

Held

20

**BERLIN TOWNSHIP REGULAR MEETING
October 20, 2014**

The meeting was called to order by the Chairperson Mr. Jason Young with trustees Mrs. Jodi Kale and Mr. Denny Furman and Fiscal Officer Dolly Bennett in attendance. 8 visitors recited the Pledge of Allegiance to the Flag with the Board.

All transient, general and routine correspondence and draft minutes are disposed of per the provisions of the retention period of Berlin Township.

Mr. Dave Turner from Ohio Edison gave a short report to the Board on the Berlin Lake Project taking place at this time. It was agreed all is going well on both ends; from the township perspective and Ohio Edison's perspective. A new RUMA agreement has been presented to the county engineer's office for paving Crory Road in Ellsworth Township.

Mrs. Kale made a motion, seconded by Mr. Furman that the minutes of the last meeting are approved as written. All Trustees voted in favor.

Mrs. Kale made a motion for Resolution, seconded by Mr. Furman that the September financial reports are approved as submitted by the Fiscal Officer. All Trustees voted in favor.

68-2014

After discussion, Mr. Furman made a motion for Resolution, seconded by Mrs. Kale, that the township purchase a used 1997 crack fill machine, which is in very good shape, from the City of Alliance for up to \$6000. Parts will be interchangeable with the current machine the township is using. Mr. Furman will call Alliance tomorrow and see if they are firm on the price or if they will discount it to us. All Trustees voted in favor.

69-2014

After discussion regarding a security system replacement, Mr. Furman made a motion for Resolution, seconded by Mrs. Kale that a new system will be purchased for as much as \$1000. Mrs. Kale, Mr. Furman and Kevin Windham have been looking at systems and it is thought that one which will suit the needs of the Township can be purchased for this amount. All Trustees voted in favor.

70-2014

After discussion with Kevin Windham, Mrs. Kale made a motion for Resolution, seconded by Mr. Furman, that a new Stihl vacuum shredder be purchased to replace the broken leaf blower. List price is \$250 but the actual cost will be lower due to State Purchasing price. All Trustees voted in favor.

71-2014

After discussion with Kevin Windham, Mr. Furman made a motion for Resolution, seconded by Mrs. Kale, that the Township contract with Baryak Tree Service to remove a dead tree on Mill Road and about 10 others that need trimmed back, as well as brush out the back side of roadsides where needed at a cost of \$1300.00. All Trustees voted in favor.

72-2014

Concerns received:

1. Michelle Helmick; litter sign on Ellsworth Road is obstructing visibility looking east coming off Weaver Road. Mrs. Kale contacted the County Engineer's Office. The sign was removed the same day and Kevin cut down some of the weeds at that corner which was also making it difficult to see if looking east.
2. Susan Ginetta, Heiser Road; requested extra Sheriff Patrols in that area due to recent break-ins. Mrs. Kale reported this request to the Sheriff's Department.
3. Barb Scott, Bedell Road; concerned that very little work is being done on the bridge project there and she is frustrated in having to use roads that add time to her work driving time and the wear and tear to her car. Both Mr. Furman and Mrs. Kale called Ms. Scott with the completion date on the project. As of this meeting, the job is complete.

Correspondence:

- From the Mahoning County Land Bank; notification Andrea Speece-Jones has started

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

Berlin Township Regular Meeting 10-20-2014

20

proceedings to have the property at 4820 S Duck Creek Road deemed abandoned and turned over to the Land Bank. The Township could object to these proceedings but was only given a 5-day window in which to do so. However, Mrs. Kale did call the Land Bank to inquire if Mrs. Speece-Jones knew all the procedures which she would be responsible for if she acquired the property in this manner. The Land Bank said yes, Mrs. Speece-Jones does know what she needs to do. No objections were voiced by the Trustees.

- County Health Department; copy of letter sent to Ms. Barbara Doran in Ocala Florida regarding property at 8579 S Pricetown Road. The letter outlined what the property owner needs to do to clean up and secure the property.
- Invoices to the Green Team, sent by Mrs. Kale, for the electronics drive and appliance drive grant monies.

Mr. Young listed the following orders of business:

1. Berlin Station Road has been paved; part by Sunoco and part by Ohio Edison, as outlined in their RUMA agreements. Kevin Windham is keeping an eye on these jobs as they evolve.
2. The International truck has been repaired and maintained as mentioned last meeting. Kevin will be picking it up in the near future.
3. On the diesel fuel tax, the Township must pay State sales tax and the LUST tax. Agland will be crediting the Federal Excise Tax charged on the next delivery. Kevin Windham is handing in fuel usage sheets every two weeks with an accounting of vehicles using the fuel and who is putting same in the vehicles.
4. A sketch and plans for improvements in ditching, as recommended by Soil & Water, have been submitted by Kevin to the Board. The area is on Ohio Avenue and Mill Road. It is thought this job will cost around \$20,000 after Kevin talked with a local contractor. Trustees looked over the sketch and discussed catch basins, ditching and culverts. Kevin is to check with Army Corps of Engineers to make sure they do not object to water being diverted to property which they own adjoining this area. Trustees asked Kevin to get more estimates on the job.
5. Trick-or-Treat is October 30, 5:00 – 7:00 p.m. The Fire Department will hold a party immediately following.
6. The next Regular Meeting of the Board is November 3, 7:00 p.m.

Mrs. Kale reported:

- She attended a meeting held by the county engineer regarding salt prices. It was stated there will be no help from the Governor's Office. Legislators have been trying to find solutions. The state has re-bid salt and is able to get it at \$105/ton. However, local entities were asked to reserve or order a supply and would be held to buying it. Other alternatives discussed were beet brine and brine saturated grits. Mrs. Kale talked to Goshen Township and they said the bins are full of grits for this winter and no more may be purchased or stored.
- Mrs. Kale attended the Auditor of State Legislative Roundtable recently. One of the questions asked was regarding how well entities liked the UAN system. Mrs. Kale spoke highly of it and stated reports are always readily available.
- The data usage on the Verizon bill has been increasing. It may be because Kevin is putting in more information for cemetery records. A watch should be placed on this bill because a better plan can be purchased if need be.
- Sunoco called the office asking about the satisfaction of the Township with the work at the West Cemetery. All are in agreement that the job is going well and is satisfactory.
- The flu clinic was held recently and 17 people were administered shots.
- New bins have been placed at the recycling site by the Green Team. Residents no longer have to separate articles. The bins and area are clearly marked for residents to know what to recycle and how to use the bins.

Minutes of

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

Berlin Township Regular Meeting 10-20-2014

20

- Mrs. Kale asked about the ditching done recently at Rte. 534 and Leffingwell Roads. It looks like the ditch is lower than the culvert pipe going under Rte. 534 and allowing water to stand in the ditch where it did not before. Kevin assured the Board that it may look like this is the situation but it is not when elevations are shot with a transit. It is the best that can be done in this area due to lack of significant fall.
- Mrs. Kale contacted ODOT and the inspector on the project during paving on Berlin Station Road regarding a catch basin with no opening to carry water. It appears everyone was in agreement that there needs to be an opening but to date nothing has been done to replace the basin.

Mr. Furman reported:

- The structure at 17333 Shilling Road is completely demolished, cleaned up and the property has been graded with grass planted. The well and septic were also taken out of service according to Health Department regulations. Mr. Furman states he is ready to try to get another project such as this one done and if anyone has a priority on a property that needs attention, please let him know.

Kevin Windham reported the following:

- There are bees in the recycling area. He and Angel have been doing the best they can to fumigate and otherwise get rid of them, but they are persistent. Cooler weather is probably the only solution.
- Dick and Kevin have been working on clearing out brush at the east side of the West Cemetery. Everyone agrees it looks great and this work is a great improvement.
- Representatives of Soil & Water came out to view the situation on Weaver Road and gave the homeowner some suggestions to cut back on flooding problems. The bridge near 4919 Weaver Road is cracked and breaking apart. Trustees have told the County Engineer's Office about this in the past. But the situation is not improving with this structure.
- Boiler pipes at the town hall have been repaired and air conditioner units taken out for the winter season.
- Ball park area has been winterized.
- Cold patching is being done as needed.
- A driveway culvert was recently installed at the Brobst property by Mr. Brobst with Kevin monitoring same as per Culvert Policy of the Township. Ditching on Leffingwell at Duck Creek Road has taken place.
- Cattails are being cut down as needed at Hoyle Road and Rte. 534 to try to keep the water flowing in the ditch more efficiently.
- Cemetery footers being installed as requested. Others are being repaired or replaced as needed.
- Signs were recently replaced at Hoyle and Weaver Road after they were knocked down during a traffic accident. Other road signs are being replaced as needed.
- The brush pile at the West Cemetery is being taken care of a little at a time. As of today it is all gone.
- Ditching at the "S" bend on Hoyle Road has been completed.
- Flags have been taken down and stored for the winter. Those which are too worn will be disposed of in the proper manner.

RECORD OF PROCEEDINGS

0717

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Berlin Township Regular Meeting 10-20-2014 20

- The park area has been mowed; hopefully for the last time this season.

Mr. Richard Confoey addressed the Board stating he would like to have his ditch cleaned out; on both sides to the culvert pipe that goes under the road. Kevin Windham said he will go to the site and take a look to see what needs done. Mr. Confoey stated he has seen the ditching being done in the township and thinks it is very well done.

Crime Watch personnel are granted permission to park at the fire station parking lot for Trick-or-Treat night. Since the sale of Schrader's Store, they were in need of some place to park.

Mr. Keith Rosier stated he thought it would be better to have Halloween at the Fire Station instead of Trick-or-Treat on the highways.

Mr. Ron Kennihan of Weaver Road thanked Kevin for having the Soil & Water personnel come to the Township to look over the drainage problems in his area.

Checks signed authorizing payment of bills are:

25101, Dominion East Ohio, natural gas	\$90.31
25102, Anthem Blue Cross, premiums	\$7,273.04
25103, Ohio Edison, electric service	\$157.05
25104, Mark Biskup, pump holding tank	\$195.00
25105, VISA, supplies	\$258.95
25106, Brian Allison, September wages	\$131.96
25107, Dolores Bennett, September wages	\$955.42
25108, Dennis Furman, September wages	\$686.73
25109, Jodi Kale, September wages	\$686.73
25110, Joseph Kale, September wages	\$162.42
25111, Richard Peppel, September wages	\$409.55
25112, Jason Young, September wages	\$685.21
25113, Ohio Pub. Emp. Def. Comp., withholding	\$100.00
25114, Angel Gatto, labor	\$203.71
25115, Richard Marshall, labor	\$400.40
25116, Kevin Windham, labor	\$876.28
25117, Ohio Child Support, withholding	\$250.26
25118, State Treasurer, withholdings	\$531.66
25119, Consumers Life Ins. Co., premiums	\$642.00
25120, Turfgrass Enterprises, supplies	\$182.50
25121, Life Force Management, Transport fees	\$63.70
25122, Shawn Gruber, rescue tool repairs	\$870.00
25123, Delta Dental, premiums	\$357.82
25124, Solomon's Mines, road stone	\$46.15
25125, C & V Wholesale, repair parts	\$47.48
25126, Verizon Wireless, telephone & air time	\$157.43
25127, Vision Service Plan, premiums	\$109.15
OPERS, withholding voucher 53-2014	\$2,179.86
IRS, withholding voucher 54-2014	\$899.98
25128, Kevin Windham, replace lost check 24950	\$242.04
25129, Jim Brown, Jr., ditching	\$960.00
25130, Central Allied, cold patch	\$498.00
25131, State Treasurer, audit costs	\$328.00
25132, State Alarm, monitor fees	\$66.00
25133, Do-Cut, trimmer parts	\$55.10
25134, Village of Sebring, dispatching	\$733.33
25135, Pam Hoyle, mowing	\$1,500.00
25136, P & W Service Center, minitors	\$2,570.50
25137, void, printer error	\$0.00
25138, Angel Gatto, labor	\$127.02
25139, Richard Marshall, labor	\$495.87
25140, Kevin Windham, labor	\$876.31
25141, Ohio Child Support, withholding	\$250.26
25142, OTARMA, insurance renewal	\$18,653.00
25143, ACE Hardware, supplies	\$188.86

RECORD OF PROCEEDINGS

Minutes of

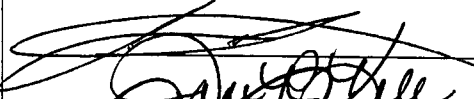
Meeting

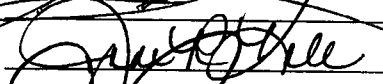
DAYTON LEGAL BLANK INC. FORM NO. 10148


Held Berlin Township Regular Meeting 10-20-2014 20

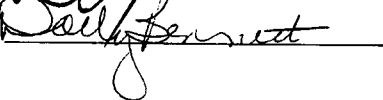
25144, Agland Co-op, diesel fuel	\$573.54
25145, Farmers Bank, fire truck loan payment	\$48,015.65
25146, Eastern Medical, oxygen	\$90.20
25147, Love Insurance, fire department renewal	\$1,709.00
25148, Ohio Edison, electric service	\$79.21
25149, Altieri's Home & Garden, topsoil	\$74.97
25151, Columbiana Ford, repairs & maintenance	\$1,939.27
25150, Allison Brothers, October trash service	\$313.82
Total disbursements	\$99,950.70

Mr. Young asked for public comments. None being heard, Mrs. Kale made a motion for adjournment, seconded by Mr. Furman. Meeting adjourned.

 Chairperson

 Vice Chairperson

 Trustee

 Fiscal Officer