

Held

20

**BERLIN TOWNSHIP REGULAR MEETING
October 7, 2013**

The meeting was called to order by the Chairperson Mrs. Jodi Kale with trustees Mrs. Sandie Brown, Mr. Jason Young and Fiscal Officer Dolly Bennett in attendance. 7 visitors recited the Pledge of Allegiance to the Flag with the Board.

All transient, general and routine correspondence and draft minutes are disposed of per the provisions of the retention period of Berlin Township.

Mrs. Brown made a motion, seconded by Mr. Young, that the Minutes of the last regular meeting and the special meeting held October 3, 2013 are approved as written. All Trustees voted in favor.

Mrs. Brown made a motion for Resolution, seconded by Mr. Young that the September financial reports are approved as submitted by the Fiscal Officer. All Trustees voted in favor.

72-2013

After discussion, Mr. Young made a motion for Resolution, seconded by Mrs. Brown, that the Board generally approves the newest agreement from Sunoco Pipeline L.P. as to form which was received by Summit Resources personnel at 4:15 p.m. this evening; subject to the following: Original signatures from Sunoco, Plat that is mutually accepted by Trustees, check received for consideration in the amount of \$66,559.50. Also, the County Prosecutor's Office is to review final draft and give the Board final approval to sign same document. All Trustees voted in favor.

73-2013

After discussion, Mrs. Brown made a motion for Resolution, seconded by Mr. Young, that the 1994 Chevrolet township truck and snow plow will be sold at auction at the Edinburg Auction on November 16, 2013. The truck will be towed by a professional towing company to the Edinburg site. All Trustees voted in favor.

74-2013

After discussion, Mr. Young made a motion for Resolution, seconded by Mrs. Brown, that the Township close the SWEEP account currently functioning at the Farmer's Bank and move the money to the money market checking account with transfers available to the regular checking account. This action is being taken as a result of a service fee being placed on SWEEP accounts by the bank which service charge is more than the interest currently being generated by the account. All Trustees voted in favor.

75-2013

After discussion, Mr. Young made a motion for Resolution, seconded by Mrs. Brown, that the Trustees, collectively or independently, have permission to move natural gas suppliers at any time it is in the best interest of the Township to do so or a cheaper rate is available. All Trustees voted in favor.

76-2013

At the request of Kevin Windham, Mr. Young made a motion for Resolution, seconded by Mrs. Brown, that portable "handicap parking" signs be purchased to be used during voting at the fire station or any other time as needed. All trustees voted in favor.

77-2013

At the request of Fire Chief Rick Peppel, and after discussion, Mrs. Brown made a motion for Resolution, seconded by Mr. Young, that the department has permission to purchase fittings and foam for trucks at an estimated cost of \$4128.00. All Trustees voted in favor.

78-2013

After discussion and information from Chief Peppel, Mr. Young made a motion, seconded by Mrs. Brown, that the fire department will participate in a new texting system for the department involving a \$10.00/year charge for each volunteer's telephone which will go through the CAD system at Sebring. All Trustees voted in favor.

79-2013

Burnham & Flowers Insurance Group has sent a document to the Fiscal Officer stating that due to HIPPA changes, it is necessary for the Township to sign a "Business Associate" document with their firm. After reading over the document and discussion of same, Trustees agreed the Fiscal Officer should sign same document and forward to Burnham & Flowers.

The fire department was thanked for burning down the structure at 14515 Akron-Canfield Road recently. The owner will be sent a letter asking him to fill in the basement hole that is left and otherwise secure/clean up the property.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

Berlin Township Regular Meeting 10-07-2013

20

Kevin Windham is scheduled to attend the LTAP Workshop on Snow & Ice Control in New Philadelphia on October 17.

Kevin has secured an estimate on sandblasting the gates at the Mausoleum in the West Cemetery and painting them from a reputable firm @ \$740/\$185 per gate. There may be some other incidental expense as Kevin removes and replaces the gates such as hardware replacement. The south end doors will be painted to blend in with the exterior stone.

Mrs. Kale noted the following orders of business: The fence at the West Cemetery was recently washed by a youth group service work detail; the fire department is thanked for the recently held chicken BBQ; a Flu Clinic will be held at the Town Hall on 10/24; Halloween Trick-or-Treat will be held on October 31 with a community party to follow at the fire station at 7:00 p.m.

Kevin Windham reported for the other departments: Road checks completed; 15 tires were gathered up from Leffingwell Road; pot holes being filled as required; oil changes and maintenance on trucks and tractor being completed; burial site for cremation remains prepared; seeded and fertilized @ ball fields as needed (materials were donated); cleaned up some road kills; crack filling took place in Ellsworth; crack filling taking place on our roads; Leffingwell Road extension is holding up but definitely needs paved; located 6 possible waterways on private properties that need cleaned out in order to preserve township roads. Contacted Soil & Water and they are to get back to Kevin with more information on how this may or may not take place.

The next meeting of the Board will be October 21, 7:00 p.m.

Checks signed authorizing payment of bills are:

24486, Dominion East Ohio, natural gas services	\$82.20
24487, Southeastern Emergency Equip., EMS supplies	\$292.75
24488, Verizon Wireless, second line charge	\$20.38
24489, Anthem Blue Cross, premiums	\$4,030.50
24490, Ohio Edison, electric services	\$145.46
24491, Brett Centofanti, reimburse supplies	\$25.11
24492, David Logero dba Eastern Medical, oxygen services	\$62.50
24493, VISA, AOL, registration, postage, supplies	\$221.49
24494, Brian Allison, September salary	\$87.97
24495, Dolores Bennett, September salary	\$953.86
24496, Sandra Engle Brown, September salary	\$674.66
24497, Jodi Kale, September salary	\$686.19
24498, Joseph Kale, September salary	\$87.97
24499, Rick Peppel, September salary	\$409.07
24500, Jason Young, September salary	\$684.66
24501, Ohio Def. Comp., withholdings	\$100.00
IRS, withholdings, Voucher #44-2013	\$1,051.25
24502, Angel Gatto, labor	\$229.00
24503, Richard Marshall, labor	\$424.87
24504, Kevin Windham, labor	\$873.90
24505, Ohio Child Support Payment Central, withholding	\$250.26
24506, OPERS, withholdings & Contributions	\$2,106.64
24507, State Treasurer, withholdings	\$493.84
24508, Sealmaster Hillsville, repair parts	\$928.00
24509, Verizon Wireless, cell phone	\$44.23
24510, Vision Service Plan, premiums	\$106.98
24511, Southeastern Emergency Equip., EMS supplies	\$267.00
24512, Piper's Printing, envelopes	\$43.35
24513, Mark Biskup, pump holding tank	\$195.00
24514, Delta Dental, premiums	\$351.70
24515, Rasul Market, gasoline	\$1,247.86
Farmer's Bank, service fee, Voucher 45-2013	\$20.00
Total disbursements	\$17,198.65

Mrs. Kale asked for public comments. None being heard, Mrs. Brown made a motion for adjournment, seconded by Mr. Young. Meeting adjourned.