

## RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

**BERLIN TOWNSHIP REGULAR MEETING  
October 15, 2012**

The meeting was called to order by the Chairperson Mr. Jason Young with trustee Mrs. Jodi Kale and Fiscal Officer Dolly Bennett in attendance. Mrs. Brown was absent due to the hospitalization of her husband. 18 visitors recited the Pledge to the Flag with the Board.

Mrs. Kale made a motion, seconded by Mr. Young, that the Minutes of the last meeting are approved as written. All Trustees voted in favor.

Mrs. Kale made a motion for Resolution, seconded by Mr. Young, that the September Financial Reports are approved as submitted by the Fiscal Officer. 39-2012

Correspondence since the last meeting:

**From:** Richard Marshall, notice of intent to retire, effective October 31, 2012.

Cardinal Mechanical, estimate to replace boiler system at Town Hall of \$6859.18. Trustees asked that Kevin Windham get another estimate for comparison.

Board of Elections, information on hours at polling places and other directions for Election Day.

OTARMA, request for names for Board Members to be placed on a ballot.

Baryak's Tree Service, estimate to remove elm tree and stump from north garage property of \$600.00. Mrs. Kale will obtain another quote.

**To:** Mahoning County Recycling, invoice for Electronics Drive grant money.

**Concern Received:** Debbie Stouffer regarding a marker post put in the north cemetery near her son's gravesite. Kevin has moved the marker. Mrs. Stouffer was satisfied with the situation when Mrs. Kale called her back to report the marker was moved.

Mr. Young reported the audit of FY's 2010 and 2011 has been started by the Auditor of State's Office. He thanked Mrs. Kale and everyone who helped for the work on hosting the MCTA dinner meeting last month.

Mrs. Kale reported that 1800# of material was collected during the E-Drive. The Flu Clinic will be held on Wednesday by the Health Department. Trick or Treat will be held October 31 from 5:00 – 7:00 p.m. A party for the township will be held at the fire station immediately following the event. Camera # 3 on the security system needs to be replaced. Trustees agreed the work should be completed by the security company. Mr. Young and Mrs. Kale attended the informational meeting held by the Prosecutor's Office recently. One of the discussions was regarding public records. Mrs. Kale is working on a records retention form and will present it in the near future to see if the Board wishes to update our records with same.

Chief Peppel reported that the fire department took part in a fire prevention activity at the Southern Park Mall on Saturday. The training building on Rte. 534 has been renovated by Kevin Windham. A smoke machine is needed and Rick will supply more information on this at another time.

Kevin Windham reported the following jobs completed or ongoing: 2 garage doors installed on the Rte 224 garage. He is requesting automatic openers for these; attended the Green Team meeting; removed the pump at the West Cemetery and winterized the well there; road signs checked; pot holes fixed; cleaning up leaves as needed; maintenance on the north building; air conditioners removed; snaked basement drain at town hall after flooding took place; marking the cemeteries for easier find of gravesites; some catch basin work done at north cemetery property by ODOT; shredded paper as needed.

Mrs. Schick reported for Crime Watch that there have been some burglaries recently. Residents are reminded to lock up their buildings as well as their residence.

Barbara Hoyle was given permission by Trustees for the Historical Society to hand out candy during Trick or Treat.

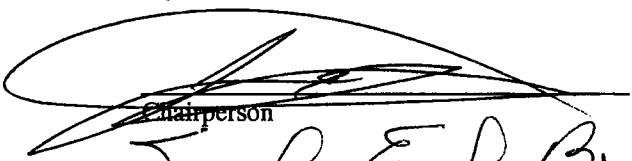
Held Berlin Township Regular Meeting 10-15-2012 2012

## Checks signed authorizing payment of the bills are:

23883, Dominion East Ohio, natural gas services	\$89.23
23884, Ohio Edison, street lights	\$142.18
23885, Anthem Blue Cross, premiums	\$5,391.51
23886, Village of Sebring, dispatching	\$650.00
23887, Mark Biskup, pump holding tank	\$195.00
23888, VISA, AOL, postage, town hall supplies	\$225.10
23889, Verizon Wireless, cell phone	\$41.65
23890, Kevin Windham, reimburse workshop expenses	\$396.94
23891, Stefanie Allison, labor	\$243.55
23892, Brian Allison, September salary	\$87.91
23893, Dolores Bennett, September salary	\$951.09
23894, Sandra Brown, September salary	\$674.50
23895, Jodi Kale, September salary	\$685.94
23896, Joseph Kale, September salary	\$87.91
23897, Richard Peppel, September salary	\$408.47
23898, Jason Young, September salary	\$684.50
23899, Ohio Def. Comp., withholdings	\$100.00
23900, Angel Gatto, labor	\$198.02
23901, Richard Marshall, labor	\$358.13
23902, Kevin Windham, labor	\$917.08
23903, Child Support Payment Central, withholding	\$250.26
23904, State Treasurer, withholdings	\$526.18
23905, OPERS, withholdings and contributions	\$2,686.07
23906, Vision Service Plan, premiums	\$106.98
23907, Grainger, storage bins	\$427.06
23908, Delta Dental, premiums	\$341.29
23909, Eastern Medical, rent	\$48.00
23910, Southeastern Emerg. Equip., supplies	\$330.00
23911, ACE Hardware, supplies	\$2,051.11
23912, Altire's Home & Garden, top soil	\$63.00
23913, E.L. Machine, repairs	\$40.00
IRS withholding voucher 20	\$971.47
23914, Void	\$0.00
23915, Rasul Market, gasoline	\$571.33
23916, U.S. Postal Service, postage stamps	\$225.00
23917, Allison Brother, trash service	\$51.00
23918, Carter Lumber, supplies	\$3,818.92
23919, State Alarm, monitor fees	\$66.00
23920, Naomi Karlen, mowings	\$1,385.00
23921, Southeastern Emerg. Equip., supplies	\$743.35
23922, Century Link, telephone services	\$438.40
23923, Ohio Edison, electric services	\$450.52
23924, Angel Gatto, labor	\$203.12
23925, Richard Marshall, labor	\$423.62
23926, Kevin Windham, labor	\$890.74
23927, Ohio Child Support Payment Central, withholding	\$250.26
Total disbursements	\$29,887.39

At this time the Board as well as community members present thanked Dick Marshall for his 18 years of service to the Township.

Mr. Young asked for public comment. None being heard, Mrs. Kale made a motion for adjournment, seconded by Mr. Young. Meeting adjourned.



Chairperson

Vice Chairperson

Trustee

Fiscal Officer

