

Manager's Report - 3/27/17

1. We submitted a request to USDA for reimbursement of \$129,634.80 in expenses incurred by the WTP via OEPA requirements, since our last allocation. We should be receiving the funds next week. My intention is to deposit these funds into our unappropriated fund reserves. The remaining balance of the grant is approximately \$44,000.00, which should be enough to cover sample testing costs and minor expenses until June, which also happens to be our next opportunity to submit a follow-up request to waive OEPA Orders 4-7, per regulations. OEPA has granted our request to waive Order 8.

Unfortunately, the remaining balance will be insufficient to cover the generator, control board and rewiring project we need to do. Estimate cost for that was \$110,000.00. I am looking for a grant that might pay for it. Only other options are to delay the project and save via escrow or borrow money and proceed this year.

2. WTP Superintendent Reed talked to Paul Pacheco of Liquid Engineering to clean the clear well and sedimentation basin. The plant will run normally during the process. Essentially, they will send down divers to clean and send it into the lagoons. Cost estimate is about \$8,000.00. We've asked them for a price quote to clean the interior of the water tank on Texas as well. We are also soliciting quotes for a repainting and sealing that tank as well.

3. Malea pulled the records from our last community shredding event. Last time we did it was in 2014 at a cost of \$525.00, which paid for the shredding and removal of 3 ½ tons of paper. We have enough to cover this cost in our general government contingency line item if Council wants to move forward with another event sometime this year post retention committee meeting(s).

4. Acting Chief Faudree and I would like to thank the finance committee for their approval of fund movement to cover the cost of the new PD cruiser for a total cost of \$37,600.00. There is legislation before you tonight to authorize the purchase, not to exceed \$40,000.00. Adequate funding was available within our approved budget via intra line item transfer, without the need for an additional appropriation.

5. I was recently advised by our engineers that ODOT they are moving forward with the 12th Street Paving Project bid in April. Apparently the paving time line might begin in June rather than September. I know more when we hear from ODOT on an actual start date, post bid.

6. Per finance committee request, Pam Dixon and Sally Gednetz researched information regarding cost and alternatives to the FD siren system. Currently we have 3 C lines, which cost \$681.00 each or \$2,043.00 per month. We have received a quote from Staley Communications for \$2,700.00 for hardware and labor to switch to a radio based siren controller.

We can move forward with this immediately, with Council's permission, to use 301 Fire Funds to pay for the changeover. Therefore, I ask permission to expend these funds, not to exceed \$3,000.00. It is my understanding, once installed; there will no longer be any monthly fees.

7. Maggie McGee from Mahoning County 911 forwarded a Memorandum of Understanding draft to meet the new state regulations on 911 system operations. The memorandum essentially mimics the "rules" from the state that need to be followed and ensures the county that we will comply. I met with police staff to review the MOU and at this time we are not able to meet the EMD requirement. We are still exploring our options.

8. Brian Thunberg from RITA extends his appreciation for Council's time during his recent briefing. I forwarded resolutions for three current RITA members and a sample of the Council of Governments Agreement Thunberg sent to Council earlier. I am reviewing the examples and will draft a version for Council to consider later this week. Per the committee's request a public workshop has been scheduled for April 24 at 6:00pm in Council Chambers to discuss the benefits of contracting with RITA.

9. I spoke with both Mrs. Scott and Mrs. Schreckengost regarding their agreement on the mural on the Scott building wall at the park. As you know, Mrs. Scott has agreed to a \$1 per year lease with the Village for wall access. Mrs. Schreckengost said that she remembers a written agreement between the Scott's and the Schreckengost family on the mural and that she said she will send it for our review as soon as she locates it from her storage. I will forward it to Theresa when I receive it. Neither the Scotts or the Schreckengosts have any objection to the Village seeking to restore the mural and both extend their cooperation to get the project done.

10. Our Assistant Tax Administrator has drafted a letter and a form to send to the taxpayer concerning their penalty and interest assessed to their accounts as affected by the new state law. The drafts will give you an idea what we are doing to advise tax payers on the changes. The form was created to provide something uniform and a code to follow. Both were forwarded to Council last week.

11. I had a teleconference with senior OEPA officials this week on the current status of our orders from February 2016. After some discussion, OEPA advised me that they are reducing the scope of the original orders. The new orders arrived today and a copy was placed in Council boxes.

12. As I mentioned earlier, we have been working with RCAP/WSOS representatives to develop a local community economic development initiative to work on generating new business development and investment in our community. We are coordinating a meeting between RCAP representatives, local officials and business owners for April 18 at 2:00pm. We invite Council members that would be interested in participating on the action planning team or the meeting to kick start this effort. Everyone interested in growing our local economy are encouraged to attend. I forwarded information about the program last week. Below is some additional info about the program:

1. Brief listing of Individual RCDI Program Elements:
 - a. Identify candidates for an action planning team of 5-12
 - b. Identify and brainstorm key organizations, associations, agencies now serving businesses in the area
 - c. Assessing the community
 - i. Review of demographics and market characteristics
 - ii. Action Planning Group conducts asset mapping, visioning
Identify target growth-oriented businesses Identify gaps in local provision of goods and services, and community needs
 - iii. Training session and briefing on fundamentals of development, asset-based community development, and related topics
 - iv. A broader community assessment of the local entrepreneurial climate (and other community factors to be determined)
Assessment by the Action Planning Group
Internet survey of residents?
Interviews with key community leaders and others
Other approaches
 - d. Action Planning for entrepreneurial growth/business development
 - e. Introduction of entrepreneurial development tools and resources

i. Seeking/Providing outside resources and expertise Related community/economic development assistance as resources allow

f. Regional Network – regional meetings, bringing in outside resources,

g. peer community learning

h. Working with targeted local businesses- matching with resources and programs, coaching

13. John A. Schoeni from the Mahoning County Environmental Health Division has advised that eight Health Commissioner Hearings that have been scheduled for Thursday, April 6, 2017,

stating at 9:00 am in Council Chambers regarding substandard property conditions in the Village.

I am also working with Mr. Schoeni to receive official condemnation status on several properties that we need to move toward demolition soonest. The hearings are for the following properties:

346 E. Vermont

826 N 17th Street

147 S. 15th Street

547 W. New York Ave.

134/136 W. Maryland Ave

125 E. Pennsylvania

516 W. New York Ave.

626 W. Tennessee Ave.