

CANFIELD TOWNSHIP

MAHONING COUNTY, OHIO

TRUSTEES
Marie I. Cartwright
Brian Governor
Stephen Maszczak
FISCAL OFFICER
Carmen I. Heasley



MEETINGS
Second & Fourth Tuesdays
Township Hall
21 S. Broad Street
Canfield, OH 44406
330-533-4239

AGENDA REGULAR MEETING BOARD OF TRUSTEES March 25, 2014

1. **Call to Order:** Ask everyone to either turn off their cell phone or place it on vibrate.
2. **Pledge of Allegiance** – could everyone please stand for the Pledge of Allegiance.
3. **Public Presentation** - Remind anyone wanting to address the Trustees this evening to please raise your hand, stand and give us your name and address. You are allotted three minutes to speak.
Also, once the Public Presentation portion of the meeting is closed the Board **will not** entertain questions or comments from members of the audience, unless one of the Trustees asks an individual to comment.
4. **Roll Call** - Could the Fiscal Officer please call the roll.
5. **Minutes:** Corrections or additions to the minutes from the Regular Meeting of February 11, February 25, and March 11.
- 6.
7. **Zoning Report** – Any questions or comments - hearing none. Move to accept as presented.
8. **Administrator/Road Superintendent Report**— any questions or comments - hearing none. Move to accept as presented.
9. **Fiscal Officers Report**
 - a. Financial
 - b. Correspondence/Other

UNFINISHED BUSINESS

RESOLUTION 2014-3-25- Township's Community Park Maintenance Contract

___ moved to accept the best low bid for the Township's Community Park's lawn mowing maintenance from Dattilo and Son Landscaping for the area included in the bid package noted as Area #1 located on the South side of Herbert Road at a cost of \$175.00 per cut; Area #2 as described in the bid package located on the North side of Herbert Road to the best low bid (Easton Lawn Service or Western Reserve Landscaping) at a cost of \$500.00 per cut for the year 2014.

The Motion was seconded by_____.

Discussion: **Table it til next**

RESOLUTION 2014-3-25- Community Park Water Meter

___ moved to approve the purchase of a 1 1/2" water meter from the City of Canfield Water Department at a cost of \$800.00 for the Township's Community Park Multi-Purpose Building.

The Motion was seconded by_ _____.

Discussion:

RESOLUTION 2014-3-25- Township Hall Water Meter

___ moved to approve the Komar Plumbing Company as the best low bidder to furnish the necessary labor and materials for the installation of a backflow device and the copper piping for a new water meter at a cost of \$750.00.

The Motion was seconded by__

Discussion: This work is being performed so that the township complies with the Ohio EPA requirements for commercial buildings.

RESOLUTION 2014-3-25- Township's Community Park Fertilization Contract

_____ moved to accept the best low bid for the fertilization maintenance from Western Reserve Landscaping for \$745.00 per treatment at the Township's Community Park on the South side of Herbert Road for the year 2014.

The Motion was seconded by__ _____.

Discussion: 3 x at \$745

RESOLUTION 2014-3-25- RUMA with the County

___ moved to enter into the Road Use Maintenance Agreement with the Mahoning County Engineer's Office to include the Township's roads.

The Motion was seconded by__ _____.

Discussion: The RUMA is a bond that will cover the repairs to the Township roads during the installation of the Sunoco Pipeline Project.

NEW BUSINESS

Purchase Order

__ _____ moved to approve PO 08-2014 - PO 12-2014 for a total of \$6,027.50 to cover interest on park loan payment at Farmers National Bank, water meter, sanitary, electric & backflow value at park. The Motion was seconded by __ _____. Discussion: Roll Call:

Warrants & Electronic Payments

__ _____ moved to approve Warrants #9447 thru #9475, electronic payments 62-2014 thru 66-2014 as general & payroll obligations of the Township in the amount of \$40,842.52. The Motion was seconded by __ _____. Discussion: Roll Call:

RESOLUTION 2014-3-25- Donation War Veteran's Museum

__ _____ moved to approve \$1,000.00 as requested by Mr. Lewis Speece, owner of the War Veteran's Museum, to help with the cost of plaques for the Veteran's Wall during the Memorial Day Services. The warrant will be made payable to the War Veteran's Museum.

The Motion was seconded by __ _____.

Discussion:

RESOLUTION 2014-3-25- 2014 Storm Water Conference

__ _____ moved for Keith Rogers Township Administrator / Superintendent, to attend the 2014 Storm Water Conference in Akron, Ohio for the purpose of continuing education with the Township paying for all the related expenses including the registration fee of \$195.00, hotel, travel, and meals.

The Motion was seconded by _____.

Discussion:

RESOLUTION 2014-3-25- 2014-2015 Sodium Chloride Participation Agreement

__ _____ moved to adopt for sodium chloride/rock salt to be procured by the Ohio Department of Transportation through two separate contracts (a summer fill and winter use). A summer fill contract (Contract #418-15) that shall commence upon the date of contract award (May 8th estimated award date) and expire on October 31, 2014, and a winter use contract (Contract #018-15) that shall commence November 1, 2014 and expire May 31, 2015;

Whereas, Section 5513.01(B) of the Ohio Revised Code provides the opportunity for Political Subdivisions including Counties, Townships, Municipal Corporations, Port Authorities, Regional

Transit Authorities, State Colleges/Universities and County Transit Boards and others to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, materials, supplies, or other articles.

Now Therefore, Be it Ordained, Intending to be Legally Bound that Keith Rogers, Agent, Hereby Request Authority in the name of Canfield Township, Political Subdivision; To participate in the Ohio Department of Transportation's Contract for Rock Salt and Agrees to purchase a minimum of nineteen hundred and eighty tons (1980) and a maximum of twenty four hundred and twenty (2420) tons. Further asking the Fiscal Officer attach the contract there onto the minutes when it becomes available.

The Motion was seconded by__ _____.

Discussion:

General Discussion Topics:

- New Surface Tablets-usage, passwords and possible training with Ralph
- In house server -vs- cloud based system
- Possible new copier in office
- Township Purchase Requisition system
- Trustee in put on records retention policy, maps, drawings etc....
- Township Credit Card pros and cons
- Update on resumes for Zoning Commission position
- Keith submitting legal ads to the Vindicator
- Intentions and direction on a possible new truck purchase
- Web meeting date which could also include what I call communications.
- Estimates to drywall and repair upstairs of Township Hall?

Executive Session: __ moved to enter into executive session at 8:01_____P.M. to discuss the potential purchase of land for public purposes and security matters of the Township.

The motion was seconded by _____. Discussion:

Roll Call: Mr. Governor _____, Ms. Cartwright _____, Mr. Maszczak

Trustee Comments:

Adjournment: _____moved for Adjournment at _____pm with a second by _____