

Manager's Report - 1/14/19

1. I recently received notice confirming that our application for financial assistance (grant) for the West Virginia (15th – 19th Streets) Resurfacing project has been received and is under review by the Ohio Public Works Commission at this time. Typically at this point in the process we should get notification of an approval or denial in about 90 days. I'll let you know as soon as I know when the grant is awarded.

2. We received a courtesy notice that a number of the compliance deadlines for our PWS proposed in our 8/15/2018 correspondence are due in January 2019.

- Our PWS contingency plan revisions to comply the rule requirements by 1/30/2019.
- RCAP will submit funding nominations/applications for the maintenance of the West Texas Avenue water storage tanks by 1/10/2019.
- Village will contract with an engineering firm by 1/10/2019 to prepare bid documents for the West Texas Avenue tank repairs.

We responded that these initiatives are in progress and that some deadlines will need to be amended (which is contingent upon receiving the approvals on our funding request.)

3. I forwarded to Council members' earlier the annual summary of operations report for 2018 at the WWTP that Superintendent Hatton submitted. The WWTP had a Suspended Solids (TSS) violation in February from excessive rain/snow melt and had a Total Suspended Solids (TSS) & Total Phosphorus violation in March from excessive rain/snow melt.

Superintendent Hatton spread sheet showed a recorded 56.23 inches of precipitation for 2018.

This was the second wettest year on record according to weather reporters. So under the circumstances Sebring faired pretty well and all issues have been resolved. Superintendent Hatton also reports:

- We ordered and received the new grit blower that failed at the end of 2018. The old one was removed and replacement has been installed. Grit blower #1 was original equipment in 1990.
- We have been exercising valves within the plant to ensure proper operations when needed.
- There is a leak in a fitting somewhere in the by-pass piping for industrial lift station. They tried to investigate and fix it in-house but it is going to require a little more work

and excavation to inspect the pipe and fittings. The Service Dept will assist when their schedule permits.

- Completed the first quarter storm water prevention inspection and did some in house training on spill prevention.

4. Per the recently approved wage ordinance legislation by Council I have promoted Kris Harshman and Brandon French to Lead Plant Operators and increased their wages accordingly.

5. Completed and submitted our Eastern Stark Co. Safety Council our Semi-Annual Report. By completing these reports and attending periodic meetings in Alliance, we receive a percentage discount on our OBWC premiums.

6. Water Tank Project status: I spoke with Sherry Loos – RCAP and she advised that the WSRLA nominations will be coming up soon and due by March 1. For consideration of a construction loan, we will need to have a basic General Plan completed by our engineer to submit, which we are working on using the earlier tank assessment material. I am also submitting a loan request to OWDA, which should be approved in February. My request will be for \$850,000.00. I'm confident that the project cost will come under that.

I looked into the possibility of CDBG (grant/grant-loan), however we don't have the time to conduct a new community income survey (a requirement) to meet this year's submissions deadline. Our LMI is 50% and we need at least 51% to be considered. So we have this option in the future, I am going to order a LMI income survey to be conducted this year. They are good for 5 years and it will be needed for future projects. New Low-to-Moderate Income (LMI) figures will be released by the Ohio Development Services Agency this spring, and it may turn out that we may be automatically eligible once those figures are released. I won't know until then, and if we fall under the survey will be conducted this summer. CDBG will now award up to \$750,000 (or 50% of a project whichever is less). After I get the loan arranged in the next couple weeks, I will need Council approval so we can move forward ASAP to bid the tank project and complete it by the deadline.

7. I attended the downtown merchants Re-Imaging Sebring team meeting on Wednesday at the Strand Theater. Meeting lasted about 3 hours, with Councilwoman Phillips in attendance. This was a meeting with their consultant Roberta from GLCAP (formerly RCAP). The brown field issue, the Aspire program and business interviews with GLCAP were discussed. As part of my

community rounds I am making every effort to attendance such community meetings in the future.

8. As you may have heard in recent days, one of the fire sirens at Station 1 has been repaired (at no cost). Chief Anderson said they will be working on the other one soon.

9. Per Council's request, I forwarded the 3rd and 4th quarter SFD staffing reports. Captain Schroeder advises that we won't have accurate numbers for the 4th quarter until the beginning of March, because they are typically run at least two months behind when it comes billing processing. Therefore the 4th quarter data will not be accurate until then and the submissions therefore are the departments best estimated at this time. The 2018 annual MediCount report will also be available sometime in March.

For the operating period of June 27, 2018 through September 26, 2018 the total EMS payroll was \$23,178.14, with total revenues collected of \$27,253.00 for that same period. For the operating period of September 27, 2018 through December 31, 2018 the total estimated EMS payroll was \$28,210.11, with one month estimated revenues collected at \$12,080.00 (one month) and total expected revenue of \$34,650.00 for that period.

10. I recently corresponded with Zachary Pierce from BJAAM Environmental regarding the quote for the environmental assessment of the Royal China property. The proposal for the ASTM/VAP Phase I was forwarded to Council members last week for review. Mr. Pierce also included a general scope of work related to the Brownfield Redevelopment Consulting and Planning, which is basically grant and loan evaluation for applicability and availability, meetings with Village, local stakeholders and state agencies as needed.

The Phase I would be completed in general accordance with both ASTM and VAP guidelines to provide the framework for the project moving forward from an overall assessment standpoint and is required for any grant submittal. The Phase I will identify data gaps, if any, and help define the scope/costs of additional assessment work that may be needed. The quote for the Phase I work by BJAAM was \$4,900.00, if Council decides to proceed.

11. As a reminder Ohio RCAP has reached out to us about putting together a source water protection plan. This service is free to the village. Ben Merrill would like to come in during a

workshop before council to explain this all to our Village officials, fire and police chiefs and I would also include North Georgetown and Homeworth fire chiefs. The tentative date for this workshop has been scheduled for January 28th at 6:00 pm in Council Chambers.