost of \$429.68.

The Motion was seconded by \_\_\_\_\_.

Discussion: The Township currently does not have a projector or screen and can make use of these for zoning, safety and public meetings. The projector is compatible the new Surface laptops and almost any other device. In addition, the projector will have a built in speaker designed for a short throw distances.

Roll Call:

**RESOLUTION 2014-4-8-  
American Legion Post #177**

\_\_\_\_\_ moved to approve \$1,000.00 as requested by Mr. Mike Kubitz, Commander Canfield American Legion Post #177, to help with the cost of the Memorial Day Services. The warrant will be made payable to the American Legion Post #177.

The Motion was seconded by \_\_\_\_\_.

Discussion: Roll Call:

**RESOLUTION 2014-4-8-  
Leaf Spring Repair**

\_\_\_\_\_ moved to approve the replacement of the right front leaf spring for Truck # 299 by Emch Spring Services Inc. at a cost not to exceed \$839.59.

The Motion was seconded by \_\_\_\_\_.

Discussion: Roll Call:

**General Discussion Topics:**

- Purchase of new truck in 2014.
- Update of new office copier.
- Canfield Township website workshop meeting dates.
- Status of Dean Hill Cemetery

**Trustee Comments:**

**Adjournment:** \_\_\_\_\_ moved for Adjournment at \_\_\_\_\_ pm with a second by \_\_\_\_\_