

## RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

**BERLIN TOWNSHIP REGULAR MEETING  
December 1, 2014**

The meeting was called to order by the Chairperson Mr. Jason Young with trustees Mrs. Jodi Kale and Mr. Denny Furman and Fiscal Officer Dolly Bennett in attendance. 2 visitors recited the Pledge of Allegiance to the Flag with the Board.

All transient, general and routine correspondence and draft minutes are disposed of per the provisions of the retention period of Berlin Township.

Mrs. Kale made a motion, seconded by Mr. Furman that the minutes of the last meeting are approved as written. All Trustees voted in favor.

Mr. Furman made a motion for Resolution, seconded by Mrs. Kale, that the November financial reports are approved as submitted by the Fiscal Officer. All Trustees voted in favor.

**87-2014**

After discussion, Mrs. Kale made a motion for Resolution, seconded by Mr. Furman that the Board votes for Ms. Joyce Fetzer and Ms. Nancy White for OTARMA Board of Directors. All Trustees voted in favor.

**88-2014**

After discussion, Mr. Furman made a motion for Resolution, seconded by Mrs. Kale that \$2000.00 is transferred from appropriation line account 2021-330-230 to line account 2021-330-211. All trustees voted in favor.

**89-2014**

After discussion, Mrs. Kale made a motion for Resolution, seconded by Mr. Furman that supplemental appropriations of \$330 is added to appropriation line 2905-230-318. All Trustees voted in favor.

**90-2014**

After discussion, Mrs. Kale made a motion, seconded by Mr. Furman, that the Township submit a sealed bid to the City of Alliance for the 1996 Crafc0 Diesel Melter in the amount of \$6050.00. Kevin Windham will hand deliver the bid and attend the meeting on December 19 at Alliance when sealed bids are opened. All Trustees voted in favor.

**91-2014**

After discussion, Mrs. Kale made a motion for Resolution, seconded by Mr. Furman that Temporary Appropriations for 2015 are passed as follows:

**GENERAL FUND 1000**

1000-110-111-0000	Salaries, Trustees	\$15,432.00
1000-110-121-0000	Salary, Fiscal Officer	\$16,977.00
1000-110-190-0000	Other - Salaries	\$2,800.00
1000-110-211-0000	OPERS Contribution	\$8,000.00
1000-110-213-0000	Medicare match	\$1,000.00
1000-110-221-0000	Medical Insurance	\$48,000.00
1000-110-222-0000	Life Insurance	\$2,000.00
1000-110-223-0000	Dental Ins. Premiums	\$2,500.00
1000-110-230-0000	Workers Comp. Premiums	\$3,000.00
1000-110-313-0000	Uniform Accounting Fees	\$3,000.00
1000-110-314-0000	Tax Collection Fees	\$2,400.00
1000-110-315-0000	Election Expense	\$1,000.00
1000-110-330-0000	Travel & Meeting Expense	\$3,000.00
1000-110-342-0000	Postage	\$500.00
1000-110-344-0000	Printing	\$300.00
1000-110-345-0000	Advertising	\$300.00
1000-110-370-0000	Health Department payment	\$15,000.00
1000-110-410-0000	Office Supplies	\$2,000.00
1000-110-510-0000	Dues & Fees	\$600.00
1000-110-599-0000	Other	\$20,000.00
1000-120-190-0000	Salaries	\$25,000.00
1000-120-211-0000	OPERS Contribution	\$300.00
1000-120-213-0000	Medicare match	\$100.00
1000-120-322-0000	Garbage & trash removal	\$800.00

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1000-120-323-0000	Repairs & Maintenance	\$20,000.00
1000-120-329-000	Property Services	\$5,000.00
1000-120-341-0000	Telephone	\$2,300.00
1000-120-351-0000	Electricity	\$1,500.00
1000-120-353-0000	Natural Gas	\$1,800.00
1000-120-381-0000	Property Insurance	\$5,000.00
1000-120-420-0000	Operating Supplies	\$5,000.00
1000-120-599-0000	Other	\$15,000.00
1000-190-240-0000	Unemployment Compensation	\$1,000.00
1000-210-360-0000	Contracted Services	\$7,625.00
1000-310-360-0000	Contracted Services	\$2,000.00
1000-760-730-0000	Improvements of sites	\$35,000.00
1000-760-740-0000	Machinery, Equip., Furniture	\$10,000.00
<b>Total General Fund</b>		<b>\$285,234.00</b>
<b>M.V. LIC. FUND 2011</b>		
2011-330-323-0000	Repairs & Maintenance	\$7,000.00
2011-330-599-0000	Other	\$0.00
<b>Total M.V.L. Tax Fnd</b>		<b>\$7,000.00</b>
<b>GASOLINE TAX 2021</b>		
2021-110-119-0000	Other Salaries - Trustees' Office	\$700.00
2021-110-213-0000	Medicare Match	\$12.00
2021-330-111-0000	Trustee's Salaries	\$15,432.00
2021-330-190-0000	Other Township Staff Salaries	\$28,000.00
2021-330-211-0000	PERS Contribution	\$6,000.00
2021-330-213-0000	Medicare Match	\$600.00
2021-330-221-0000	Medical Insurance	\$40,000.00
2021-330-222-0000	Life Insurance	\$1,000.00
2021-330-223-0000	Dental Insurance Premiums	\$2,000.00
2021-330-230-0000	Worker's Compensation	\$2,500.00
2021-330-381-0000	Insurance, property	\$4,200.00
2021-330-599-0000	Other	
<b>Total Gas Tax Fund</b>		<b>\$100,444.00</b>
<b>R &amp; B FND. 2031</b>		
2031-330-314-0000	Tax Collection Fees	\$400.00
2031-330-351-0000	Electricity	\$1,200.00
2031-330-353-0000	Natural Gas	\$1,200.00
2031-330-420-0000	Operating Supplies	\$30,000.00
2031-330-599-0000	Other	\$3500.00
<b>Total R &amp; B Fund</b>		<b>\$36,300.00</b>
<b>CEMETERY FND. 2041</b>		
2041-410-190-0000	Salaries	\$15,000.00
2041-410-211-0000	PERS Contribution	\$2,200.00
2041-410-213-0000	Medicare	\$250.00
2041-410-323-0000	Repairs & Maintenance	\$10,000.00
2041-410-329-0000	Other Property Services	\$10,000.00
2041-410-351-0000	Electricity	\$1,000.00
2041-410-360-0000	Contracted Services	\$10,000.00
2041-410-420-0000	Operating Supplies	\$5,000.00
2041-410-430-0000	Small Tools & Minor Equipment	\$5,000.00
2041-410-599-0000	Other	\$1,000.00
<b>Total Cem. Fund</b>		<b>\$59,450.00</b>
<b>FIRE LEVY 2111</b>		
2111-220-190-0000	Salaries	\$22,000.00
2111-220-211-0000	PERS Contribution	\$1,500.00
2111-220-212	Social Security contribution	\$700.00
2111-220-213-0000	Medicare Match	\$300.00
2111-220-214-0000	Volunteer Firefighters Dependent Fund	\$500.00
2111-220-230-0000	Worker's Compensation	\$3,100.00

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2111-220-314-0000	Tax Collection Fees	\$2,500.00
2111-220-318-0000	Training	\$10,000.00
2111-220-319-0000	Professional Services	\$12,000.00
2111-220-323-0000	Repairs & Maintenance	\$20,000.00
2111-220-341-0000	Telephone	\$4,500.00
2111-220-351-0000	Electricity	\$3,000.00
2111-220-353-0000	Natural Gas	\$2,500.00
2111-220-360-0000	Contracted services	\$20,000.00
2111-220-389-0000	Insurance	\$15,000.00
2111-220-410-0000	Office Supplies	\$1,000.00
2111-220-420-0000	Operating Supplies	\$25,000.00
2111-220-430-0000	Small Tools & Equipt.	\$30,000.00
2111-220-510-0000	Dues & fees	\$500.00
2111-220-599-0000	Other	\$25,000.00
2111-820-820-0000	loan payment	<u>\$10,000.00</u>
<b>Total Fire Levy</b>		<b>\$209,100.00</b>
<b>PERM. LIC. TX. 2231</b>		
2231-330-259-0000	Employee Reimbursement	\$0.00
2231-330-360-0000	Contracted Service - Road work	\$2,500.00
2231-820-820-0000	Loan Payment 2014 road truck	\$16,160.29
2231-820-820-0000	Loan Payments (Weaver & Shenandoah)	<u>\$9,166.58</u>
<b>Total P.L.T. Fund</b>		<b>\$27,826.87</b>
<b>FEMA Boat Grant 2901</b>		
2901-760-740-0000	Equip & Machinery	<b>\$1,429.69</b>
<b>RECYCLING 2902</b>		
2902-510-190-0000	Salaries	\$8,000.00
2902-510-211-0000	PERS Contribution	\$1,200.00
2902-510-213-0000	Medicare Match	\$200.00
2902-510-230-0000	Worker's Compensation	\$200.00
2902-510-351-0000	Electricity	\$700.00
2902-510-360-0000	Contracted Services	\$8,000.00
2902-510-420-0000	Operating Supplies	\$500.00
2902-510-599-0000	Other	<u>\$2,500.00</u>
<b>Total Recycling Fnd.</b>		<b>\$21,300.00</b>
<b>ROAD BOND FUND 2904</b>		
2904-330-599-0000	Other	<u>\$10,000.00</u>
<b>Total Road Bond Fund</b>		<b>\$10,000.00</b>
<b>EMS Transport Fund 2905</b>		
2905-230-318-0000	Training Services	\$4,000.00
2905-230-360-0000	Contracted Services	\$3,000.00
2905-230-420-0000	Operating Supplies	\$10,000.00
<b>Total EMS Transport Fnd</b>		<b>\$17,000.00</b>
<b>DEBT SERVICE 3101</b>		
3101-220-314-0000	Tax collectors fee	\$1,700.00
3101-820-820-0000	Loan payments (OPWC road & fire truck)	<u>\$97,143.60</u>
<b>Total Debt Service</b>		<b>\$98,843.60</b>
<b>MAUSOLEUM 2906</b>		
2906-410-323-0000	Repairs	<u>\$357.51</u>
<b>Total Mausoleum</b>		<b>\$357.51</b>
<b>CARSON BEQ. 4951</b>		
4951-410-190-0000	Salaries	\$100.00
4951-410-211-0000	PERS Contribution	\$20.00

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4951-410-213-0000	Medicare Match	\$10.00
4951-410-420-0000	Operating Supplies	<u>\$100.00</u>
<b>Total Carson Beq.</b>		<b>\$230.00</b>
<b>HELSEL BEQ. 4952</b>		
4952-410-190-0000	Salaries	\$200.00
4952-410-211-0000	PERS Contribution	\$40.00
4952-410-213-0000	Medicare Match	\$10.00
4952-410-420-0000	Operating Supplies	<u>\$300.00</u>
<b>Total Helsel Beq.</b>		<b>\$550.00</b>
<b>HOOVER BEQ. 4953</b>		
4953-410-190-0000	Salaries	\$100.00
4953-410-211-0000	PERS Contribution	\$30.00
4953-410-213-0000	Medicare Match	\$10.00
4953-410-420-0000	Operating Supplies	<u>\$30.00</u>
<b>Total Hoover Beq.</b>		<b>\$170.00</b>
<b>HOYLE BEQ. 4954</b>		
4954-410-190-0000	Salaries	\$50.00
4954-410-211-0000	OPERS Contribution	\$15.00
4954-410-213-0000	Medicare Match	\$5.00
4954-410-420-0000	Operating Supplies	<u>\$35.00</u>
<b>Total Hoyle Beq.</b>		<b>\$105.00</b>
<b>STALLSMITH BEQ. 4955</b>		
4955-410-190-0000	Salaries	\$0.00
4955-410-211-0000	OPERS Contribution	\$0.00
4955-410-213-0000	Medicare Match	\$0.00
4955-410-420-0000	Operating Supplies	<u>\$0.00</u>
<b>Total Stallsmith Beq.</b>		<b>\$0.00</b>
<b>BARINGER BEQ. 4956</b>		
4956-410-190-0000	Salaries	\$25.00
4956-410-211-0000	OPERS Contribution	\$8.00
4956-410-213-0000	Medicare Match	\$2.00
4956-410-420-0000	Operating Supplies	<u>\$6.00</u>
<b>Total Baringer Beq.</b>		<b>\$41.00</b>
<b>BARINGER I. BEQ 4957</b>		
4957-410-190-0000	Salaries	\$0.00
4957-410-211-0000	OPERS Contribution	\$0.00
4957-410-213-0000	Medicare Match	\$0.00
4957-410-420-0000	Operating Supplies	\$2.00
<b>Total Baringer I Beq.</b>		<b>\$2.00</b>
<b>BARINGER, E. BEQ 4958</b>		
4958-410-190-000	Salaries	\$50.00
4958-410-211-000	OPERS Contribution	\$5.00
4958-410-213-000	Medicare Match	\$3.00
4958-410-420-000	Operating Supplies	\$20.00
<b>Total Baringer, E Beq</b>		<b>\$78.00</b>

GRAND TOTAL

\$875,461.67

All Trustees voted in favor.

92-2014

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Mr. Young listed the following orders of business:

1. The Fiscal Officer has requested all bills for payment be turned in to her in a timely manner as the end of the year is fast approaching. If a purchase has to be made at the last minute, it will need a purchase order dated 2014 to carry over into 2015. Any expenditure that will not be billed until 2015 but is purchased or requested in 2014 should have info handed in so that a purchase order can be issued for carry over.
2. On the Ohio Avenue/Mill Road project, 90% of the work has been completed. Kevin inspected as the job evolved. He added a 12-inch riser to a catch basin and an extra 24" culvert as well as some gravel needed to complete the job the way it needed done. Kevin will talk to Shook's to see what they are going to bill on these items and also see if they will turn in an invoice to get paid up to date. The remainder of the job, which involves grading and seeding cannot be completed until the spring. Kevin states the residents who are affected by the project seem to be pleased with the work that has been done.
3. The Fire Department Annual Meeting will be held at the Fish & Game Club on Bedell Road on 12/6/14. Dinner will take place at 6:00 with Social Hour at 5:30 p.m.
4. The next meeting of the Board is to be determined at the Reorganizational Meeting which will take place at the end of this meeting.
5. The MCTA quarterly dinner meeting is December 18 with Austintown Township and the County Commissioners hosting same.

Kevin Windham reported the following:

- Burials have taken place in Goshen, Berlin and Ellsworth Townships with each entity helping one another.
- The new lock sets have been installed at the fire station.
- Work is on-going on the bathroom upstairs at the Town Hall.
- Some asphalt was left over at the Ohio Avenue job and Kevin used it to berm at Bedell and Heiser roads where it was needed.
- New tires have been purchased and installed on the International road truck.
- Snow plowing and ice removal have taken place as needed.
- Weekly road and sign inspections have been completed.
- Holiday decorations will be put up at the Town Hall and Fire Station tomorrow.
- \$900 is requested to purchase an electric power washer to be used inside the building to clean road trucks.
- Tod Miller from Soil & Water came to look over the Ohio Avenue job.

Checks signed authorizing payment of bills are:

25203, Angel Gatto, labor	\$157.81
25204, Richard Marshall, labor	\$116.10
25205, Kevin Windham, labor	\$876.30
25206, Ohio Child Support Central	\$250.26
25207, Brian Allison, November salary	\$131.96
25208, Void	\$0.00
25209, Dennis Furman, November salary	\$686.73
25210, Void	\$0.00

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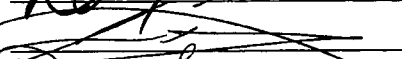
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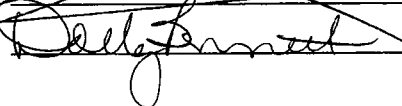
25211, Joseph Kale, November salary	\$131.96
25212, Rick Peppel, November salary	\$409.55
25213, Jason Young, November salary	\$685.21
25214, Void	\$0.00
25215, Ohio Edison, electric services	\$151.43
25216, Dominion East Ohio, natural gas	\$233.90
25217, Vision Service Plan, premiums	\$109.15
25218, Void	\$0.00
25219, Goshen Township, salt storage	\$600.00
25220, Delta Dental, premiums	\$357.82
25221, Baird Brothers Sawmill, lock sets	\$1,178.00
25222, VISA winter conference reservations	\$150.00
25223, Life Force Management, EMS fees	\$50.72
25224, Southeastern Emergency Equipment, EMS supplies	\$510.00
25225, Verizon Wireless, cell phone and air time	\$114.45
25226, State Treasurer, road loan payments	\$10,139.44
25227, Dolores Bennett, November salary & Ins. Reimbursement	\$1,377.76
25228, Jodi Kale, November salary & Ins. Reimbursement	\$778.18
25229, Ohio Pub. Emp. Def. Comp., withholding	\$100.00
OPERS, withholding voucher 66-2014	\$2,119.28
25230 through 25246, Per-pay salaries for volunteer firefighters	\$7,590.40
25247, Rick Peppel, reimburse fire prevention & other supplies	\$414.53
25248, Helen Sabol, garage mowings	\$60.00
25249, Joe Kale, reimburse, EMS supplies	\$49.99
25250, Jim Brown, Jr., open gravesite	\$250.00
25251, Agland, diesel fuel	\$683.55
25252, Verizon Wireless, air time	\$10.82
25253, Vision Service Plan, premiums	\$109.15
25254, Village of Sebring, dispatching	\$733.33
25255, Sebring Tire Service, tires	\$2,282.00
Total disbursements	\$33,599.78

Mr. Young asked for public comments. None being heard, Mrs. Kale made a motion for adjournment, seconded by Mr. Farman. Meeting adjourned.

 Chairperson

 Vice Chairperson

 Trustee

 Fiscal Officer